



Town of Siler City

2023/2024
Fiscal Year Budget

Budget Ordinance



**TOWN OF SILER CITY
BUDGET ORDINANCE
FOR THE FISCAL YEAR ENDING JUNE 30, 2024**

BE IT ORDAINED BY THE Town of Siler City Board of Commissioners that the following revenues and expenditures, together with certain restrictions and authorizations, are hereby adopted.

SECTION 1. The following amounts are hereby appropriated in the Town of Siler City General Fund for the operation of the Town of Siler City and its activities for the fiscal year beginning July 1, 2023, and ending June 30, 2024:

Department	Amount
Governing Board (400)	\$ 124,411
Town Manager (405)	\$ 209,273
Human Resources (408)	\$ 203,041
Finance (410)	\$ 209,792
Community Development (416)	\$ 276,416
Planning (490)	\$ 300,843
Buildings and Grounds (500)	\$ 490,303
Police (510)	\$ 2,264,384
Fire (530)	\$ 708,967
Garage (555)	\$ 72,522
Public Works (560)	\$ 408,350
Sanitation (580)	\$ 785,444
Stormwater (590)	\$ 0
Parks and Recreation (620)	\$ 660,852
Airport (650)	\$ 90,009
Non-Departmental (660)	\$ 2,336,423
Debt Service, Special Appropriations, Transfers (850)	\$ <u>178,879</u>
Total General Fund Expenses	\$ <u>9,319,909</u>

SECTION 2. The following revenues are estimated to be available in the Town of Siler City General Fund for operation of the Town of Siler City and its activities for fiscal year beginning July 1, 2023, and ending June 30, 2024:

Category	Amount
Ad Valorem Taxes	
Previous Years Real Property Tax	\$ 61,743
Current Year Real Property Tax	\$ 2,195,000
Current Year Personal Property Tax	\$ 830,000
Current Year Utilities Property Tax	\$ 69,500
Current Year Motor Vehicles Property Tax	\$ 275,000
Current Year Fire Real Property Tax	\$ 388,400
Current Year Fire Personal Property Tax	\$ 30,000
Current Year Fire Utilities Property Tax	\$ 14,500
Current Year Fire Motor Vehicles Property Tax	\$ 62,500
Tax Penalties & Interest	\$ 13,316
Motor Vehicle Tag Fee	\$ 18,000
Total Ad Valorem Taxes	\$ <u>3,957,959</u>
Sales Taxes	
Sales Tax Art. 39 (1%)	\$ 1,228,000
Sales Tax Art. 40 (1/2%)	\$ 767,000
Sales Tax Art. 42 (1/2%)	\$ 630,000
Sales Tax Art. 44*524	\$ 185,000
Sales and Use Tax City Hold Harmless	\$ 766,000
Sales Tax on Piped Natural Gas	\$ 20,000
Sales Tax on Electricity	\$ 375,000
Sales Tax on Telecommunications	\$ 25,000
Sales Tax on Video Programming	\$ 23,000
Beer & Wine Excise Tax	\$ 31,000
Solid Waste Disposal Tax	\$ 6,300
Rental Vehicles Tax	\$ 1,200
Total Sales Taxes	\$ <u>4,057,500</u>

Other Fees and Revenues

Interest Earned	\$	130,000
Facilities Lease Payments	\$	40,000
ABC Board Revenue	\$	125,000
ABC Board Law Enforcement Distribution	\$	6,000
Court Facilities Fees	\$	100
Yard Sales Permits	\$	200
Roll Off Container Fees	\$	5,000
Solid Waste Fees	\$	525,300
Curb Waste Pickup Fee	\$	162,300
Stormwater Fee	\$	0
Insurance Proceeds	\$	2,000
Ordinance Enforcement	\$	12,000
Flood Damage Prevention Ordinance	\$	1,700
Street Closing	\$	1,500
Zoning Compliance Permit	\$	45,000
Legislative Judicial Decision	\$	10,000
Watershed Protection Permit	\$	100
Sign Permit	\$	500
Site Plan Review	\$	10,000
Subdivision and Final Plat Review	\$	1,000
TIA Review	\$	1,000
Police Department Fees	\$	1,500
Police Grants	\$	75,000
Recreation Pool Admission	\$	10,000
Recreation Facilities Rent	\$	8,000
Recreation Sponsorship Fees	\$	30,000
Recreation Programming Fees	\$	20,000
Recreation Field Signs	\$	5,250
Recreation Grant - Chatham	\$	40,000

Donations	\$	500
Miscellaneous	\$	5,500
Sale of Property/Surplus	\$	30,000
Total Other Fees and Revenues	\$	<u>1,304,450</u>
Total General Fund Revenues	\$	<u>9,319,909</u>
Non-Revenue Receipts		
Fund Balance Appropriated to License Plate Agency Fund	\$	33,241
Total Non-Revenue Receipts	\$	<u>33,241</u>
Total General Fund Revenues and Non-Revenue Receipts	\$	<u>9,353,150</u>

SECTION 3. The following amounts are hereby appropriated in the Town of Siler City Powell Bill Fund for the operation of the Town of Siler City and its activities for the fiscal year beginning July 1, 2023, and ending June 30, 2024:

Department		Amount
Powell Bill (570)	\$	<u>463,684</u>
Total Powell Bill Fund Expense	\$	<u>463,684</u>

SECTION 4. The following revenues are estimated to be available in the Town of Siler City Powell Bill Fund for operation of the Town of Siler City and its activities for fiscal year beginning July 1, 2023, and ending June 30, 2024:

	Category	Amount
Interest Earned		\$ 15,000
Powell Bill Allocation		\$ 258,335
Fund Balance		\$ <u>190,349</u>
Total Powell Bill Fund Revenue		\$ <u>463,684</u>

SECTION 5. The following amounts are hereby appropriated in the Town of Siler City Water & Sewer Fund for the operation of the Town of Siler City and its activities for the fiscal year beginning July 1, 2023, and ending June 30, 2024:

Department	Amount
Buildings and Grounds (500)	\$ 889,155
Non-Departmental (660)	\$ 987,257
Water & Sewer Administration (710)	\$ 867,562
Water Treatment (810)	\$ 2,614,058
Wastewater Treatment (822)	\$ 2,072,296
Water and Sewer Maintenance (828)	\$ 980,735
Debt Service & Transfers (850)	\$ <u>1,791,710</u>
Total Water & Sewer Fund Expense	\$ <u>10,202,773</u>

SECTION 6. The following revenues are estimated to be available in the Town of Siler City Water & Sewer Fund for operation of the Town of Siler City and its activities for fiscal year beginning July 1, 2023, and ending June 30, 2024:

Category	Amount
Returned Check	\$ 1,200
Interest Earned	\$ 12,800
Miscellaneous	\$ 3,500
Water Charges	\$ 5,000,762
Sewer Charges	\$ 4,858,880
B.O.D. Surcharge	\$ 200,631
Water Tap Fees	\$ 7,000
Sewer Tap Fees	\$ 2,000
Water Meter Installation	\$ 9,500
Water Late Payment Fees	\$ 80,000
Convenience Fee	\$ 25,000
After Hours	\$ <u>1,500</u>
Total Water & Sewer Fund Revenue	\$ <u>10,202,773</u>

SECTION 7. The following amounts are hereby appropriated in the Town of Siler City License Plate Agency Fund for the operation of the Town of Siler City and its activities for the fiscal year beginning July 1, 2023, and ending June 30, 2024:

Department	Amount
License Plate Agency (412)	\$ 162,872
Non-Departmental (660)	\$ <u>48,769</u>
Total License Plate Agency Fund Expenses	\$ <u>211,641</u>

SECTION 8. The following revenues are estimated to be available in the Town of Siler City License Plate Agency Fund for operation of the Town of Siler City and its activities for fiscal year beginning July 1, 2023, and ending June 30, 2024:

Category	Amount
License Plate Fees	\$ 144,000
Notary Fees	\$ 33,000
Sale of Novelty Items	500
Wildlife Licenses	900
Transfer In from General Fund Balance Appropriation	\$ <u>33,241</u>
Total License Plate Agency Fund Revenue	\$ <u>211,641</u>

SECTION 9. There is hereby levied a tax rate of fifty-four cents (\$0.54) per one hundred dollars (\$100) valuation of property as listed for taxes as of January 1, 2023, for the purpose of raising the revenue listed "Ad Valorem Taxes" in the General Fund in Section 2 of this ordinance.

The property value is listed as \$642,583,979. This rate is based on an estimated rate of collection of 99%. The estimated rate of collection is based upon the 2023 rate of collection as provided by Chatham County.

SECTION 10. Hereby established, for Fiscal Year 2023-2024, various fees and charges as contained in the 2023-2024 Fee Schedule.

SECTION 11. Hereby confirmed, for Fiscal Year 2023-2024, a \$5.00 Municipal Vehicle Tax to be included in vehicle registration and property tax bills collected by the North Carolina Division of Motor Vehicles.

SECTION 12. The Town Manager shall act as the Budget Officer and is hereby authorized to:

- A. Enter contracts without prior Board of Commissioners approval for items included in the 2023-2024 Approved Budget and will report such contracts to the Board of Commissioners by the following month.
- B. Enter contracts without prior Board of Commissioners approval for items up to \$30,000 if the contract amount does not exceed the funds appropriated in department budget and will report such contracts to the Board of Commissioners by the following month.
- C. Transfer appropriations within a fund as contained herein under the following conditions as specified in North Carolina General Statute § 159.
 - i. The budget is approved as a departmental budget and the Budget Officer shall be authorized to transfer funds within a department without prior approval of the Board of Commissioners.
 - ii. The Budget Officer may transfer between departments within the same fund up to 5% without prior approval of the Board of Commissioners and will report such transfers to the Board of Commissioners by the following month.
 - iii. All budgetary transfers or appropriations above 5% between funds must be approved in advance by the Board of Commissioners.

SECTION 13. Operating funds encumbered on the financial records as of June 30, 2023, are hereby re-appropriated to the 2023-2024 budget. All project ordinance appropriations are continued.

SECTION 14. The Budget Officer shall direct the Finance Officer or designee to close projects, remove any excess appropriations, and return associated balances to the appropriate Fund.

SECTION 15. All ordinances in conflict with this ordinance are hereby repealed or amended to reflect the controlling nature of this ordinance. In the event any ordinance or policy establishes a fee or charge less than that which is described in this document, this Ordinance shall control.

SECTION 16. The provisions of this ordinance shall become effective July 1, 2023, in accordance with the laws of the State of North Carolina.

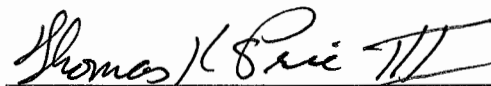
SECTION 17. Copies of this Budget Ordinance shall be furnished to all appropriate officials of the Town of Siler City and kept on file for the proper recordation of receipts and disbursements of funds.

SECTION 18. The Budget Ordinance and the Budget Document shall be the basis of the financial plan for the Town of Siler City, North Carolina for the 2023-2024 fiscal year. The Budget Officer shall administer the Budget and shall ensure that department heads are provided guidance and sufficient detail to implement their applicable portion of the budget. The Finance Department shall maintain records in accordance with this Budget Ordinance, the Budget Document, and the applicable Statutes of the State of North Carolina.

Adopted this, the 20th day of June 2023.

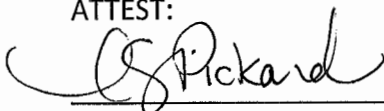
By the Town of Siler City Board of Commissioners upon this motion of Commissioner Fadely, seconded by Mayor Pro Tem Haiges.

The vote of the Town of Siler City Board of Commissioners was recorded as Seven Yes Votes, Zero No Votes, with no Board Members absent.



Thomas K. Price III, Mayor

ATTEST:



Kimberly Pickard, Town Clerk



Manager's Message



Town of Siler City

Town Manager's Budget Message For Fiscal Year 2023/2024

MISSION STATEMENT

To advance a framework for our success through balanced governance, dynamic partnerships, and an engaged community.

VISION STATEMENT

Siler City is a safe, prosperous, and vibrant community where diversity, innovation, and education drive success in a globally competitive society.



Wolfspeed Announcement, Raleigh, NC

ELECTED BOARD

Mayor Thomas K. (Chip) Price, III

Commissioner Albert Alston
District 1

Commissioner Curtis Brown
District 3

Commissioner James Underwood
At Large

Mayor Pro Tem William H. Haiges
District 4

Commissioner Norma Boone
District 2

Commissioner Lewis R. Fadely
District 5

Commissioner Cindy B. Bray
At Large

INTRODUCTION

We are pleased to submit to you the Town of Siler City, North Carolina Annual Operating Budget for Fiscal Year 2023-2024, which begins on July 1, 2023 and ends on June 30, 2024. The Budget was prepared in accordance with the North Carolina Local Government Budget and Fiscal Control Act. The budget is balanced and identifies all revenue and expenditure estimates for Fiscal Year 2023-2024.

In preparing this Budget, each Department was asked to submit recommended expenditure projections and prioritize capital needs. Many of these requests were discussed with the Budget Team. We have carefully evaluated these requests along with past trends and the methodology for developing projections for the revenue categories. We are presenting a budget that meets the fundamental requirements of the Town and have carefully considered annual incremental increases such as health insurance, property and liability insurance, contract services, adjustments to the local government contribution to employees' retirement plan, along with other expenses which continue to increase annually.

Staff analyzed the Fiscal Year 2024 budget based on the known factors we are currently experiencing. We seek to provide realistic expectations of revenues for the coming fiscal year based on the data we currently have and project expenditures that meet primary needs of each department. The proposed budget takes into consideration models developed by Chatham County and the League of Municipalities and their fiscal approach along with the discussions and deliberations of the Board of Commissioners and Staff.

The proposed combined budget for Fiscal Year 2024 is \$20,659,071.00, including all funds, which is a \$2,260,175.00 increase or 12 percent increase over that of Fiscal Year 2023 adopted budget of \$18,398,896.00. This increase is attributable to the Sales and Use Tax, Stormwater Program, ABC Revenues along with anticipated Utility Revenues. There are no property tax rate increases proposed in this year's budget.

The Budget is organized into four funds: General Fund (10 Fund), Powell Bill Fund (20 Fund), Water and Sewer Fund (30 Fund), and the License Plate Agency Fund (40 Fund).

The attached Fee Schedule exhibits the changes for Fiscal Year 2024. All requested changes are included in the revenues presented in the budget, including Water and Sewer rates. The Solid Waste and Recycling fees will increase at the same rate in accordance with the FY2023 budget as demonstrated with the extension of a 3-year contract between Waste Industries (GFL Environmental) and the Town. Town curb side pick-up will increase for the continuing expense increase associated with the program.

The Board of Commissioners set the following Strategic Priorities and Goals, which were recognized throughout the budget process:

Strategic Priority #1: Facilitate Responsible Growth and Community Development

Goals:

- ❖ Develop a comprehensive growth strategy, update land use policies, revitalize downtown, and encourage housing development.
- ❖ Build an educated community workforce in collaboration with community partners.
- ❖ Implement the Triangle Area Rural Planning Organization (TARPO) comprehensive plan.
- ❖ Support existing local businesses.

Strategic Priority #2: Plan and Implement Sustainable Infrastructure

Goals:

- ❖ Upgrade and expand water and sewer utilities.
- ❖ Resolve moratorium issues.
- ❖ Improve roads and enhance maintenance.
- ❖ Implement capital improvements in a fiscally responsible, equitable, and fair manner.

Strategic Priority #3: Achieve Organizational and Operational Excellence

Goals:

- ❖ Enhance productivity by attracting, retaining, and developing quality employees.
- ❖ Provide competitive salaries and benefits and develop and implement an employee recognition program.
- ❖ Create and sustain a collaborative organizational culture which fosters creativity, employee involvement, and fiscal responsibility.
- ❖ Develop succession plans enabling internal promotion into management and technical positions.

Strategic Priority #4: Enhance Community Engagement

Goals:

- ❖ Build public confidence and trust.
- ❖ Embrace the community changes.
- ❖ Promote quality of life/invest in parks and recreation.
- ❖ Provide informal community forums to inform and increase citizen participation.

Strategic Priority #5: Provide a High Level of Public Safety

Goals:

- ❖ Welcome all cultures and the diversity of residents and visitors.
- ❖ Build the "Police Department of the Future."
- ❖ Continuously seek to improve service delivery.

General (10 Fund)

The General Fund is the basic operating fund of the Town for primary governmental functions. It is used to account for all financial resources to carry out the general operations of the local government except those required to be accounted for within other specific funds. The primary revenue sources of the General Fund are Ad Valorem property tax and State-shared revenues, along with fees established by the Town for service-specific operations.

The principal expenditures within the General Fund are for Police, Fire, Street Lights, Solid Waste Collection, Recreational Facilities and Programming, Public Property Maintenance, Municipal Airport, Planning, Community Development, Streets as well as other general government services including Administration, Finance and Human Resources. The new Stormwater Program is also part of the General Fund.

The total proposed General Fund budget for Fiscal Year 2024 is \$9,780,973.00 which amounts to a \$1,010,974.00 increase over current year's adopted budget of \$8,769,999.00. This represents a 12 percent increase in the General Fund budget.

General Fund Revenue Outlook

Staff uses trending data to estimate revenues and track major revenues by month, estimate revenue for the current year, and project next year's revenue at a conservative amount. In some cases, next year's projection is informed by additional information, such as guidance on sales tax revenues from Chatham County and the North Carolina Treasurer's Office. Where possible, staff use a combination of local trending and outside guidance to reach the most accurate estimates and projections.

This year, the projected tax valuation is \$642,583,970.00 as compared to the Fiscal Year 2023 valuation at \$632,997,282.00 for a total increase of \$9,586,688.00. This includes a decrease in real property of \$1,760,847.00 which is due to the appeals process after the revaluation year. The budget will sustain the \$0.54 tax rate with no proposed property tax rate increase for Fiscal Year 2024.

Property Tax Revenue			
Description	FY23 Budget	FY24 Budget	Percent Change
Previous Years Real Property Tax	\$ 71,800.00	\$ 61,743.00	-14%
Current Year Real Property Tax	\$ 3,146,914.00	\$ 2,195,000.00	-30%
Current Year Personal Property Tax	\$ 0	\$ 830,000.00	100%
Current Year Utilities Property Tax	\$ 0	\$ 69,500.00	100%
Current Year Motor Vehicles Property Tax	\$ 271,271.00	\$ 275,000.00	1%
Current Year Fire Real Property Tax	\$ 432,396.00	\$ 388,400.00	-10%
Current Year Fire Personal Property Tax	\$ 0	\$ 30,000.00	100%
Current Year Fire Utilities Property Tax	\$ 0	\$ 14,500.00	100%
Current Year Fire Motor Vehicles Property Tax	\$ 60,809.00	\$ 62,500.00	3%
Tax Penalties & Interest	\$ 14,900.00	\$ 11,000.00	-26%
Motor Vehicle Tag Fee	\$ 650.00	\$ 18,000.00	2669%
Total Property Tax	\$3,998,740.00	\$3,955,643.00	-1%



Sales Tax Revenue			
Description	FY23 Budget	FY24 Budget	Percent Change
Sales Tax Art. 39 (1%)	\$ 3,119,953.00	\$ 1,228,000.00	-61%
Sales Tax Art. 40 (1/2%)	\$ 0	\$ 767,000.00	100%
Sales Tax Art. 42 (1/2%)	\$ 0	\$ 630,000.00	100%
Sales Tax Art. 44 (1/2%)	\$ 0	\$ 0	0%
Sales Tax Art. 44*524	\$ 0	\$ 185,000.00	100%
Sales and Use Tax City Hold Harmless	\$ 0	\$ 766,000.00	100%
Sales Tax on Piped Natural Gas	\$ 14,745.00	\$ 20,000.00	36%
Sales Tax on Electricity	\$ 365,250.00	\$ 375,000.00	3%
Sales Tax on Telecommunications	\$ 36,000.00	\$ 25,000.00	-31%
Sales Tax on Video Programming	\$ 27,760.00	\$ 23,000.00	-17%
Beer & Wine Excise Tax	\$ 37,072.00	\$ 31,000.00	-16%
Solid Waste Disposal Tax	\$ 6,452.00	\$ 6,300.00	-2%
Refund of Motor Fuels Tax Paid	\$ 3,000.00	\$ 0	-100%
Rental Vehicles Tax	\$ 1,080.00	\$ 1,200.00	11%
Total Sales Tax	\$3,611,312.00	\$4,057,500.00	12%

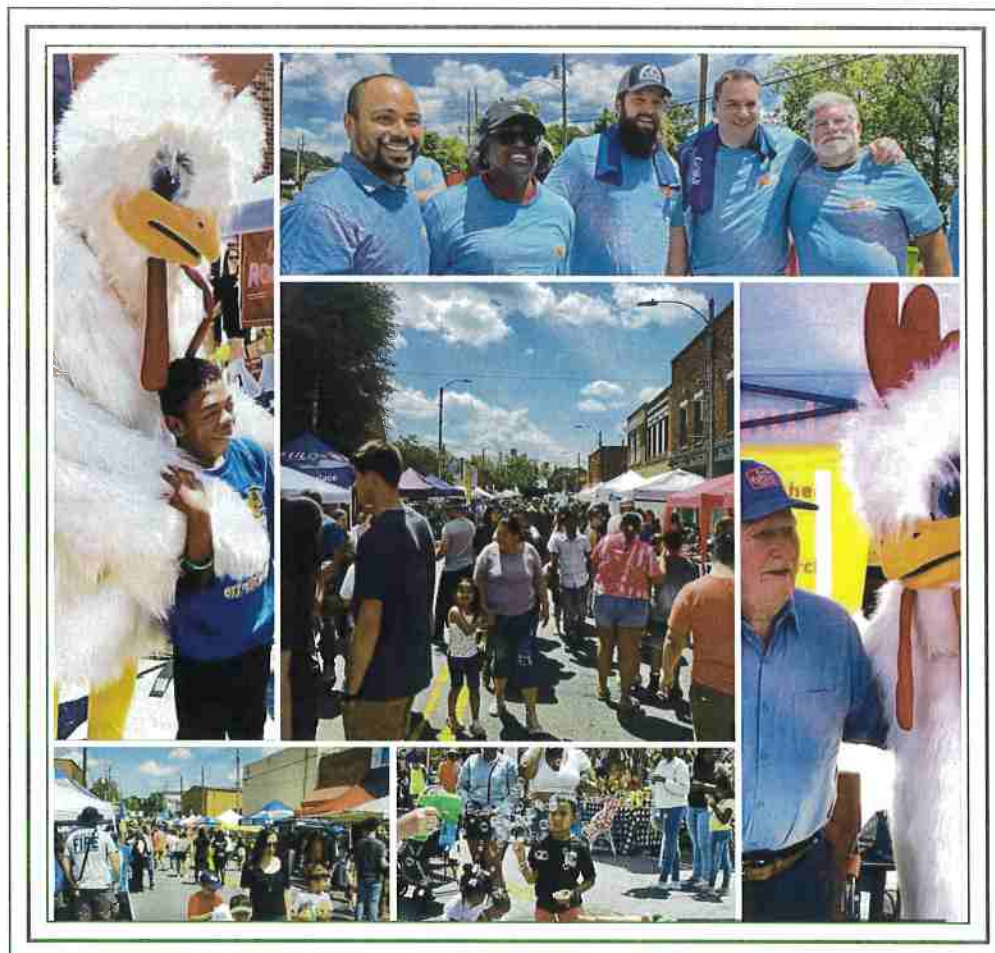
Other Revenue			
Description	FY23 Budget	FY24 Budget	Percent Change
Interest Earned	\$ 19,012.00	\$ 130,000.00	584%
Facilities Lease Payments	\$ 54,936.00	\$ 40,000.00	-27%
ABC Board Revenue	\$ 75,000.00	\$ 125,000.00	67%
ABC Board Law Enforcement	\$ 12,500.00	\$ 6,000.00	-52%
Court Facilities Fees	\$ 300.00	\$ 100.00	-67%
Yard Sales Permits	\$ 300.00	\$ 200.00	-33%
Roll Off Container Fees	\$ 11,000.00	\$ 5,000.00	-55%
Solid Waste Fees – Residential	\$ 510,000.00	\$ 525,300.00	3%
Curb Waste Pickup Fee	\$ 0	\$ 162,300.00	100%
Stormwater Fee	\$ 0	\$ 463,380.00	100%
Insurance Proceeds	\$ 15,729.00	\$ 2,000.00	-87%
Ordinance Enforcement	\$ 0	\$ 12,000.00	100%
Flood Damage Prevention Ordinance	\$ 0	\$ 1,700.00	100%
Street Closing	\$ 0	\$ 1,500.00	100%
Fire Department Fees	\$ 2,500.00	\$ 0	-100%
Zoning Compliance Permit	\$ 68,000.00	\$ 45,000.00	-34%
Legislative Judicial Decision	\$ 0	\$ 10,000.00	100%
Watershed Protection Permit	\$ 0	\$ 100.00	100%
Sign Permit	\$ 0	\$ 500.00	100%
Site Plan Review	\$ 0	\$ 10,000.00	100%
Subdivision and Final Plat Review	\$ 0	\$ 1,000.00	100%
TIA Review	\$ 0	\$ 1,000.00	100%
Police Department Fees	\$ 2,200.00	\$ 1,500.00	-32%
Police Grants	\$ 74,380.00	\$ 75,000.00	1%
Recreation Pool Admission	\$ 0	\$ 10,000.00	100%
Recreation Facilities Rent	\$ 8,000.00	\$ 8,000.00	0%
Recreation Sponsorship Fees	\$ 25,000.00	\$ 30,000.00	20%
Recreation Programing Fees	\$ 18,000.00	\$ 20,000.00	11%
Recreation Field Signs	\$ 5,000.00	\$ 5,250.00	5%
Recreation Grant – Chatham	\$ 0	\$ 40,000.00	100%
Donations	\$ 40,000.00	\$ 500.00	-99%
Miscellaneous	\$ 5,500.00	\$ 5,500.00	0%
Sale of Property/Surplus	\$ 0	\$ 30,000.00	100%
Fund Balance Appropriated to License Plate Agency Fund	\$ 200,000.00	\$ 33,241.00	-83%
Total	\$1,147,357.00	\$1,801,071.00	54%

Additional General Fund revenues are comprised primarily of state-collected and state-shared sources. These revenue sources are supplemented by other revenue streams collected locally, such as solid waste collection and disposal fees. These revenues also included the new Stormwater program.

Sales tax revenues are influenced by the conditions of the overall economy and will be closely monitored. Total sales tax receipts for Fiscal Year 2024 have been projected at \$4,057,500.00, which is a significant increase over current year's budgeted amount of \$3,611,312.00. This is largely due to the purchasing power of Chatham County. Staff continues to use a conservative approach for budgeting Fiscal Year 2024 based on the Chatham County and NC League of Municipalities projections but when taking into consideration the current and continued performance, we project an average annualized increase of \$446,188.00 or 12 percent over the current fiscal year.

The NC League of Municipalities has estimated a constant percentage change for the coming Fiscal Year 2024 of all sales taxes. Additionally, revenues have been adjusted for solid waste services, where revenues are anticipated to perform slightly ahead of contracted services expenditures for the coming fiscal year. We do expect to see a significant increase in interest earned.

During Fiscal Year 2024, the Planning Department will continue to observe a greater inflow of revenue associated with their activities. We estimate a continued growth for Fiscal Year 2024 based upon pre-development assessments and known projects forthcoming, although we are conservative with these estimated revenues.



General Fund Expense Outlook

The expense outlook has increased in correlation with the revenue projections. As discussed during the budget process, priorities were placed on employee compensation and benefits to help curtail the continued competitive market. As the Town moves into unprecedented times with the growth expected over the next few years, experienced and knowledgeable employees will remain essential for the Town’s success.

Annually, Staff begins with the requests by department, adds the known increases for health insurance, property and liability insurance, local government retirement contribution adjustments, utility increases, and other annual contractual agreement adjustments, then ask each Department to prioritize their original requests to balance with revenue projections.

The following contains expenditure highlights by budgetary department for each fund of the Town’s operations. The following department-by-department narrative refers to current operating expenses for Fiscal Year 2023 as compared to the proposed 2024 Fiscal Year Budget.

Governing Body (400)

This budgetary department funds expenses associated with the Board of Commissioners including monthly salaries, attorney fees, professional services, travel and training, and various dues and subscriptions.

The proposed budget requests a decrease of \$24,903.00 from the current year. This is mainly attributed to the reallocation of IT expenses to the Non-Departmental Department.

Accordingly, the proposed budget for this department is \$124,411.00 as compared to the Fiscal Year 2023 budget of \$149,314.00.

Description	2022/2023 Budget	2023/2024 Budget
BOC Stipend	\$ 58,286.00	\$ 58,286.00
FICA	\$ 4,459.00	\$ 4,459.00
Attorney Fees	\$ 27,000.00	\$ 27,000.00
Phone	\$ 660.00	\$ 660.00
Printing	\$ 1,000.00	\$ 1,000.00
Travel & Training	\$ 2,500.00	\$ 2,500.00
Advertising	\$ 2,000.00	\$ 2,000.00
Election Expense	\$ 0	\$ 7,500.00
Supplies	\$ 3,000.00	\$ 3,000.00
Contracted Services	\$ 30,249.00	\$ 1,000.00
Dues & Subscriptions	\$ 16,410.00	\$ 16,006.00
Miscellaneous	\$ 3,750.00	\$ 1,000.00
Total	\$149,314.00	\$124,411.00



Description	2022/2023 Budget	2023/2024 Budget
Salaries	\$ 97,473.00	\$ 142,132.00
Taxable Benefits	\$ 1,440.00	\$ 2,880.00
Longevity	\$ 400.00	\$ 1,000.00
FICA	\$ 7,488.00	\$ 10,950.00
401(K) Plan	\$ 4,894.00	\$ 7,157.00
Retirement	\$ 11,882.00	\$ 18,450.00
Printing	\$ 1,000.00	\$ 1,000.00
Travel & Training	\$ 6,125.00	\$ 14,000.00
Vehicle Repairs	\$ -	\$ 500.00
Lease Payment	\$ 2,910.00	\$ 2,500.00
Automotive Supplies	\$ 750.00	\$ 750.00
Departmental Supplies	\$ 3,000.00	\$ 3,000.00
Postage	\$ 250.00	\$ 250.00
Contracted Services	\$ 7,891.00	\$ 0
Dues & Subscriptions	\$ 3,508.00	\$ 3,704.00
Miscellaneous	\$ 200.00	\$ 1,000.00
Total	\$149,211.00	\$209,273.00

Administration (405)

Administrative expenses are proposed at \$209,273.00, which is a \$60,062.00 increase over the current year's budget of \$149,221.00.

This expenditure increase is primarily attributed to the addition of the Budget Manager position and compensation study, as well as training for new staff.

Human Resources (408)

The proposed Fiscal Year 2024 budget for this department is \$203,041.00. This is a \$29,424 increase compared to the Fiscal Year 2023 budget of \$173,617.00.

The proposed increase in this department’s budget is attributable to salaries, contract services for background checks for the Police Department, and a fireproof filing cabinet.

Description	2022/2023 Budget	2023/2024 Budget
Salaries	\$ 72,801.00	\$ 77,897.00
Taxable Benefits	\$ 720.00	\$ 960.00
Longevity	\$ 600.00	\$ 600.00
FICA	\$ 5,616.00	\$ 6,005.00
401(K) Plan	\$ 3,671.00	\$ 3,925.00
Retirement	\$ 8,911.00	\$ 10,119.00
Printing	\$ 100.00	\$ 300.00
Travel & Training	\$ 3,500.00	\$ 3,500.00
Lease Payment	\$ 2,473.00	\$ 2,350.00
Advertising	\$ 6,000.00	\$ 6,000.00
Departmental Supplies	\$ 1,200.00	\$ 1,600.00
Safety Program	\$ 500.00	\$ 0
Wellness Program	\$ 1,000.00	\$ 1,500.00
Hospitality/Employee Engagement	\$ 5,000.00	\$ 6,000.00
Postage	\$ 300.00	\$ 300.00
Uniforms & Accessories	\$ 250.00	\$ 250.00
Contracted Services	\$ 58,940.00	\$ 70,200.00
Dues & Subscriptions	\$ 1,035.00	\$ 1,035.00
Miscellaneous	\$ 1,000.00	\$ 4,500.00
Capital Outlay-Furniture/Equip.	\$ 0	\$ 6,000.00
Total	\$173,617.00	\$203,041.00

Description	2022/2023 Budget	2023/2024 Budget
Salaries	\$ 112,524.00	\$ 110,242.00
Taxable Benefits	\$ 720.00	\$ 1,920.00
Longevity	\$ 400.00	\$ 600.00
FICA	\$ 8,639.00	\$ 8,480.00
401(K) Plan	\$ 5,647.00	\$ 5,542.00
Retirement	\$ 13,709.00	\$ 14,288.00
Printing	\$ 0	\$ 300.00
Travel & Training	\$ 6,700.00	\$ 13,400.00
Vehicle Repairs	\$ 500.00	\$ 500.00
Lease Payment	\$ 3,690.00	\$ 1,115.00
Automotive Supplies	\$ 500.00	\$ 500.00
Departmental Supplies	\$ 3,500.00	\$ 4,000.00
Postage	\$ 3,000.00	\$ 900.00
Uniforms & Accessories	\$ 300.00	\$ 420.00
Contracted Services	\$ 89,184.00	\$ 43,875.00
Purchase For Resale	\$ 400.00	\$ 400.00
Dues & Subscriptions	\$ 810.00	\$ 910.00
Miscellaneous	\$ 1,000.00	\$ 1,000.00
Non-Capital Asset	\$ 1,400.00	\$ 1,400.00
Total	\$252,623.00	\$209,792.00

Finance (410)

The Finance Department proposed Fiscal Year 2024 budget is \$209,792.00, which is a \$42,831.00 decrease from the Fiscal Year 2023 adopted budget of \$252,623.00.

This decrease is largely due to a reduction in contracted services that were reassigned to the Non-Departmental budget.

There is an increase for additional employee training and departmental supplies.



Community Development (416)

The Community Development Department is proposed to see a decrease of \$188,431.00 for Fiscal Year 2024.

This is credited to the division of the Planning and Community Development into two departments.

This department funds code enforcement and minimum housing abatement, as well as downtown development.

The proposed Fiscal Year 2024 operating expenses for this department are \$276,416.00.

Description	2022/2023 Budget	2023/2024 Budget
Salaries	\$158,896.00	\$150,098.00
Taxable Benefits	\$ 720.00	\$ 1,920.00
Longevity	\$ 800.00	\$ 1,400.00
FICA	\$ 12,217.00	\$ 11,590.00
401(K) Plan	\$ 7,985.00	\$ 7,575.00
Retirement	\$ 19,388.00	\$ 19,529.00
Attorney Fees	\$ 46,900.00	\$ 9,600.00
Printing	\$ 0	\$ 300.00
Travel & Training	\$ 9,860.00	\$ 9,400.00
Vehicle Repairs	\$ 0	\$ 500.00
Lease Payment	\$ 2,910.00	\$ 1,450.00
Advertising	\$ 6,252.00	\$ 3,600.00
Automotive Supplies	\$ 1,500.00	\$ 1,000.00
Departmental Supplies	\$ 1,900.00	\$ 2,000.00
Postage	\$ 1,788.00	\$ 1,300.00
Uniforms	\$ 0	\$ 1,000.00
Contacted Services	\$183,930.00	\$ 51,000.00
Planning Board	\$ 2,745.00	\$ 0
Dues & Subscriptions	\$ 6,856.00	\$ 2,154.00
Miscellaneous	\$ 200.00	\$ 1,000.00
Total	\$464,847.00	\$276,416.00

Description	2023/2024 Budget
Salaries	\$ 174,410.00
Taxable Benefits	\$ 960.00
Longevity	\$ 400.00
FICA	\$ 13,373.00
401(K) Plan	\$ 8,741.00
Retirement	\$ 22,534.00
Attorney Fees	\$ 6,000.00
Attorney Fees	\$ 500.00
Printing	\$ 100.00
Travel & Training	\$ 11,350.00
Vehicle Repairs	\$ 1,000.00
Lease Payment	\$ 2,482.00
Advertising	\$ 5,050.00
Automotive Supplies	\$ 1,000.00
Departmental Supplies	\$ 2,000.00
Postage	\$ 1,300.00
Contacted Services	\$ 41,063.00
Planning Board	\$ 2,940.00
Dues & Subscriptions	\$ 4,640.00
Miscellaneous	\$ 1,000.00
Total	\$300,843.00

Planning (490)

The Planning Department is a new department budget with a proposed increase of \$300,843.00 for the Fiscal Year 2024.

This is credited to the division of the Planning and Community Development into two departments.

This department funds development services associated with land use.

The proposed Fiscal Year 2024 operating expenses for this department are \$300,843.00.



Description	2022/2023 Budget	2023/2024 Budget
Salaries	\$ 47,891.00	\$ 43,862.00
Longevity	\$ 0	\$ 200.00
FICA	\$ 2,395.00	\$ 2,204.00
401(K) Plan	\$ 3,664.00	\$ 3,371.00
Retirement	\$ 5,814.00	\$ 5,680.00
Phone	\$ 2,220.00	\$ 7,800.00
Printing	\$ 0	\$ 100.00
Utilities	\$ 15,600.00	\$ 209,700.00
Maintenance - Buildings and Grounds	\$ 30,000.00	\$ 179,250.00
Maintenance-Equipment	\$ 2,000.00	\$ 5,975.00
Maintenance-Cemetery	\$ 3,000.00	\$ 0
Lease Payment	\$ 20,413.00	\$ 1,330.00
Equipment Supplies	\$ 500.00	\$ 0
Departmental Supplies	\$ 5,000.00	\$ 7,500.00
Contracted Services	\$ 12,135.00	\$ 22,331.00
Miscellaneous	\$ 500.00	\$ 1,000.00
Non-Capital Asset	\$ 2,000.00	\$ 0
Capital Outlay - Building	\$ 45,000.00	\$ 0
Total	\$198,132.00	\$490,303.00

Building and Grounds (500)

With the Fiscal Year 2024 Budget proposal, this department is projected to increase over the current year budget.

The cause for an increase in the operating budget is due to re-allocating expenses for every department throughout the General Fund.

Accordingly, this department is projected to show an increase in expenses of approximately \$292,171.00.

The proposed Fiscal Year 2024 operating expenses for this department are \$490,303.00.





Police (510)

The Police Department budget is proposed to decrease with the Fiscal Year 2024 Budget by approximately \$225,523.00, mainly because IT contract services and building maintenance were moved to Non-Department and Buildings & Grounds.

Capital outlay included in Non-Departmental for this department includes four Ford Explorers.

Increases included the mid-year compensation study the Board of Commissioners approved during the FY 2023 budget year, as well as additional training funds for new officers.

The proposed Fiscal Year 2024 budget for the Police Department is \$2,264,384.00 as compared to the Fiscal Year 2023 adopted budget of \$2,489,907.00.

Description	2022/2023 Budget	2023/2024 Budget
Salaries	\$ 1,308,567.00	\$ 1,433,099.00
Separation Allowance	\$ 85,308.00	\$ 95,960.00
Grant Salaries	\$ 64,496.00	\$ 0
Part Time	\$ 3,750.00	\$ 0
Holiday	\$ 32,978.00	\$ 23,540.00
Longevity	\$ 7,400.00	\$ 7,000.00
Overtime	\$ 58,000.00	\$ 64,200.00
On Call	\$ 8,990.00	\$ 3,210.00
FICA	\$ 123,929.00	\$ 123,931.00
401(K) Plan	\$ 76,546.00	\$ 76,203.00
Retirement	\$ 198,001.00	\$ 200,037.00
Attorney Fees	\$ 500.00	\$ 0
Communications	\$ 2,080.00	\$ 15,500.00
Phone	\$ 22,123.00	\$ 18,900.00
Printing	\$ 1,279.00	\$ 1,975.00
Utilities	\$ 13,858.00	\$ 0
Travel & Training	\$ 10,000.00	\$ 15,000.00
Grant Travel	\$ 1,665.00	\$ 0
Maintenance - Building	\$ 10,000.00	\$ 0
Maintenance- Equipment	\$ 1,300.00	\$ 4,500.00
Vehicle Repairs	\$ 4,000.00	\$ 4,000.00
Lease Payments	\$ 9,312.00	\$ 3,932.00
Advertising	\$ 8,060.00	\$ 2,000.00
Automotive Supplies	\$ 57,375.00	\$ 50,000.00
Departmental Supplies	\$ 35,150.00	\$ 21,800.00
Postage	\$ 600.00	\$ 600.00
National Night Out	\$ 4,000.00	\$ 4,000.00
Uniforms & Accessories	\$ 35,200.00	\$ 20,000.00
Ammunition	\$ 8,287.00	\$ 12,000.00
Contracted Services	\$ 211,934.00	\$ 35,743.00
Dues & Subscriptions	\$ 8,358.00	\$ 9,932.00
Miscellaneous	\$ 500.00	\$ 1,000.00
Investigations	\$ 5,000.00	\$ 5,000.00
Non-Capital Asset	\$ 26,938.00	\$ 0
Capital Outlay- Furniture/Equip.	\$ 44,423.00	\$ 11,322.00
Total	\$2,489,907.00	\$2,264,384.00

Description	2022/2023 Budget	2023/2024 Budget
Salaries & Wages	\$ 333,700.00	\$362,054.00
Holiday	\$ 8,422.00	\$ 9,630.00
Volunteer Expenses	\$ 15,000.00	\$ 0
Part Time	\$ 18,000.00	\$ 28,000.00
Fire Calls	\$ 60,000.00	\$ 50,000.00
Longevity	\$ 2,200.00	\$ 2,200.00
Overtime	\$ 0	\$ 0
FICA	\$ 33,455.00	\$ 35,717.00
401(K) Plan	\$ 17,217.00	\$ 18,695.00
Retirement	\$ 41,801.00	\$ 48,194.00
Phone	\$ 3,752.00	\$ 2,777.00
Printing	\$ 0	\$ 100.00
Utilities	\$ 2,620.00	\$ 0
Travel & Training	\$ 5,000.00	\$ 5,000.00
Maintenance-Building	\$ 7,000.00	\$ 0
Maintenance-Equipment	\$ 8,500.00	\$ 31,200.00
Vehicle Repairs	\$ 25,000.0	\$ 30,000.00
Lease Payment	\$ 3,690.00	\$ 3,680.00
Automotive Supplies	\$ 18,000.00	\$ 20,000.00
Departmental Supplies	\$ 20,509.00	\$ 41,000.00
Capital Outlay-Furn./Equip.	\$ 0	\$ 4,000.00
Uniforms	\$ 12,000.00	\$ 12,000.00
Contracted Services	\$ 21,212.00	\$ 0
Dues & Subscriptions	\$ 2,225.00	\$ 3,720.00
Miscellaneous	\$ 500.00	\$ 1,000.00
Non-Capital Asset	\$ 57,330.00	\$ 0
Total	\$717,133.00	\$708,967.00

Fire (530)

The Fire Department’s proposed budget for Fiscal Year 2024 is \$708,967.00, which is an \$8,166.00 decrease over Fiscal Year 2023.

This represents the reclassification of IT contract services and building maintenance to Non-Departmental.

This department has increases in salaries, equipment maintenance, automotive supplies, and departmental supplies.



Garage (555)

This department’s budget has a decrease of \$8,785.00 under the current fiscal year.

The proposed Fiscal Year 2024 budget is \$72,522.00, which is a decrease over the current year’s budget of \$81,307.00.

This is primarily due to the IT contract services being reassigned to Non-Departmental.

Description	2022/2023 Budget	2023/2024 Budget
Salaries	\$ 25,881.00	\$ 27,165.00
Longevity	\$ 1,000.00	\$ 1,000.00
Overtime	\$ 374.00	\$ 0
FICA	\$ 2,085.00	\$ 2,155.00
401(K) Plan	\$ 1,363.00	\$ 1,409.00
Retirement	\$ 3,309.00	\$ 3,631.00
Utilities	\$ 2,700.00	\$ 0
Travel & Training	\$ 2,000.00	\$ 2,000.00
Maintenance-Equipment	\$ 3,000.00	\$ 3,000.00
Vehicle Repairs	\$ 1,500.00	\$ 1,000.00
Lease Payment	\$ 1,775.00	\$ 675.00
Automotive Supplies	\$ 8,000.00	\$ 10,000.00
Department Supplies	\$ 6,000.00	\$ 8,000.00
Uniform Rental	\$ 1,400.00	\$ 1,400.00
Contracted Services	\$ 16,120.00	\$ 10,087.00
Miscellaneous	\$ 300.00	\$ 1,000.00
Non-Capital Asset	\$ 4,500.00	\$ 0
Total	\$81,307.00	\$72,522.00



Description	2022/2023 Budget	2023/2024 Budget
Salaries	\$ 228,056.00	\$ 244,860.00
Taxable Benefits	\$ 720.00	\$ 960.00
Longevity	\$ 1,000.00	\$ 1,600.00
Overtime	\$ 2,171.00	\$ 3,000.00
FICA	\$ 17,689.00	\$ 19,100.00
401(K) Plan	\$ 11,562.00	\$ 12,484.00
Retirement	\$ 28,071.00	\$ 32,183.00
Communications	\$ 1,000.00	\$ 0
Phone	\$ 457.00	\$ 732.00
Printing	\$ 1,200.00	\$ 400.00
Utilities	\$ 116,000.00	\$ 0
Travel & Training	\$ 35,000.00	\$ 9,500.00
Maintenance-Building	\$ 5,000.00	\$ 0
Maintenance-Grounds	\$ 3,000.00	\$ 0
Maintenance-Equipment	\$ 2,000.00	\$ 2,000.00
Vehicle Repairs	\$ 4,000.00	\$ 4,000.00
Lease Payments	\$ 1,175.00	\$ 1,115.00
Equipment Rentals	\$ 3,500.00	\$ 5,000.00
Automotive Supplies	\$ 30,000.00	\$ 30,000.00
Equipment Supplies	\$ 5,000.00	\$ 5,000.00
Repairs to Streets Non-PB	\$ 3,000.00	\$ 3,000.00
Departmental Supplies	\$ 8,000.00	\$ 10,000.00
Street Signs/Pavement Marking	\$ 3,500.00	\$ 3,500.00
Uniform Rental	\$ 15,000.00	\$ 15,000.00
Contracted Services	\$ 7,476.00	\$ 1,200.00
Dues & Subscriptions	\$ 500.00	\$ 400.00
Miscellaneous	\$ 500.00	\$ 1,000.00
Total	\$534,577.00	\$406,034.00

Streets (560)

The proposed Streets Department's operating expense budget is projected to decrease by \$128,543.00 under current year funding levels.

The decreases are attributed to the reassignment of IT contract Services to Non-Departmental and Utilities to Buildings & Grounds budgets.

Increases in this department include salaries and departmental supplies.

Other Capital Outlay requests were funded for the street department but are budgeted in Non-Departmental as part of the Capital Outlay Program.

The proposed budget for Fiscal Year 2024 is \$406,034.00.

Sanitation (580)

This department’s operating budget for Fiscal Year 2024 is proposed to increase \$84,471.00.

This proposed increase is a result of salaries, vehicle repairs, and automotive supplies, as well as the trash and recycle contract with GFL.

Capital Equipment includes the addition of roll off containers.

The proposed budget for Fiscal Year 2024, for this Department, is \$785,444.00 as compared to Fiscal Year 2023 adopted budget of \$700,973.00.

Description	2022/2023 Budget	2023/2024 Budget
Salaries	\$ 66,715.00	\$ 87,356.00
Longevity	\$ 400.00	\$ 1,400.00
Overtime	\$ 79.00	\$ 0
FICA	\$ 5,141.00	\$ 6,790.00
401(K) Plan	\$ 3,360.00	\$ 4,438.00
Retirement	\$ 8,158.00	\$ 11,441.00
Vehicle Repairs	\$ 10,000.00	\$ 25,000.00
Advertising	\$ 400.00	\$ 200.00
Automotive Supplies	\$ 20,000.00	\$ 30,000.00
Postage	\$ 200.00	\$ 0
Contracted Services	\$ 496,520.00	\$ 549,440.00
Tipping Fees-W/B/Y	\$ 45,000.00	\$ 42,000.00
Non-Capital Asset	\$ 45,000.00	\$ 20,000.00
Capital Equipment	\$ 0	\$ 7,379.00
Total	\$700,973.00	\$785,444.00



Stormwater (590)

This is a new department for the Stormwater program that the Board of Commissioners are implementing to fund flooding issues throughout town.

This program will be funded with a stormwater fee.

The operating budget for Fiscal Year 2024 is \$188,380.00.

There is also the addition of a leaf vacuum truck for this department budgeted in Non-Departmental.

Description	2023/2024 Budget	NOTE: Addendum Document to the Stormwater Recommended Budget following this document.
Salaries	\$ 34,223.00	
Longevity	\$ 400.00	
Overtime	\$ 0	
FICA	\$ 2,619.00	
401(K) Plan	\$ 1,712.00	
Retirement	\$ 4,412.00	
Travel & Training	\$ 1,000.00	
Vehicle Repairs	\$ 1,000.00	
Advertising	\$ 2,500.00	
Auto Supplies	\$ 5,000.00	
Supplies General	\$ 133,198.00	
Contracted Services	\$ 2,316.00	
Total	\$188,380.00	

Parks and Recreation (620)

The proposed Fiscal Year 2024 Budget for Parks and Recreation presents a decrease of \$39,338.00 under the current year.

This is largely attributed to the reassignment of IT contracted services to Non-Departmental.

There is an increase in Maintenance-Grounds to replace the basketball court at Washington Avenue Park, as well as an increase in several line items for bring the pool operations in house.

Accordingly, the proposed Parks and Recreation Department budget for Fiscal Year 2024 is \$660,852.00 in comparison to the Fiscal Year 2023 adopted budget of \$700,190.00.

Description	2022/2023 Budget	2023/2024 Budget
Salaries	\$ 189,176.00	\$ 221,534.00
Part-Time	\$ 55,000.00	\$ 94,000.00
Taxable Benefits	\$ 2,160.00	\$ 3,840.00
Longevity	\$ 600.00	\$ 1,400.00
FICA	\$ 18,726.00	\$ 24,246.00
401(K) Plan	\$ 9,489.00	\$ 11,147.00
Retirement	\$ 23,039.00	\$ 28,736.00
Phone	\$ 0	\$ 600.00
Printing	\$ 0	\$ 4,800.00
Utilities	\$ 36,000.00	\$ 0
Travel & Training	\$ 5,750.00	\$ 8,500.00
Maintenance-Buildings	\$ 26,000.00	\$ 30,000.00
Maintenance-Grounds	\$ 40,000.00	\$ 71,067.00
Maintenance-Equipment	\$ 2,500.00	\$ 2,500.00
Vehicle Repairs	\$ 500.00	\$ 500.00
Lease Payments	\$ 4,038.00	\$ 2,482.00
Equipment Rental	\$ 1,000.00	\$ 1,000.00
Advertising	\$ 6,500.00	\$ 2,000.00
Automotive Supplies	\$ 8,000.00	\$ 4,000.00
Departmental Supplies	\$ 7,500.00	\$ 19,000.00
Athletic Supplies	\$ 28,000.00	\$ 35,000.00
Janitorial Supplies	\$ 9,000.00	\$ 7,000.00
Postage	\$ 1,000.00	\$ 1,000.00
Uniforms	\$ 3,520.00	\$ 3,800.00
Contracted Services	\$ 126,742.00	\$ 22,000.00
Officiating	\$ 23,000.00	\$ 23,000.00
Dues & Subscriptions	\$ 2,150.00	\$ 1,700.00
Non-Athletic Programs	\$ 33,000.00	\$ 33,000.00
Miscellaneous	\$ 1,000.00	\$ 1,000.00
Non-Capital Asset	\$ 20,000.00	\$ 2,000.00
Capital Outlay-Buildings & Grounds	\$ 16,800.00	\$ 0
Total	\$700,190.00	\$660,852.00



Description	2022/2023 Budget	2023/2024 Budget
Phone	\$ 0	\$ 264.00
Utilities	\$ 7,000.00	\$ 0
Maintenance-Grounds	\$ 62,300.00	\$ 35,100.00
Maintenance-Equipment	\$ 1,000.00	\$ 1,000.00
Lease Payment	\$ 2,300.00	\$ 0
Automotive Supplies	\$ 0	\$ 0
Departmental Supplies	\$ 1,000.00	\$ 200.00
Postage	\$ 200.00	\$ 0
Contracted Services	\$ 46,340.00	\$ 42,945.00
Insurance	\$ 5,500.00	\$ 5,500.00
Miscellaneous	\$ 400.00	\$ 1,000.00
Non-Capital Asset	\$ 4,000.00	\$ 4,000.00
Capital Outlay-Furn./Equip.	\$ 30,500.00	\$ 0
Total	\$160,540.00	\$90,009.00

Airport (650)

The proposed Airport budget represents a decrease of \$70,531.00 in spending under \$160,540.00 in Fiscal Year 2023 to \$90,009.00 in Fiscal Year 2024.

The decreases represent maintenance-grounds reassignment to buildings and grounds budget and IT contracted services being moved to the Non-Departmental budget.

Accordingly, Staff continues to utilize available grant funding to satisfy the majority financial need to accomplish projects at the airport.



Non-Departmental (660)

Non-Departmental budgets among the major funds of the Town account for expenses that are shared by multiple or all departments within a fund. Costs relating to property and liability insurance, workers compensation insurance, unemployment insurance, and medical reimbursement plans are examples. In addition, other expenses that are not directly attributable to any one department are assigned to this budgetary department.

Other expenses include Triangle J Council of Governments annual dues, 911 First Responder Memorial, Chatham Rescue, and Chatham Economic Development Corporation. The proposed operating budget for this department is projected to increase by \$963,564.00 over the Fiscal Year 2023. This is most notably resulting from the increase in capital outlay program and the IT contracted service resigned from all the General Fund budgets.

The proposed budget for this Department for the Fiscal Year 2024 is \$2,611,423.00.

Description	2022/2023 Budget	2023/2024 Budget
FICA	\$ 0	\$ 765.00
Retirement	\$ 0	\$ 1,300.00
Employee Medical Insurance	\$ 655,728.00	\$ 667,730.00
Retiree Medical Insurance	\$ 29,361.00	\$ 30,500.00
Employee Dependent Insurance	\$ 87,732.00	\$ 72,000.00
Virtual Doctor	\$ 3,510.00	\$ 3,186.00
Employee Group Life Insurance	\$ 8,316.00	\$ 7,788.00
Employee Group Life Insurance	\$ 0	\$ 13,119.00
Leave Payout	\$ 0	\$ 10,000.00
Attorney Fees	\$ 1,210.00	\$ 0
Contracted Services	\$ 0	\$ 306,400.00
Property & Liability Insurance	\$ 104,622.00	\$ 105,000.00
Workers Compensation Insurance	\$ 46,295.00	\$ 47,000.00
Unemployment Insurance	\$ 3,080.00	\$ 3,080.00
Property & Liability Deductible	\$ 9,000.00	\$ 1,000.00
Workers Comp Deductibles	\$ 6,600.00	\$ 3,000.00
CAM Site Option to County	\$ 25,000.00	\$ 0
Triangle J Council of Governments	\$ 3,500.00	\$ 3,500.00
911 First Responders Memorial Foundation	\$ 2,000.00	\$ 2,000.00
Chatham Economic Development	\$ 11,500.00	\$ 13,000.00
Chatham Rescue Squad	\$ 25,000.00	\$ 25,000.00
Mountaire Farms Incentive Grant	\$ 610,000.00	\$ 610,000.00
Apex Investment Incentive Grant	\$ 6,100.00	\$ 20,000.00
EPC Incentive Grant	\$ 4,500.00	\$ 0
Payroll Administration Services	\$ 4,805.00	\$ 4,805.00
Non-Capital Asset	\$ 0	\$ 25,000.00
Capital Outlay	\$ 0	\$ 636,250.00
Total	\$1,647,859.00	\$2,611,423.00

Debt Service, Transfers, and Appropriations (850)

This budgetary department reflects the expenses associated with debt obligations owned by the Town of Siler City, transfers to other funds, and other appropriations not otherwise identified within the budgets of other departments. The proposed Debt Service Department is anticipated to decrease by approximately \$176,247.00. The decrease is associated with one four-year revolving loan that was paid off in the current fiscal year. The proposed Fiscal Year 2024 Budget for this department is \$178,879.00.

Description	2022/2023 Budget	2023/2024 Budget
Debt Service Principal	\$ 299,546.00	\$ 141,166.00
Debt Service Interest	\$ 28,315.00	\$ 20,713.00
Interest Payment to CCBP	\$ 10,265.00	\$ 0
Transfer to Capital Reserve-Airport	\$ 17,000.00	\$ 17,000.00
Transfer Out to License Plate Agency Fund	\$ 0	\$ 33,241.00
Total	\$355,126.00	\$212,120.00



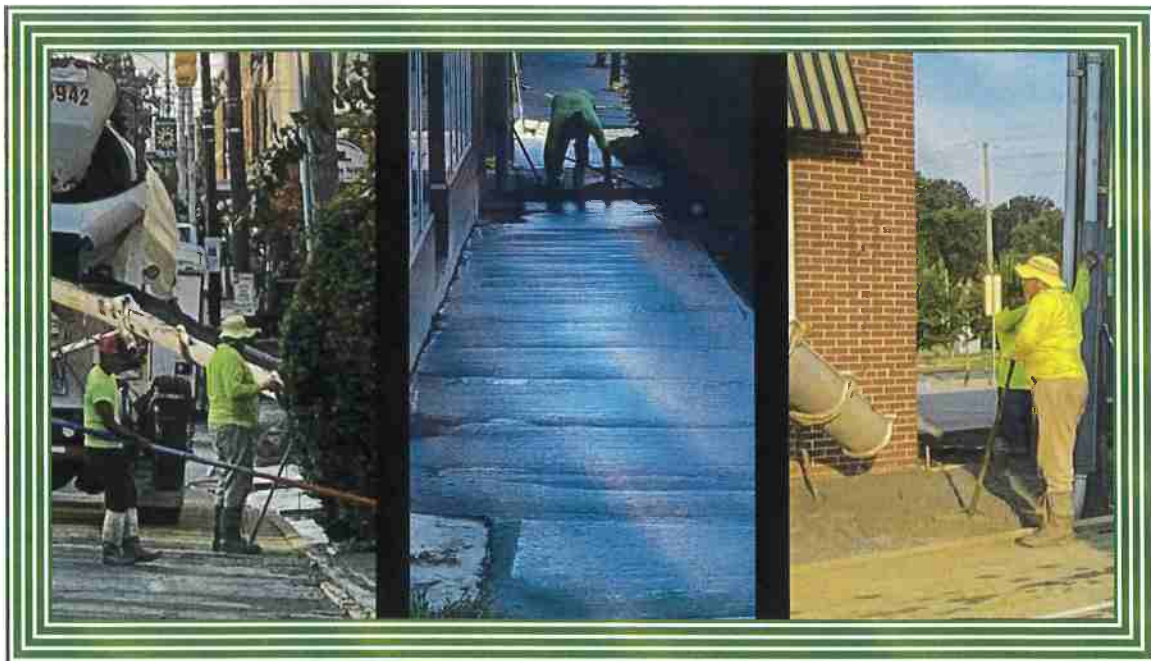
Powell Bill (20 Fund)

The Powell Bill Fund is comprised of revenues and expenditures associated with the continued and orderly maintenance, repair, and improvement of Town streets and other qualifying street-related infrastructure owned and operated by the local government.

Revenue for this activity primarily comes from State distributions based on a formula that, in part, considers the number of linear miles of qualifying roads within the Town as well as the actual population of the Town. The proposed Fiscal Year 2024 operating budget for this fund is balanced at \$463,684.00 which is \$7,731.00 less than the current year's budget of \$471,415.00.

Description	2022/2023 Budget	2023/2024 Budget
Interest Earned	\$ 100.00	\$ 15,000.00
Powell Bill Allocation	\$ 262,642.00	\$ 258,335.00
Fund Balance	\$ 208,673.00	\$ 190,349.00
Total	\$471,415.00	\$463,684.00

Though the Town may allocate additional funds to supplement the scheduled activities of Powell Bill-related functions by appropriating additional funding through transfers from one or more funds, the current level of Powell Bill Reserve is such that additional funding from outside sources is not presently recommended in the proposed budget.



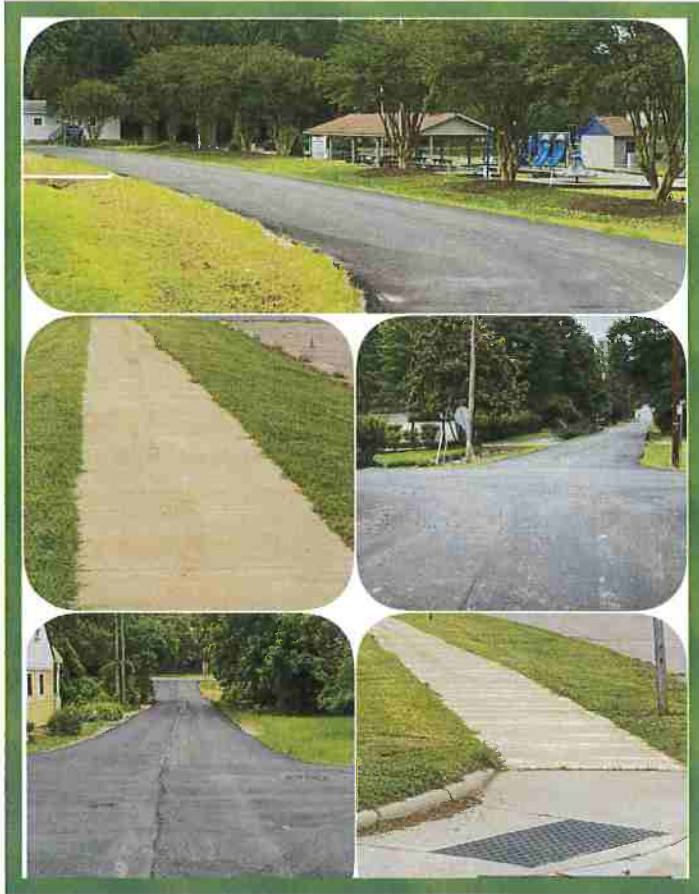
Powell Bill Fund Expenses Outlook

The largest individual line-item identified in the proposed budget for this fund is for a decrease in salaries. These positions have been reallocated to the Streets budget, Staff's recommendation to use Powell Bill funding mainly for paving streets.

Also in this budget is funding for the NCDOT TAP. This project has been requested again in Fiscal Year 2024 and will require a 10 percent match of \$30,000.00 and will assist with Transportation Alternatives Program (TAP) Funds for installation of American with Disabilities Act (ADA) ramps in various areas of the Town's sidewalk system.

We would like to also note that the Town is required to spend an annualized appropriation of funding from the State not to exceed the 10-year appropriation in reserve.

The FY 2024 budget is projected at \$463,684.00.



Description	2022/2023 Budget	2023/2024 Budget
Salaries	\$ 67,420.00	\$ 0
Longevity	\$ 200.00	\$ 0
Overtime	\$ 8,596.00	\$ 0
FICA	\$ 5,831.00	\$ 0
401(K) Plan	\$ 3,811.00	\$ 0
Retirement	\$ 9,223.00	\$ 0
Right of Way	\$ 10,000.00	\$ 10,000.00
Engineering	\$ 10,000.00	\$ 0
Paving & Resurfacing	\$ 225,334.00	\$ 323,684.00
Maintenance	\$ 25,000.00	\$ 25,000.00
Snow & Ice Removal	\$ 10,000.00	\$ 10,000.00
Drainage & Storm Sewer	\$ 10,000.00	\$ 0
Curb & Gutter	\$ 1,000.00	\$ 10,000.00
Traffic Control	\$ 5,000.00	\$ 5,000.00
Sidewalks	\$ 50,000.00	\$ 50,000.00
TAP Fund (ADA Ramps)	\$ 30,000.00	\$ 30,000.00
Total	\$471,415.00	\$463,684.00

Water and Sewer (30 Fund)

The Water and Sewer Fund accounts for the operations of the Town government associated with water treatment, water distribution, sanitary sewer collection, and wastewater treatment, where the operations of the same are designed such that revenues generated from these operations serve to cover the actual cost of operations and maintenance for the fiscal year, annual debt service obligation payments, and depreciation (which accounts for the means by which system repairs and capital improvements are made to enhance the effectiveness, efficiency, quality and compliance of these services). This fund is made up of multiple departments to carry out the functions herein identified.

Water and Sewer Enterprise Fund Revenue Outlook

The Fiscal Year 2024 proposed budget for the Water and Sewer Enterprise Fund projects a revenue increase of \$1,277,047.00 owing to the conservative approach to the methodology in Fiscal Year 2023. The overall performance year to date demonstrates a need to increase projections for several capital projects.

The Town has been fortunate to see a sustained income from industrial water and sewer sales during this time, but we have also seen a significant increase in operating costs and the need for capital projects. For this reason, Staff is recommending an increase in utility rates for FY 2024.

Total anticipated revenues for Fiscal Year 2024 are \$10,202,773.00 as compared to Fiscal Year 2023 budgeted revenues of \$8,925,726.00.

Revenue	2022/2023 Budget	2023/2024 Budget
Returned Check	\$ 1,200.00	\$ 1,200.00
Interest Earned	\$ 3,800.00	\$ 12,800.00
Miscellaneous	\$ 2,500.00	\$ 3,500.00
Water Charges	\$ 4,202,930.00	\$ 5,000,762.00
Sewer Charges	\$ 3,926,135.00	\$ 4,858,880.00
B.O.D. Surcharge	\$ 215,000.00	\$ 200,631.00
Water Tap Fees	\$ 7,000.00	\$ 7,000.00
Sewer Tap Fees	\$ 8,000.00	\$ 2,000.00
Water Meter Installation	\$ 5,500.00	\$ 9,500.00
Water Late Payment Fees	\$ 95,000.00	\$ 80,000.00
Convenience Fee	\$ 28,000.00	\$ 25,000.00
After Hours	\$ 0	\$ 1,500.00
Capital Lease Proceeds	\$ 430,661.00	\$ 0
Total Revenue	\$8,925,726.00	\$10,202,773.00

Water and Sewer Enterprise Fund Expense Outlook

Departments within the Water and Sewer Fund requested several capital purchases and sundry improvement, many of which were funded in the proposed Fiscal Year 2024 budget in Non-Departmental.

Staff continues to monitor and make necessary repairs which are vital to maintaining a system that operates and functions effectively, providing an expected quality in water and wastewater treatment, collection, and distribution. Continued maintenance of a systematic capital improvement program is necessary to provide guidance as the Town looks toward future expansion of the water and wastewater system.

Invariably, the Town continues to seek grant and aid opportunities from outside funding sources to assist in repairing and improving the Town’s utility.



Buildings and Grounds (500)

Staff is recommending this new department for Buildings and Grounds for the Water & Sewer Fund.

This department has been created to help budget the town’s significant utilities cost, along with buildings and grounds maintenance throughout the 30 Fund.

The operating budget for Fiscal Year 2024 is \$899,155.00.

Description	2023/2024 Budget
Utilities	\$ 675,100.00
Maintenance-Buildings	\$ 198,880.00
Maintenance-Equipment	\$ 1,325.00
Departmental Supplies	\$ 3,500.00
Contracted Services	\$ 10,350.00
Total	\$889,155.00

Non-Departmental (660)

Non-Departmental budgets among the various major funds of the Town are devised to identify and account for expenses that are generally shared by multiple or all departments within the subject fund.

Costs relating to property and liability insurance, workers compensation insurance, unemployment insurance, and medical reimbursement plans are examples of such expense.

The proposed Fiscal Year 2024 non-departmental budget is \$987,257.00, which is a \$338,263.00 increase over the current fiscal year due IT contract service and the purchase of capital equipment being reassigned to this department from all departments in the 30 Fund.

Description	2022/2023 Budget	2023/2024 Budget
FICA	\$ 0	\$ 1,530.00
Retirement	\$ 0	\$ 2,578.00
Employee Medical Insurance	\$ 318,072.00	\$ 321,246.00
Retiree Medical Insurance	\$ 28,550.00	\$ 25,422.00
Employee Dependent Insurance	\$ 27,276.00	\$ 15,600.00
Virtual Doctor	\$ 1,782.00	\$ 1,620.00
Employee Group Life Insurance	\$ 4,356.00	\$ 9,683.00
Leave Payout	\$ 8,400.00	\$ 20,000.00
Professional Services	\$ 23,025.00	\$ 3,025.00
County Capacity Fee	\$ 109,357.00	\$ 109,357.00
County Unit Rate and Capital Charge	\$ 52,000.00	\$ 52,000.00
Merchant Services	\$ 0	\$ 31,855.00
Printing	\$ 0	\$ 8,000.00
Training	\$ 0	\$ 3,500.00
Postage	\$ 0	\$ 24,000.00
Contracted Services	\$ 0	\$ 101,615.00
Property & Liability Insurance	\$ 38,000.00	\$ 38,000.00
Workers Compensation Insurance	\$ 24,500.00	\$ 24,500.00
Unemployment Insurance	\$ 3,630.00	\$ 3,630.00
Property & Liability Deductible	\$ 5,324.00	\$ 5,324.00
Workers Comp Deductibles	\$ 2,420.00	\$ 2,420.00
Debt Collection	\$ 0	\$ 2,000.00
Write Off Bad Debt	\$ 0	\$ 1,800.00
Payroll Administration Services	\$ 2,302.00	\$ 2,302.00
Capital Outlay-Equipment	\$ 0	\$ 176,250.00
Total	\$648,994.00	\$987,257.00



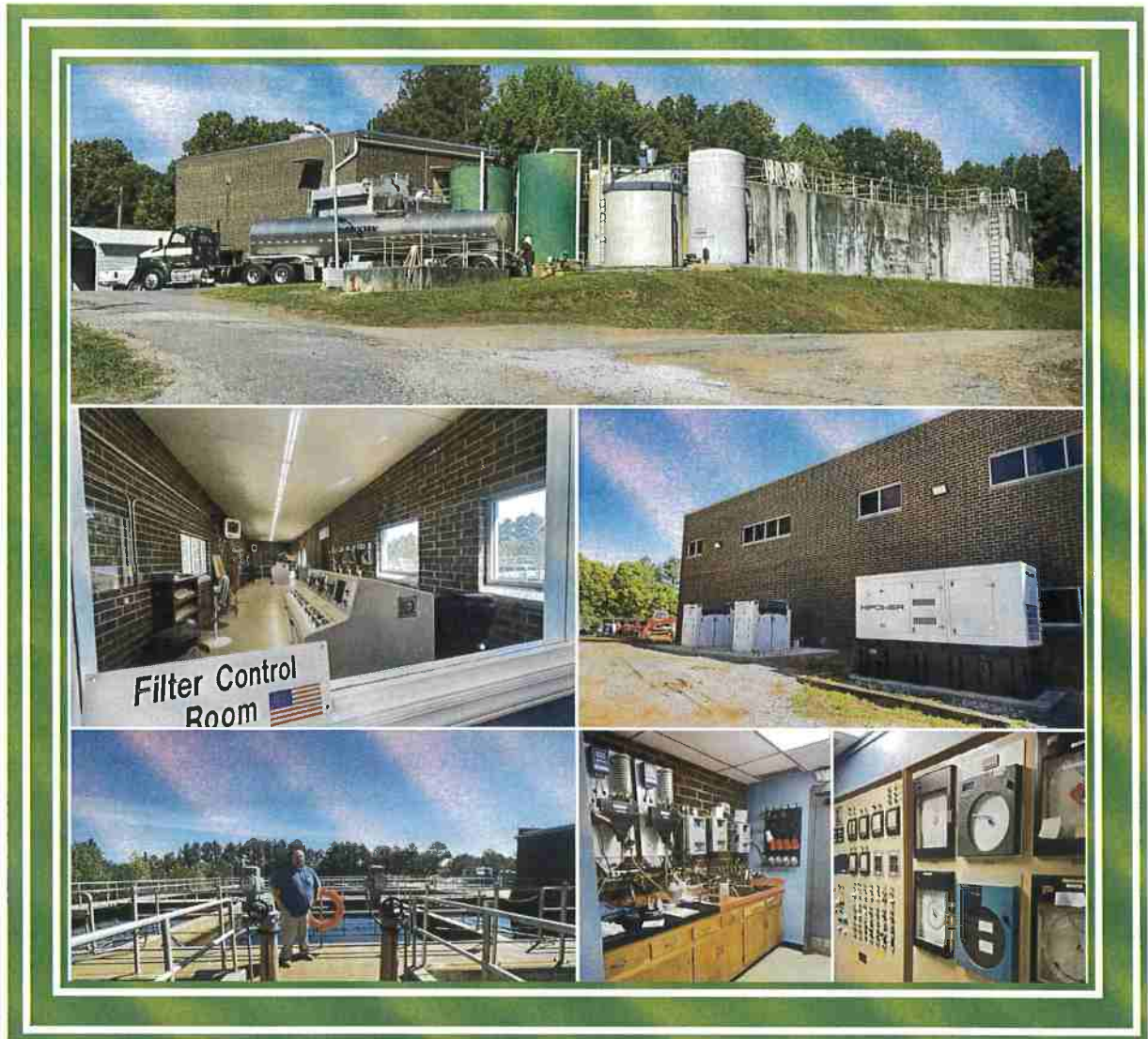
Description	2022/2023 Budget	2023/2024 Budget
Salaries	\$ 546,227.00	\$ 635,512.00
Taxable Benefits	\$ 1,440.00	\$ 960.00
Longevity	\$ 2,800.00	\$ 1,800.00
Overtime	\$ 907.00	\$ 0
FICA	\$ 42,070.00	\$ 48,754.00
401(K) Plan	\$ 27,497.00	\$ 31,866.00
Retirement	\$ 66,762.00	\$ 82,149.00
Attorney Fees	\$ 56,000.00	\$ 11,000.00
Professional Services	\$ 42,500.00	\$ 30,000.00
Phone	\$ 444.00	\$ 480.00
Merchant Services	\$ 25,885.00	\$ 0
Printing	\$ 7,000.00	\$ 300.00
Utilities	\$ 5,460.00	\$ 0
Training	\$ 10,700.00	\$ 3,825.00
Building Maintenance	\$ 5,250.00	\$ 0
Equipment Maintenance	\$ 200.00	\$ 200.00
Vehicle Repairs	\$ 1,000.00	\$ 1,000.00
Lease Payment	\$ 4,531.00	\$ 3,230.00
Advertising	\$ 1,500.00	\$ 1,600.00
Automotive Supplies	\$ 3,000.00	\$ 1,500.00
Departmental Supplies	\$ 4,000.00	\$ 4,000.00
Postage	\$ 19,800.00	\$ 850.00
Uniforms	\$ 2,800.00	\$ 1,000.00
Contract Services	\$ 260,676.00	\$ 0
Dues & Subscriptions	\$ 5,036.00	\$ 6,536.00
Debt Collection	\$ 1,500.00	\$ 0
Miscellaneous	\$ 1,000.00	\$ 1,000.00
Write Off Bad Debt	\$ 1,800.00	\$ 0
Capital Outlay-Fur/Equip	\$ 34,000.00	\$ 0
Total	\$1,181,785.00	\$867,562.00

Water/Sewer Administration (710)

This department delineates administrative related activities from other functions within the fund.

The proposed budget for this department for Fiscal Year 2024 is projected at \$867,562.00, which is a decrease of \$314,223.00 under Fiscal Year 2023 budgeted amount of \$1,181,785.00.

This decrease is attributed to the realignment of expenses from this department into both Non-Departmental and in the new Buildings and Grounds budgets.



Water Treatment (810)

The Water Treatment Department is proposed to see a decrease of approximately \$315,049.00 under the current fiscal year.

The decrease in funding contributes to the realignment of expenses for the department to both Buildings & Grounds and Non-Departmental.

Although this department is anticipating the continued higher productivity volume of treated water demand. Included in this budget request is an additional Treatment Plant Operator that will improve the planning and operational staffing levels of the plant needed for optimization in preparation for growth.

Additional sustained costs come primarily from the maintenance of equipment. These improvements continue to improve the efficiency of operations at the plant.

Other costs increasing the annual operating budget of this department include the continued increases in sludge removal and chemicals.

The proposed Water Treatment Plant operating budget for Fiscal Year 2024 is \$2,614,058.00.

Town of Siler City Town Manager's Budget Message for Fiscal Year 2023-2024

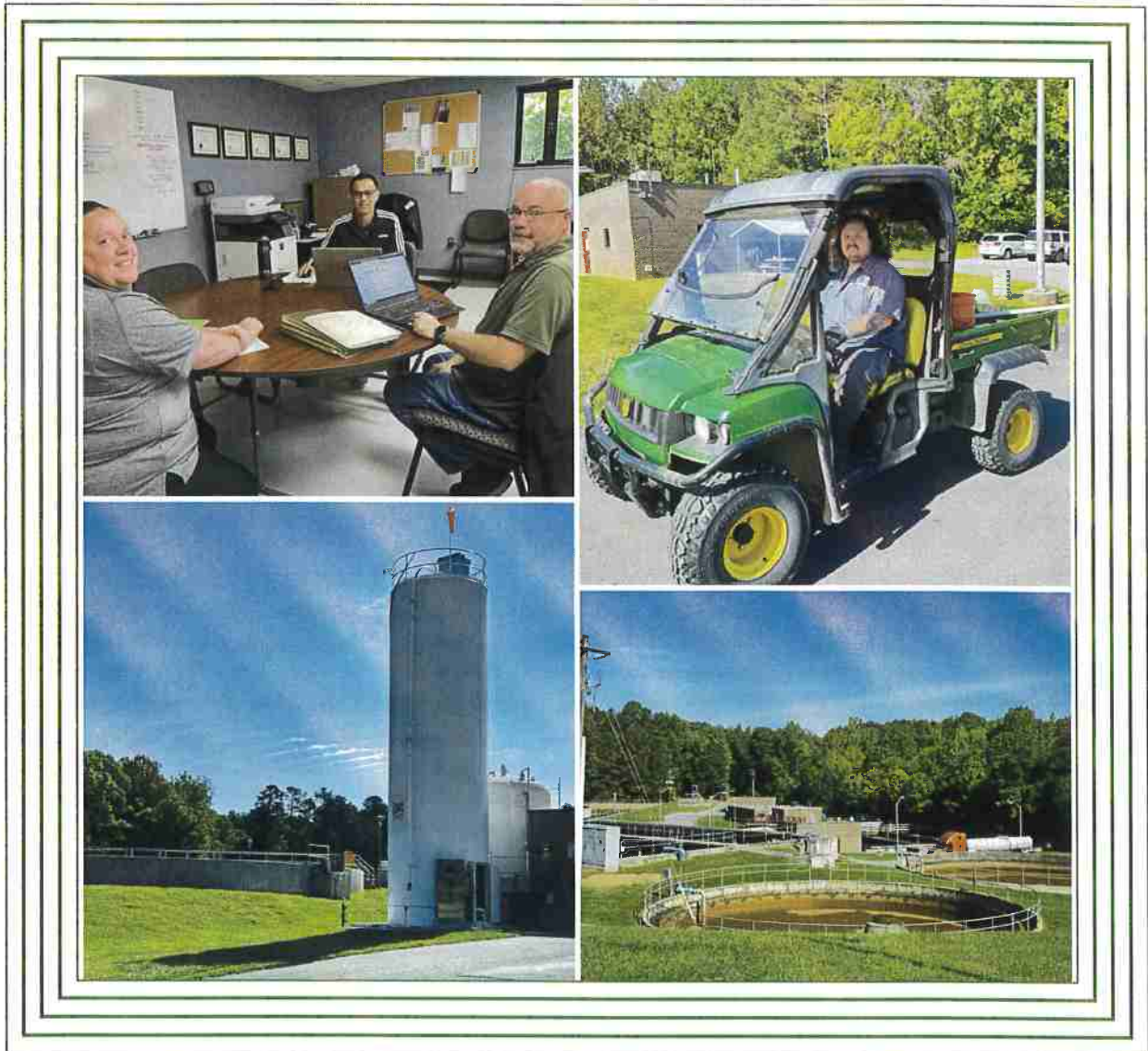
Description	2022/2023 Budget	2023/2024 Budget
Salaries	\$ 377,151.00	\$ 432,458.00
Part Time	\$ 2,000.00	\$ 0
Holiday	\$ 12,620.00	\$ 8,000.00
Taxable Benefits	\$ 720.00	\$ 960.00
Longevity	\$ 1,600.00	\$ 3,000.00
Overtime	\$ 10,000.00	\$ 0
On Call	\$ 12,797.00	\$ 0
FICA	\$ 31,684.00	\$ 33,925.00
401(K) Plan	\$ 20,709.00	\$ 22,173.00
Retirement	\$ 50,280.00	\$ 57,162.00
Professional Services	\$ 64,500.00	\$ 68,500.00
Permitting	\$ 4,130.00	\$ 4,130.00
Phone	\$ 724.00	\$ 0
Printing	\$ 0	\$ 100.00
Utilities	\$ 161,000.00	\$ 0
Travel & Training	\$ 4,500.00	\$ 4,500.00
Maintenance-Building & Grounds	\$ 40,000.00	\$ 119,000.00
Maintenance - Equipment	\$ 75,000.00	\$ 235,000.00
Vehicle Repairs	\$ 1,000.00	\$ 1,000.00
Lease Payment	\$ 4,531.00	\$ 1,450.00
Equipment Rental	\$ 5,000.00	\$ 2,500.00
Advertising	\$ 0	\$ 500.00
Automotive Supplies	\$ 5,000.00	\$ 5,000.00
Laboratory Supplies	\$ 28,000.00	\$ 33,500.00
Departmental Supplies	\$ 9,000.00	\$ 7,200.00
Postage	\$ 200.00	\$ 250.00
Lab Analysis	\$ 15,000.00	\$ 17,500.00
Uniforms	\$ 10,000.00	\$ 13,000.00
Contracted Services	\$ 145,021.00	\$ 145,940.00
Sludge Removal	\$ 141,000.00	\$ 350,000.00
Chemicals	\$ 740,000.00	\$ 950,460.00
Dues & Subscriptions	\$ 442.00	\$ 850.00
Miscellaneous	\$ 400.00	\$ 1,000.00
Capital Outlay-Building	\$ 103,000.00	\$ 0
Capital Outlay-Equipment	\$ 222,000.00	\$ 95,000.00
Total	\$2,299,009.00	\$2,614,058.00

Wastewater Treatment (822)

The Wastewater Treatment operating budget for Fiscal Year 2024 is proposed to decrease \$1,065,105 under current year funding levels with a budget of \$2,072,296.00.

This is compared to the Fiscal Year 2023 funding amount of \$3,137,401.00. Again, this decrease is attributed to the reassignment of funds to both Buildings and Grounds and Non-Departmental.

Similarly, to the Water Treatment Plant, this Department's budget is expected to expand in equipment maintenance, chemicals, and sludge removal.



Description	2022/2023 Budget	2023/2024 Budget
Salaries	\$ 382,666.00	\$ 391,096.00
Part Time	\$ 0	\$ 10,000.00
Holiday	\$ 10,460.00	\$ 8,000.00
Taxable Benefits	\$ 720.00	\$ 960.00
Longevity	\$ 2,200.00	\$ 2,600.00
Overtime	\$ 2,688.00	\$ 0
FICA	\$ 30,448.00	\$ 31,498.00
401(K) Plan	\$ 19,901.00	\$ 20,085.00
Retirement	\$ 48,319.00	\$ 51,779.00
Permitting	\$ 10,000.00	\$ 10,000.00
NOV Fees	\$ 99,500.00	\$ 20,000.00
Professional Services	\$ 5,000.00	\$ 5,000.00
Phone	\$ 904.00	\$ 2,275.00
Printing	\$ 0	\$ 100.00
Utilities	\$ 422,000.00	\$ 0
Travel & Training	\$ 6,000.00	\$ 6,000.00
Maintenance - Building	\$ 16,000.00	\$ 0
Maintenance-Equipment	\$ 121,000.00	\$ 205,906.00
Maintenance-Pump Stations	\$ 40,000.00	\$ 51,000.00
Vehicle Repairs	\$ 1,000.00	\$ 1,000.00
Lease Payment	\$ 8,913.00	\$ 2,230.00
Advertising	\$ 0	\$ 500.00
Automotive Supplies	\$ 7,000.00	\$ 7,000.00
Laboratory Supplies	\$ 40,419.00	\$ 90,299.00
Departmental Supplies	\$ 15,000.00	\$ 10,000.00
Postage	\$ 500.00	\$ 500.00
Lab Analysis	\$ 27,000.00	\$ 43,980.00
Uniforms	\$ 13,840.00	\$ 15,100.00
Contracted Services	\$ 49,465.00	\$ 34,925.00
Sludge Removal	\$ 452,907.00	\$ 475,000.00
Chemicals	\$ 375,000.00	\$ 534,466.00
Miscellaneous	\$ 1,000.00	\$ 1,000.00
Capital Outlay-Equipment	\$ 927,551.00	\$ 40,000.00
Total	\$3,137,401.00	\$2,072,296.00



Water & Sewer Maintenance
(828)

The FY2024 proposed budget anticipates expenses within this Department to amount to \$980,735.00.

This is a decrease of \$ 427,511.00 under the approved FY2023 budget.

This decrease is due to the capital equipment purchased in FY 2023.

Increases in the department include salaries and uniforms.

Description	2022/2023 Budget	2023/2024 Budget
Salaries	\$ 348,201.00	\$ 380,434.00
Longevity	\$ 3,200.00	\$ 2,600.00
Overtime	\$ 43,909.00	\$ 10,000.00
On Call	\$ 13,629.00	\$ 2,000.00
FICA	\$ 31,284.00	\$ 30,220.00
401(K) Plan	\$ 20,447.00	\$ 19,752.00
Retirement	\$ 50,709.00	\$ 50,920.00
Permitting	\$ 1,500.00	\$ 1,500.00
Communications	\$ 1,000.00	\$ 0
Phone	\$ 3,450.00	\$ 3,172.00
Printing	\$ 1,000.00	\$ 100.00
Travel & Training	\$ 29,000.00	\$ 7,500.00
Maintenance - Building	\$ 5,000.00	\$ 0
Maintenance-Equipment	\$ 2,000.00	\$ 2,000.00
Vehicle Repairs	\$ 5,000.00	\$ 5,000.00
Maintenance-W/S System	\$ 50,000.00	\$ 50,000.00
Lease Payment	\$ 1,075.00	\$ 1,115.00
Equipment Rental	\$ 4,000.00	\$ 2,000.00
Advertising	\$ 0	\$ 500.00
Automotive Supplies	\$ 20,000.00	\$ 20,000.00
Equipment Supplies	\$ 4,500.00	\$ 2,500.00
Departmental Supplies	\$ 60,000.00	\$ 60,000.00
Uniforms	\$ 20,000.00	\$ 22,100.00
Contracted Services	\$ 12,358.00	\$ 7,522.00
Taps & Bores	\$ 5,000.00	\$ 3,000.00
Water & Meter Boxes	\$ 5,000.00	\$ 3,000.00
Remetering Program	\$ 50,000.00	\$ 30,000.00
Dues & Subscriptions	\$ 2,800.00	\$ 2,800.00
Miscellaneous	\$ 500.00	\$ 1,000.00
Non-Capital Asset	\$ 35,000.00	\$ 35,000.00
Capital Improvement/Water Lines	\$ 50,000.00	\$ 50,000.00
Capital Outlay-Equipment	\$ 353,684.00	\$ 0
Sewer System Rehab	\$ 150,000.00	\$ 150,000.00
Water System Rehab	\$ 25,000.00	\$ 25,000.00
Total	\$1,408,246.00	\$980,735.00



Smart Metering

Debt Service and Transfers (850)

The FY2024 proposed budget anticipates expenses within this Department to amount to \$1,791,710.00, which includes debt principal and interest. This is an increase of \$427,783.00 over appropriations approved with the FY2023 budget. This increase is in principal and interest based on the issuance of an additional financing package for the new water meter replacement program, as well as the recognition of a transfer to fund balance in the amount of \$126,658.00 for the significant capital project list that the town is facing.

Description	2022/2023 Budget	2023/2024 Budget
Debt Service-Principal	\$ 1,239,855.00	\$ 1,476,699.00
Debt Service-Interest	\$ 124,072.00	\$ 188,353.00
Transfer to WS Fund Balance	\$ 0	\$ 126,658.00
Total	\$1,363,927.00	\$1,791,710.00

License Plate Agency (40 Fund)

The License Plate Agency (LPA) is an enterprise activity operated by the Town of Siler City. The LPA was taken on by the Town for the purpose of maintaining local access of these services to the larger Siler City community.

The Siler City LPA operates under the guidelines of the State of North Carolina’s Department of Motor Vehicles and the Town of Siler City Finance Department. The Town of Siler City LPA offers the same types of services as any other LPA and is located in Town Hall campus.

Since its opening, the LPA has continued to see an increase in customer volume. In addition, services offered include the payment of motor vehicle taxes as well as processing for various NC Wildlife licenses. Accordingly, with increased customer volume, the Town has observed an increase in revenue.

License Plate Agency Fund Revenue Outlook

The proposed Fiscal Year 2024 budget anticipates the operational revenues of the License Plate Agency will not cover the operational expenses with projected revenues of \$178,400.00, which is a slight increase over Fiscal Year 2023 budget of \$176,700.00. Additional funding will be moved from the General Fund Balance in the amount of \$33,241.00 to cover the expenses of the Fund.

Description	2022/2023 Budget	2023/2024 Budget
License Plate Agency Fees	\$ 140,000.00	\$ 144,000.00
Notary Fees	\$ 33,600.00	\$ 33,000.00
Sale of Novelty Items	\$ 1,800.00	\$ 500.00
Wildlife License	\$ 1,300.00	\$ 900.00
Transfer In from General Fund Balance Appropriation	\$ 0	\$ 33,241.00
Total License Plate Agency Revenue	\$176,700.00	\$211,641.00



License Plate Agency Fund Expenses Outlook

The proposed Fiscal Year 2024 budget recommends an increase in operating expenses of approximately \$14,190.00 and an increase of \$20,907.00 in Non-Departmental which is driven by the cost of benefits and health insurance. The recommended Fiscal Year 2024 budget is set for this department at \$160,636.00.

License Plate Agency (412)

Description	2022/2023 Budget	2023/2024 Budget	Percent Change
Salaries	\$ 108,727.00	\$ 124,117.00	14%
Longevity	\$ 600.00	\$ 800.00	33%
FICA	\$ 8,364.00	\$ 9,557.00	14%
401(K) Plan	\$ 5,467.00	\$ 6,246.00	14%
Retirement	\$ 13,229.00	\$ 16,102.00	22%
Attorney Fees	\$ 1,125.00	\$ 0	-100%
Printing	\$ 0	\$ 100.00	100%
Travel & Training	\$ 500.00	\$ 500.00	0%
Lease Payment	\$ 1,341.00	\$ 1,450.00	8%
Departmental Supplies	\$ 1,500.00	\$ 1,500.00	0%
Contracted Services	\$ 4,785.00	\$ 0	-100%
Purchase For Resale	\$ 1,500.00	\$ 1,500.00	0%
Miscellaneous	\$ 500.00	\$ 1,000.00	100%
Non-Capital Asset	\$ 1,200.00	\$ 0	-100%
Total	\$148,838.00	\$162,872.00	9%

Non-Departmental (660)

Description	2022/2023 Budget	2023/2024 Budget
Employee Medical Insurance	\$ 16,320.00	\$ 34,553.00
Employee Dependent Insurance	\$ 3,900.00	\$ 0
My Ideal Doctor Fees	\$ 108.00	\$ 162.00
Employee Group Life Insurance	\$ 264.00	\$ 396.00
Employee Group Life Insurance		\$ 448.00
Professional Services	\$ 600.00	\$ 0
Travel & Training	\$ 0	\$ 1,000.00
Contracted Services	\$ 0	\$ 5,540.00
Property & Liability Insurance	\$ 2,940.00	\$ 2,940.00
Workers Comp Insurance	\$ 2,680.00	\$ 2,680.00
Unemployment Insurance	\$ 750.00	\$ 750.00
Payroll Administration Services	\$ 300.00	\$ 300.00
Total	\$27,862.00	\$48,769.00



Executive Statement

Over the last year, we have had an unprecedented economic development announcement with Wolfspeed, but we are continuing to maintain a conservative management of the Town's finances. Siler City continues to be financially resilient. The Board of Commissioners have set strategic priorities and goals and direct Staff in decision making moving forward to ensure the Town remains healthy and in a strong position.

The Capital Improvement Program will continue to be the focal point of discussion as we move into the new Fiscal Year. This plan is designed to be a tool for prioritizing the future development needs of the Town. Priorities may need to be realigned according to changes within projects and the availability of funding for capital investments. It is incumbent upon staff to remain steadfast and diligent in the assessment of future needs.

The Mayor, Mayor Pro Tem, and Board of Commissioners are recognized for their commitment in directing and supporting a municipality that strives to improve its fiscal condition, maintaining, and enhancing the quality of life for all the residents of Siler City, and providing government services. As always expected, Revenues and Expenditures will be closely monitored monthly, and adjustments made to accommodate the actual fiscal performance of the budget.

I wish to recognize and express sincere gratitude to all the Department Directors, Staff, and Town Clerk/Communications Specialist for their hard work and assistance in preparation of the budget.

Respectfully submitted,

A handwritten signature in blue ink that reads "Henry E. (Hank) Raper".

Henry E. (Hank) Raper
Town Manager

Monday, May 15, 2023

Addendum to the Budget Message for Fiscal Year 2023/2024

At the June 5, 2023, the Board of Commissioners asked for the Stormwater Program to be removed from the 2023/2024 Manager's Recommended Budget.

Staff made the following changes to the recommended budget:

Revenue	Line Item	Description	2023/2024 Recommended Budget	6-5-2023 Board Change	FY24 New Budget Expense
Stormwater (590)	10-320-0004	Stormwater Fee	\$ 463,380.00	\$ (463,380.00)	\$ -
Tax Penalties & Interest	10-305-0000	Tax Penalties & Interest	\$ 11,000.00	\$ 2,316.00	\$ 13,316.00
			\$ 474,380.00	\$ (461,064.00)	\$ 13,316.00

Expense	Line Item	Description	2023/2024 Recommended Budget	6-5-2023 Board Change	FY24 New Budget Expense
Stormwater (590)	10-590-0200	Salaries	\$ 34,223.00	\$ (34,223.00)	\$ -
Stormwater (590)	10-590-0209	Longevity	\$ 400.00	\$ (400.00)	\$ -
Stormwater (590)	10-590-0300	FICA	\$ 2,619.00	\$ (2,619.00)	\$ -
Stormwater (590)	10-590-0302	401(K) Plan	\$ 1,712.00	\$ (1,712.00)	\$ -
Stormwater (590)	10-590-0307	Retirement	\$ 4,412.00	\$ (4,412.00)	\$ -
Stormwater (590)	10-590-1400	Travel & Training	\$ 1,000.00	\$ (1,000.00)	\$ -
Stormwater (590)	10-590-1700	Vehicle Repairs	\$ 1,000.00	\$ (1,000.00)	\$ -
Stormwater (590)	10-590-2600	Advertising	\$ 2,500.00	\$ (2,500.00)	\$ -
Stormwater (590)	10-590-3100	Auto Supplies	\$ 5,000.00	\$ (5,000.00)	\$ -
Stormwater (590)	10-590-3300	Supplies General	\$ 133,198.00	\$ (133,198.00)	\$ -
Stormwater (590)	10-590-4500	Contracted Services	\$ 2,316.00	\$ (2,316.00)	\$ -
			\$ 188,380.00	\$ (188,380.00)	\$ -

Expense	Line Item	Description	2023/2024 Recommended Budget	6-5-2023 Board Change	FY24 New Budget Expense
Public Works (560)	10-560-4500	Contracted Services	\$ 1,200.00	\$ 2,316.00	\$ 3,516.00
			\$ 1,200.00	\$ 2,316.00	\$ 3,516.00

Expense	Line Item	Description	2023/2024 Recommended Budget	6-5-2023 Board Change	FY24 New Budget Expense
Non-Departmental (660)	10-660-7400	Capital Equipment	\$ 636,250.00	\$ (275,000.00)	\$ 361,250.00
			\$ 636,250.00	\$ (275,000.00)	\$ 361,250.00

Expense	Line Item	Description	2023/2024 Recommended Budget	6-5-2023 Board Change	FY24 New Budget Expense
Powell Bill (570)	20-570-0200	Salaries	\$ -	\$ 34,223.00	\$ 34,223.00
Powell Bill (570)	20-570-0209	Longevity	\$ -	\$ 400.00	\$ 400.00
Powell Bill (570)	20-570-0300	FICA	\$ -	\$ 2,619.00	\$ 2,619.00
Powell Bill (570)	20-570-0302	401(K) Plan	\$ -	\$ 1,712.00	\$ 1,712.00
Powell Bill (570)	20-570-0307	Retirement	\$ -	\$ 4,412.00	\$ 4,412.00
Powell Bill (570)	20-570-E103	Paving & Resurfacing	\$ 428,600.00	\$ (43,366.00)	\$ 385,234.00
			\$ 428,600.00	\$ -	\$ 428,600.00

Fee Schedule

Town of Siler City



Fiscal Year 2023/2024 Fee Schedule

Parks and Recreation Department

Recreation Programs	Per Participant
Youth Tackle Football	\$30.00
Youth Flag Football	\$25.00
Football Camp	\$25.00
Youth Cheerleading	\$25.00
Youth Basketball	\$25.00
Youth Softball	\$25.00
Youth Baseball	\$25.00
Youth T-ball	\$25.00
Mini Master's Art Camp	\$40.00
Kickball	\$25.00

Admission Fees	Per Participant
Quad County Recreational Football (QCRFL) Jamboree and Games	\$3.00 Ages 13+ \$2.00 Ages 6-12 Free Ages 5 and under
State-Wide Athletic Committee (SWAC) Tournaments	\$5.00 Ages 13+ \$2.00 Ages 12 and under
State-Wide Athletic Committee (SWAC) Tournament Pass	\$20.00
Swimming Pool Individuals (ages 3+)	\$5.00
Swimming Pool Senior (50+)	\$2.50
Swimming Pool Tuesdays	\$2.50
Swimming Pool Daycares/Camps (Morning Camp Slots)	\$3.00
Swimming Pool Regular Season Pass (Purchased After July 4th)	
Individual	\$80.00
Couple (2 Individuals)	\$140.00
Family*	\$230.00
*The rate is for up to five (5) family members (2 adults and 3 children living in the same household) additional child \$20.	

Facility Rentals	Per Hour	Deposit
Paul Braxton Gym	\$25.00	\$75.00
Ernest Ramsey Gym	\$25.00	\$75.00
Earl B. Fitts Community Center	\$25.00	\$75.00
Wren Family Shelter at Bray Park	\$25.00	\$75.00

Swimming Pool Rental Fees	
2 Hour Pool Rental	\$150.00
Security Deposit	\$75.00
Additional Lifeguards after 25 attendees	\$25.00 per hour per guard

Fields Rental	Per Hour	Indemnity Agreement Required
Bray Park Baseball/Softball Fields (without lights)	\$20.00	
Bray Park Baseball/Softball Fields (with lights)	\$30.00	
Bray Park Baseball/Softball Fields (to prepare field)	\$30.00	
Bray Park Soccer Fields	\$20.00	
Bray Park Soccer Fields (to prepare field)	\$30.00	
Paul Braxton (without lights)	\$30.00	
Paul Braxton (with lights)	\$40.00	
Paul Braxton (to prepare field)	\$40.00	
Landrus Siler Park Soccer Field	\$15.00	
The following Parks are not rented: Boling Lane Park and Washington Avenue Park.		

Concession Rental (All Parks)	
Contracted Concessions	As Negotiated by The Town Manager
Temporary/ Mobile	\$75.00/ per day

Facilities Fee Schedule Exceptions

The Town of Siler City seeks to provide access to quality facilities through the Town’s Department of Parks and Recreation with the aim of enhancing the quality of life for all its residents and patrons. The Town of Siler City recognizes that local nonprofit organizations serving a public good may be unduly limited in access to these facilities owing to limited availability of funds. In addition, the Town of Siler City recognizes the universal benefits of forming meaningful and lasting partnerships between the Town and local nongovernmental nonprofit organizations and governmental organizations alike.

In consideration of the foregoing, the Town of Siler City affords the following exceptions to the Town of Siler City Fee Schedule as the same relates to the various facilities under responsible charge of the Siler City Parks and Recreation Department.

Chatham County Nongovernmental Nonprofit Organizations

Chatham County based nongovernmental nonprofit organizations exhibiting proof of 501(c)3 status are eligible to receive a 60% reduction of Parks and Recreation facility and field rental fees. Nonprofit fee reductions apply to rental fees only. Extra fees, including but not limited to, field preparation and refundable rental deposits are required at full rate as identified in the adopted Fee Schedule.

Chatham County Governmental Organizations

The Siler City Parks and Recreation Fee Schedule does not apply to Chatham County based government units and/or agencies when the proposed use of the subject facilities serves a legitimate government function. For the purpose of this provision, Chatham County based government units/agencies may include, but are not limited to 1) Chatham County government and any officially recognized divisions of the same; 2) officially recognized divisions of any incorporated local government within Chatham County; 3) public schools within Chatham County and any officially recognized division of the same.

Athletic Tournaments Facility Rental Policy and Fee Schedule

Instructions
Read Tournament Fee Structure & Policies, submit completed application, pay \$100 deposit and provide proof of insurance naming Siler City Parks and Recreation Department as an additional insured.
Siler City Parks and Recreation Department Director will review application & determine if tournament is approved.
If approved, final schedule & payment is due <u>three days</u> prior to the tournament by 4pm.
If final payment is not paid by the deadline, tournament will be cancelled, and deposit will not be refunded.

Fees
\$100 deposit paid when completing this form.
\$25 per field/ per day light fee (if applicable)
\$10 per bag of quick dry used (if applicable)
\$300 per day for complex (4 fields)

Cancellation Policy

If tournament is cancelled, at least 1 week prior to the date, deposit will be refunded.

Cancellation made after deadline will result in loss of deposit.

Inclement Weather & Field Conditions

If the tournament is cancelled due to inclement weather prior to any field preparation you will receive a full refund.

If the tournament is cancelled after the fields have been prepared, you will be charged \$25 per field.

The tournament director is responsible for reimbursing Siler City Parks and Recreation Department for use of quick dry. (\$10 per bag)

Siler City Parks and Recreation Department will have final authority regarding field playability.

Responsibilities of Tournament Director

Schedule all games in coordination with recreation department staff.

Monitor restrooms during the day and keep clean.

Pick up all trash and place in receptacles provided.

Provide persons to collect gate fees.

Always adhere to park rules & regulations.

Maintain ballfields through the tournament.

For preparing fields for additional days and/or in between games.

Use provided hand rakes, field chalk, lining paint, Turface, batter's box template, walk behind chalk/paint machine, and hand drag.

Responsibilities of Siler City Parks & Recreation Department

Prepare fields needed for the tournament including dragging and lined up prior to the start of the 1st day of tournament play.

Provide trash bags, toilet paper, paper towels for restrooms. Full trash bags can be left by the receptacle and will be picked up by the recreation staff.

Gate and Concessions

The tournament director will be responsible for collecting gate fees.

Location will be approved by Siler City Parks and Recreation Department.

Concessions will be provided by Siler City Parks and Recreation Department.

Motorized Equipment

The Town of Siler City only allows Siler City Parks and Recreation Department staff to drag fields and operate Town equipment.

Golf carts are allowed to be used for transportation purposes only.
(Must be 16 years of age or older to operate).

Spring Chicken Festival	Amount
Vendor – 10-foot x 10-foot spot	\$100.00
Non-Profit - Vendor – 10-foot x 10-foot spot (501c3 documentation required)	\$50.00
Downtown Merchant in Festival Area - Vendor – 10-foot x 10-foot spot	\$0

Sponsorships	What Is Received	Package	Amount
Friday Night Flicks	Logo on sponsorship banner and recognition on outdoor movie screen	Single	\$300.00
Field Sign Sponsorship	8-foot x 4-foot field sign to be placed on the fence at Bray Park Sports Complex	First Year	\$500.00
	8-foot x 4-foot field sign to be placed on the fence at Bray Park Sports Complex	Each Year After First Year	\$350.00
League Sponsorship	Sponsor name screen printed on back of ALL team jerseys and Team sponsorship poster	4U T-Ball -OR-6U T-Ball	\$1,500.00
	Sponsor name screen printed on back of ALL team jerseys and Team sponsorship poster	8U Coach Pitch	\$1,500.00
	Sponsor name screen printed on back of ALL team jerseys and Team sponsorship poster	10U Baseball/Softball - OR-12U Baseball/Softball	\$1,500.00
	Sponsor name screen printed on back of ALL team jerseys and Team sponsorship poster	Basketball - Ages 4-14	\$2,000.00

Sponsorships	What Is Received	Package	Amount
Team Sponsors Limited number of teams, first come, first serve	Sponsor name screen printed on the back of team jerseys (above jersey number) and Team sponsorship plaque	Single	\$250.00
	Sponsor name screen printed on the back of team jerseys (above jersey number) and Team sponsorship plaques	Double	\$450.00
	Sponsor name screen printed on the back of team jerseys (above jersey number) and Team sponsorship plaques	Triple	\$600.00
	Sponsor name screen printed on the back of team jerseys (above jersey number) and Team sponsorship plaques	Homerun	\$750.00

Community Development Department

Description	Fee
Abatement Fee	\$180.00 plus contract fee
Civil Penalty	\$100.00
Floodplain Development Permit	\$100.00
Floodway No-Rise Certification Engineer Review	\$100.00
Street Closing Petition (NCGS §160A-299)	\$1,300.00
Street Closing Petition (NCGS §136-96)	\$200.00

Community Development Notes:
* If work is started without plan and permit approvals, then double fee shall be charged for plan, and permit approvals.
* The review fee for plans reviewed by staff includes two (2) successive reviews. If a third (3 rd) review is required by staff, then the required review fee is charged again.
* The review fee for plans reviewed by an engineer includes only one (1) review. If a second (2 nd) review is required by an engineer, then the required review fee is charged again.
* The first requested inspection and a requested follow-up inspection are covered by the initial fee charged. Any additional inspection trip requires a \$50.00 re-inspection fee.
* Single family and two family residential (as defined by the Town of Siler City UDO) uncovered handicap ramps are exempt from floodplain development permit fees.

Planning Department

Description	Fee
Alcohol Beverage Control Zoning Compliance	\$100.00
Annexation Petition	\$250.00
Appeal of an Administrator	\$800.00
Civil Penalty	\$100.00
Conditional Zoning	<p>\$700.00 + \$500.00 for engineer review for projects that require public (water, sewer, or streets), bridges, or stormwater management facilities.</p> <p>Engineer review fee will be based on the Engineer's Basic Fee Schedule at the time of submittal.</p> <p>The amount shall be paid by the developer prior to beginning the engineering review.</p> <p>Additional fees may be required in excess of the fee amount paid (for items such as multiple reviews or larger projects), the Town will contact the developer and request an additional fee prior to continuing with the engineering review.</p>
Fee in Lieu of providing and constructing required active recreational facilities to serve the development	<p>\$3.00 per square feet of required recreation area.</p> <p>Example: 13-unit apartment with three-bedroom units (13 x 349 = 4,537 square feet of required recreation area) (4,537 * \$3.00 = \$13,611.00 fee in lieu)</p>
Fee in Lieu of removing trees that are 18 inch in diameter or more (nursery market value plus associated cost of installation)	\$225.00 per tree
Final Plat Review – Exempt, Recombination, Easement	\$50.00
Final Plat Review – Minor or Major Subdivision	\$100.00 + \$10.00 per each non-exempt lot
Land Development Plan Amendment	\$600.00
Flood & Vegetative Buffer Determination for Chatham County Environmental Health Department	\$25.00
Minor Modifications in Permits and Conditional District Standards	½ the cost of the permit or conditional district approval
Performance Guarantee – Staff Approval	\$100.00
Performance Guarantee – Engineer Review	\$500.00

Pre-Development Meeting Application	\$0.00
Rezoning	\$600.00
Sign Permit – Building Signs	\$50.00
Sign Permit – Freestanding Signs	\$50.00
Sign Permit – Mural	\$0.00
Sign Permit – Temporary Sign	\$0.00
Site Plan – Engineer Review	<p>\$500.00 + \$100.00 per each acre disturbed (rounded up to the nearest acre). Review fee will be based on the Engineer’s Basic Fee Schedule at the time of submittal. The amount shall be paid by the developer prior to beginning the engineering review. If additional fees are required in excess of the fee amount paid (for items such as multiple reviews), the Town will contact the developer and request an additional fee prior to continuing with the engineering review.</p>
Site Plan – Staff Review	<p>\$100.00 + \$10.00 per each acre disturbed (rounded up to the nearest acre).</p>
Special Use Permit	<p>\$500.00 + \$500.00 for engineer review for projects that require public (water, sewer, or streets), bridges, or stormwater management facilities. Engineer review fee will be based on the Engineer’s Basic Fee Schedule at the time of submittal. The amount shall be paid by the developer prior to beginning the engineering review. Additional fees may be required in excess of the fee amount paid (for items such as multiple reviews or larger projects), the Town will contact the developer and request an additional fee prior to continuing with the engineering review.</p>
Subdivision Construction Plan – Engineer Review	\$400.00 + \$50.00 per each non-exempt lot
Subdivision Construction Plan – Staff Review	\$100.00 + \$10.00 per each non-exempt lot
Text Amendment	\$600.00

<p>Transportation Analysis Review for Conditional Zoning, Rezoning, Site Plan, Special Use Permit, or Street Closing Petition (NCGS §160A-299)</p>	<p>\$500.00 + \$200.00 per study intersection for engineer to review traffic studies that meet established traffic analysis threshold.</p> <p>The amount shall be paid by the developer prior to beginning the engineering review.</p> <p>Additional fees may be required in excess of the fee amount paid (for items such as multiple reviews, multiple access scenarios, or larger projects), and the Town will contact the developer and request an additional fee prior to continuing with the engineering review.</p> <p>This fee assumes analysis of two peak hours in three traffic conditions (existing, future no-build, and future build) and that the scope and methodology of the study has been approved by the Town or NCDOT + \$100 for staff review.</p>
<p>Variance</p>	<p>\$400.00</p>
<p>Watershed Protection Permit</p>	<p>\$50.00</p>
<p>Zoning Certification Letter</p>	<p>\$25.00 per each item requested, minimum \$50.00. Example: Request for zoning district, permitted use, density, building setbacks, parking regulations = 5 items x \$25.00 = \$125.00 total</p>
<p>Zoning Permit – Agriculture Use, Government Use, Church</p>	<p>(.001) multiplied by the total construction cost (including building materials, labor, grading, landscaping, paving, etc.) (Minimum \$35.00)</p>
<p>Zoning Permit – All Uses (Addition or Detached Accessory Structures less than twelve feet (12 foot) wide and twelve feet (12 foot) long, Interior Alteration, Renovation, Up fit, Repair, Handicap Ramps, etc.)</p>	<p>\$35.00</p>
<p>Zoning Permit – Commercial, Office, Multi-family, Industrial, Subdivisions</p>	<p>(.001) multiplied by the total construction cost (including building materials, labor, grading, landscaping, paving, etc.) (Minimum \$100.00)</p>
<p>Zoning Permit – Home Occupation</p>	<p>\$100.00</p>
<p>Zoning Permit – Single Family and Two Family Residential (Additions, Detached Accessory Structures [storage building, car shelter, etc.]</p>	<p>\$35.00</p>
<p>Zoning Permit – Single Family and Two Family Residential (New)</p>	<p>\$75.00</p>

Planning Notes:

* If work is started without plan, plat, and permit approvals, then double fee shall be charged for plan, plat, and permit approvals. Noncontributing residential exemption permits are exempt from double fee.

* The review fee for plans and plats reviewed by staff includes two (2) successive reviews. If a third (3rd) review is required by staff, then the required review fee is charged again.

* The review fee for plans and plats reviewed by an engineer includes only one (1) review. If a second (2nd) review is required by an engineer, then the required review fee is charged again.

* The first requested planning inspection and a requested follow-up inspection are covered by the initial permit fee charged. Any additional planning inspection trip requires a \$50.00 re-inspection fee.

* Single family and two family residential (as defined by the Town of Siler City UDO) uncovered handicap ramps are exempt from the fee schedule above including but not limited to zoning permits, watershed protection permits, site plan review, sign permits, floodplain development permits, and flood determinations for Chatham County Health Department.

* Bona fide farms (as defined by NC General Statute) located outside of the city limits are exempt from the fee schedule above including but not limited to zoning permits, site plan review, sign permits, flood determinations for Chatham County Health Department, and watershed protection permits.

* Developments located within the Downtown Siler City District (DSCD) are exempt from the following fees (zoning permits, sign permits, site plan – staff review, final plat review, encroachment agreement, alcohol beverage control zoning compliance, and performance bond – staff approval).

* All fees shall be rounded up to the nearest dollar.

Public Utilities Department

Water and Sewer Account Deposit Fee	Inside City Limits	Outside City Limits
Residential	\$40.00	\$75.00
Commercial Business	\$75.00	\$75.00

Deposit Fee Returned
Deposits will be applied to the customer's bill after twelve (12) consecutive on time payments with no Non-Sufficient Funds. To offset administrative costs in handling these monies, no interest will be paid on these deposits.

Documentation Required for Both Residential and Commercial Accounts
This documentation must be provided with the application prior to service being activated.

Account Holders Who:	
Own or are purchasing a property	Will be required to provide a letter of intent to purchase or a closing disclosure and a deposit to start services.
Are renting or leasing a property	Will be required to submit a rental/lease agreement or a tenant agreement form and a deposit to start services.

Water Tap Fee	Inside City Limits	Outside City Limits
Meter Not Included	¾ inch Inside minimum \$1,200**	¾ inch outside minimum \$1,500**
	1 inch and above, actual cost	1 inch and above, actual cost-plus 10%
**Additional fee maybe required more than the fee amount paid if actual cost is above minimum.		

Water Rates	Residential Inside City Limits	Residential Outside City Limits
Base Rate	\$27.00	\$54.00
/1,000	\$5.50	\$11.00

Water Rates	Commercial Inside City Limits	Commercial Outside City Limits
Base Rate	\$33.00	\$66.00
/1,000	\$7.00	\$14.00

Industrial Water User	Rate
Base Rate (Includes 15 million gallons)	\$101,443.00
15,000,001 – 23,000,000 gallons	\$1.89/1,000 gallons
23,000,001 – 31,000,000 gallons	\$1.73/1,000 gallons
31,000,000 + gallons	\$1.26/1,000 gallons

Note: Industrial bulk users are defined as users with above 500,000 gallons per day water and sewer usage. Users must use over 500,000 gallons per day average daily use to utilize this rate structure. If a user falls under 500,000 gallons per day average daily use for a period of six (6) months, the user will not be eligible under this rate.

Bulk Water Rate
\$4.50 per 1,000 gallons

Sewer Tap Fee	Inside City Limits	Outside City Limits
Meter Not Included	4 inch inside Minimum \$1,500**	4 inch outside minimum \$2,000**
	5 inch and above, actual cost	5 inch and above, cost plus 10%

**Additional fee maybe required more than the fee amount paid if actual cost is above minimum.

Sewer Rates	Residential Inside City Limits	Residential Outside City Limits
Base Rate	\$19.25	\$38.50
/1,000	\$8.00	\$16.00

Sewer Rates	Commercial Inside City Limits	Commercial Outside City Limits
Base Rate	\$27.00	\$54.00
/1,000	\$8.00	\$16.00

Industrial Sewer User	Rate
Base Rate (Includes 15 million Gallons)	\$146,737.50
15,000,001 – 23,000,000 gallons	\$3.84/1,000 gallons
23,000,001 – 31,000,000 gallons	\$2.99/1,000 gallons
31,000,000 + gallons	\$2.53/1,000 gallons

Note: Industrial bulk users are defined as users with above 500,000 gallons per day water and sewer usage. Users must use over 500,000 gallons per day average daily use to utilize this rate structure. If a user falls under 500,000 gallons per day average daily use for a period of six (6) months, the user will not be eligible under this rate.

Water and Sewer Late Fees	Fee
On the 16 th	\$5.00
Schedule for Disconnection on the 6th	\$25.00
Reconnection of Utility Services Fee – After Hours	\$75.00

Septage	Inside County	Outside County
Residential - Per Gallon	\$0.05	\$0.10
Commercial/Industrial – Per Gallon	\$0.10	\$0.20

Test Meter
Inside city \$10 *
*During testing, if meter test out of limits based on American Water Works Association standard, meter will be replaced, and fee will not be charged. If meter tests are within American Water Works Association standard, the fee will be applied to the next water bill.

Meter Replacement Cost	Fee
3/4-inch meter	Cost of Materials
1 inch meter	
1 1/2-inch meter	
2-inch compound meter	

Other Utility Fees	Fee
Authorization To Construct	\$300.00
Encroachment Agreement (Town Right-of-Way)	\$100.00
Hydrant Rental Deposit (Refundable)	\$1,000.00
Hydrant Meter Daily Rental Fee	\$10.00/Per Day
Permit Modification	\$50.00
Pretreatment Yearly Administration	\$120.00
Pretreatment Application	\$300.00
Pretreatment Permit Engineer Review	\$600.00
Sampling Fee for Industries	Cost of Samples
Septage Hauler Yearly Administration	\$60.00
Tampering with Utility Connections	\$250.00

Please Note: Town of Siler City Town Code Section 27-183 Utility Civil Penalties

1. Any user who is found to have failed to comply with any provision of this chapter, or the orders, rules, regulations, and permits issued hereunder, may be fined up to twenty-five thousand dollars (\$25,000.00) per day per violation.
2. In determining the amount of the civil penalty, the POTW director shall consider the following:
 1. The degree and extent of the harm to the natural resources, to the public health, or to the public or private property resulting from the violation.
 2. The duration and gravity of the violation.
 3. The effect on ground and surface water quantity or quality or on-air quality.
 4. The cost of rectifying the damage.
 5. The amount of money saved by the violator by noncompliance.
 6. Whether the violation was committed willfully or intentionally.
 7. The prior record of the violator in complying or failing to comply with the pretreatment program.
 8. Costs of enforcement to the town.
3. Appeals of civil penalties assessed in accordance with this section shall be as provided in subsection 27-134(h).

(Ord. No. 1995-3, § 1, 6-5-95; Ord. No. 2007-1, 7-16-07)

Please Note: Wastewater Surcharge

Separate Policy Adopted by Board of Commissioners on October 21, 1991

Public Works Department

Residential and Nonresidential Solid Waste Program

Solid Waste and Recycling	Residential	Non-Residential
Regular Solid Waste Cart Fee (per cart each month)	\$9.09	\$15.61 (picked up twice a week)
Regular Recycling Cart Fee (per cart each month)	\$5.27	\$5.27
Curb Waste Pickup (per account each month)	\$5.00	\$5.00
Total Solid Waste and Recycling (monthly)	\$19.36	\$25.88
Additional Solid Waste Cart Fee (per cart each month)	\$9.09	\$15.61
Additional Recycling Cart Fee (per cart each month)	\$5.27	\$5.27

Roll-Off Waste Container Program

\$50 or tipping fee, whichever is greater.

Require a Roll-Off Container Rental Agreement to be executed with rules and penalties.

An additional rental fee is charged for co-mingled loads and/or unauthorized items.

In the event the unauthorized item(s) is of a type that is strictly banned or if the nature of comingling is extensive, entire load may be left on the subject property.

Green Waste

This program will remain largely the same as it is currently designed, with only minor changes and with reemphasis on standard restrictions. The most notable change is the removal of contractor-related work product from the program regulations. Instead, the program will be focused on the fundamentals such as:

No Trunks

No Stumps

10-foot-long maximum

6-inch diameter maximum

Junk and Bulky Waste

Program Outline

- a. Junk: Monday & Tuesday of each week
- b. Order Bulky Waste pickup no later than Wednesday of each week
- c. Bulk Waste: Thursday & Friday of each week
- d. Prepay Program and Post Charge Program

Customers can prepay for bulk item pickup.
However, the Town will pick up items not on the prepay work order.
These will be documented in a work log and by photo.
The customer's account will be billed accordingly on the following utility billing cycle.

Two Types of Items

1. Standard Items (Junk): Items weighing less than fifty (50) pounds and that can be reasonably loaded by one individual, or a group of small items that can be collected with one bite of the knuckle boom truck claw. Once/week pickup at no additional charge.
2. Premium Items (Bulky Waste): Items weighing more than fifty (50) pounds or that cannot be reasonably loaded by one individual, or a group of small items that cannot be collected with one bite of the knuckle boom truck claw. Once/week pickup at a \$10 charge for each qualifying item or bite.

Other

	Fee
Excessive Calls Resulting from False Fire Alarm	\$350.00
Finger Printing	\$5.00 per card
Incident Report	\$1.00
Notary (per signature)	\$5.00
Return Check Each Occurrence	\$25.00
Yard Sale Permit	\$5.00
Black and White Copies	\$.25 per 8.5 x 11 copy
Color Copies	\$.55 per 8.5 x 11 copy

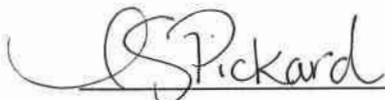
Amusement License Application	Fee Per Applicant
<p>The fee is based on the actual cost of conducting the requisite background check at the time of submittal of application by applicant.</p> <p>The applicant shall contact the Town Manager's Office to schedule a meeting prior to submittal to discuss the application.</p> <p>After the meeting, the Town Manager's Office will establish an estimated fee, and a deposit for this amount shall be paid by the applicant prior to beginning of the background check.</p> <p>Any unused portion of the deposit shall be returned to the applicant by the Town.</p> <p>If additional fees are required in excess of the deposit amount, the Town Manager will contact the applicant prior to continuing with the application process.</p>	

Adopted as part of the Fiscal Year 2023/2024 Budget Ordinance, this, the 20th day of June 2023.



Thomas K. Price III, Mayor

ATTEST:



Kimberly Pickard, Town Clerk



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General Fund

General Fund Revenue

10 General Fund

Revenue

Fund	Dept.	Line Item	Line Item Description	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget
10	301	0000	Previous Years Real Property Tax	\$ 36,800.00	\$ 71,800.00	\$ 61,743.00
10	303	0000	Current Year Real Property Tax	\$ 3,087,420.00	\$ 3,146,914.00	\$ 2,195,000.00
10	303	0001	Current Year Personal Property Tax	\$ -	\$ -	\$ 830,000.00
10	303	0002	Current Year Utilities Property Tax	\$ -	\$ -	\$ 69,500.00
10	303	0003	Current Year Motor Vehicles Property Tax	\$ -	\$ 271,271.00	\$ 275,000.00
10	304	0000	Current Year Fire Real Property Tax	\$ 412,700.00	\$ 432,396.00	\$ 388,400.00
10	304	0001	Current Year Fire Personal Property Tax	\$ -	\$ -	\$ 30,000.00
10	304	0002	Current Year Fire Utilities Property Tax	\$ -	\$ -	\$ 14,500.00
10	304	0003	Current Year Fire Motor Vehicles Property Tax	\$ 50,880.00	\$ 60,809.00	\$ 62,500.00
10	305	0000	Tax Penalties & Interest	\$ 14,900.00	\$ 14,900.00	\$ 13,316.00
10	306	0000	Motor Vehicle Tag Fee	\$ 650.00	\$ 650.00	\$ 18,000.00
10	307	0000	Sales Tax Art. 39 (1%)	\$ 2,838,000.00	\$ 3,119,953.00	\$ 1,228,000.00
10	307	0001	Sales Tax Art. 40 (1/2%)	\$ -	\$ -	\$ 767,000.00
10	307	0002	Sales Tax Art. 42 (1/2%)	\$ -	\$ -	\$ 630,000.00
10	307	0003	Sales Tax Art. 44 (1/2%)	\$ -	\$ -	\$ -
10	307	0004	Sales Tax Art. 44*524	\$ -	\$ -	\$ 185,000.00
10	307	0005	Sales and Use Tax City Hold Harmless	\$ -	\$ -	\$ 766,000.00
10	308	0000	Sales Tax on Piped Natural Gas	\$ 14,745.00	\$ 14,745.00	\$ 20,000.00
10	308	0001	Sales Tax on Electricity	\$ 365,250.00	\$ 365,250.00	\$ 375,000.00
10	308	0002	Sales Tax on Telecommunications	\$ 36,000.00	\$ 36,000.00	\$ 25,000.00
10	308	0003	Sales Tax on Video Programming	\$ 27,760.00	\$ 27,760.00	\$ 23,000.00
10	309	0000	Beer & Wine Excise Tax	\$ 37,072.00	\$ 37,072.00	\$ 31,000.00
10	310	0000	Solid Waste Disposal Tax	\$ 6,452.00	\$ 6,452.00	\$ 6,300.00
10	311	0000	Refund of Motor Fuels Tax Paid	\$ 3,000.00	\$ 3,000.00	\$ -
10	311	0001	Refund of Sales and Use Tax	\$ -	\$ -	\$ -
10	312	0000	Rental Vehicles Tax	\$ 800.00	\$ 1,080.00	\$ 1,200.00
10	313	0000	Interest Earned	\$ 38,025.00	\$ 19,012.00	\$ 130,000.00
10	314	0000	Facilities Lease Payments Sprint/...	\$ 50,700.00	\$ 54,936.00	\$ 40,000.00
10	314	0001	Airport Fees	\$ -	\$ -	\$ -

Fund	Dept.	Line Item	Line Item Description	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget
10	315	0000	ABC Board Revenue	\$ 70,000.00	\$ 75,000.00	\$ 125,000.00
10	315	0001	ABC Board Law Enforcement Dist.	\$ 7,500.00	\$ 12,500.00	\$ 6,000.00
10	316	0000	Local Beer and Wine Privilege License Tax	\$ -	\$ -	\$ -
10	317	0000	Court Facilities Fees	\$ -	\$ 300.00	\$ 100.00
10	318	0000	Yard Sales Permits	\$ 200.00	\$ 300.00	\$ 200.00
10	319	0000	Roll Off Container Fees	\$ 11,000.00	\$ 11,000.00	\$ 5,000.00
10	319	0001	Roll Off Container Tipping Fee	\$ -	\$ -	\$ -
10	320	0000	Solid Waste Fees - Residential	\$ 516,000.00	\$ 510,000.00	\$ 525,300.00
10	320	0001	Solid Waste Fees - Commercial	\$ -	\$ -	\$ -
10	320	0002	Recycle Fees	\$ -	\$ -	\$ -
10	320	0003	Curb Waste Pickup Fee	\$ -	\$ -	\$ 162,300.00
10	320	0004	Stormwater Fee	\$ -	\$ -	\$ -
10	321	0000	Convenience Fee	\$ 400.00	\$ -	\$ -
10	322	0000	Capital Finance Proceeds	\$ 284,662.00	\$ -	\$ -
10	323	0000	Insurance Proceeds	\$ 15,729.00	\$ 15,729.00	\$ 2,000.00
10	324	0000	Ordinance Enforcement	\$ -	\$ -	\$ 12,000.00
10	324	0001	Flood Damage Prevention Ordinance	\$ -	\$ -	\$ 1,700.00
10	324	0002	Street Closing	\$ -	\$ -	\$ 1,500.00
10	325	0000	Fire Department Fees	\$ 43,500.00	\$ 2,500.00	\$ -

Fund	Dept.	Line Item	Line Item Description	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget
10	326	0000	Zoning Compliance Permit	\$ 68,000.00	\$ 68,000.00	\$ 45,000.00
10	326	0001	Quasi Judicial Decision	\$ -	\$ -	\$ -
10	326	0002	Legislative Judicial Decision	\$ -	\$ -	\$ 10,000.00
10	326	0003	Watershed Protection Permit	\$ -	\$ -	\$ 100.00
10	326	0004	Performance Guarantee	\$ -	\$ -	\$ -
10	326	0005	Sign Permit	\$ -	\$ -	\$ 500.00
10	326	0006	Site Plan Review	\$ -	\$ -	\$ 10,000.00
10	326	0007	Subdivision and Final Plat Review	\$ -	\$ -	\$ 1,000.00
10	326	0008	TIA Review	\$ -	\$ -	\$ 1,000.00
10	327	0000	Police Department Fees	\$ 2,500.00	\$ 2,200.00	\$ 1,500.00
10	327	0001	Police Grants	\$ 135,150.00	\$ 86,970.00	\$ 75,000.00
10	328	0000	Recreation Pool Admission	\$ -	\$ -	\$ 10,000.00
10	328	0001	Recreation Facilities Rent	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00
10	328	0002	Recreation Sponsorship Fees	\$ 25,000.00	\$ 25,000.00	\$ 30,000.00
10	328	0003	Recreation Programing Fees	\$ 16,580.00	\$ 23,000.00	\$ 20,000.00
10	328	0004	Recreation Field Signs	\$ -	\$ -	\$ 5,250.00
10	328	0005	Recreation Grant - Chatham	\$ -	\$ -	\$ 40,000.00
10	329	0000	Donations	\$ -	\$ 40,000.00	\$ 500.00
10	330	0000	Miscellaneous	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00
10	331	0000	Sale of Property/Surplus	\$ 3,500.00		\$ 30,000.00
10	399	0000	Fund Balance	\$ -	\$ 200,000.00	\$ -

Total General Fund Revenue				\$ 8,234,375.00	\$ 8,769,999.00	\$ 9,319,909.00
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Department 400
Governing Board

10 General Fund

Department 400

Governing Board

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
10	400	0220	BOC Stipend	Mayor, Mayor Pro Tem, and Six Commissioners	\$ 58,286.00	\$ 58,286.00	\$ 58,286.00	\$ 58,286.00
10	400	0300	FICA	Elected Board FICA	\$ 4,459.00	\$ 4,459.00	\$ 4,459.00	\$ 4,459.00
10	400	0400	Professional Services		\$ 335.00	\$ 335.00	\$ -	\$ -
10	400	0500	Attorney Fees	William Morgan (Also in 416, 490, and 710)	\$ 50,000.00	\$ 27,000.00	\$ 27,000.00	\$ 27,000.00
10	400	1100	Phone	Verizon - Mifi Device	\$ 660.00	\$ 660.00	\$ 660.00	\$ 660.00
10	400	1200	Printing	Business Cards and Copier Overages	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
10	400	1300	Utilities		\$ -	\$ 972.00	\$ -	\$ -
10	400	1400	Travel & Training	Special Board Meeting Meals	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
10	400	2600	Advertising	ABC, Airport, Downtown, Planning, and Recreation Advisory Committees Notification	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
10	400	2800	Election Expense	Election Year Payment to Chatham County BOE	\$ 5,000.00	\$ -	\$ 7,500.00	\$ 7,500.00
10	400	3300	Supplies	General Office Supplies	\$ 2,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
10	400	4500	Contracted Services	Interpretation Services	\$ 11,827.00	\$ 30,249.00	\$ 1,000.00	\$ 1,000.00
10	400	5300	Dues & Subscriptions	DUNS - Dun and Bradstreet National League of Cities School of Government Foundation NC League of Municipalities and League Letter US Federal Contractor Registration Chatham Chamber of Commerce Municode Annual Self Publication Software Lion's Club Calendar Zoom	\$ 15,609.00	\$ 16,410.00	\$ 2,000.00 \$ 1,172.00 \$ 1,134.00 \$ 8,764.00 \$ 600.00 \$ 132.00 \$ 2,000.00 \$ 24.00 \$ 180.00	\$ 16,006.00
10	400	5700	Miscellaneous	Miscellaneous	\$ 3,750.00	\$ 3,750.00	\$ 1,000.00	\$ 1,000.00
Total Governing Board					\$ 157,426.00	\$ 150,621.00	\$ 124,411.00	\$ 124,411.00

Department 405
Town Manager

10 General Fund

Department 405

Town Manager

Fund	Department	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
10	405	0200	Salaries	Town Manager (50%), Town Clerk (50%), Budget Manager (50%)	\$ 80,077.00	\$ 97,473.00	\$ 142,132.00	\$ 142,132.00
10	405	0208	Taxable Benefits	Cell Phone Stipend (2)	\$ -	\$ 1,440.00	\$ 2,880.00	\$ 2,880.00
10	405	0209	Longevity		\$ 300.00	\$ 400.00	\$ 1,000.00	\$ 1,000.00
10	405	0300	FICA		\$ 6,149.00	\$ 7,488.00	\$ 10,950.00	\$ 10,950.00
10	405	0302	401(K) Plan		\$ 4,019.00	\$ 4,894.00	\$ 7,157.00	\$ 7,157.00
10	405	0307	Retirement		\$ 9,163.00	\$ 11,882.00	\$ 18,450.00	\$ 18,450.00
10	405	1100	Phone		\$ 1,200.00	\$ -	\$ -	\$ -
10	405	1200	Printing		\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00

Fund	Department	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
10	405	1400	Travel & Training	Manager's Winter Conference	\$ 5,375.00	\$ 6,125.00	\$ 1,500.00	\$ 14,000.00
				Manager's Summer Conference			\$ 1,500.00	
				Manager's CLE Hours			\$ 300.00	
				Town Clerk's Winter Conference			\$ 1,500.00	
				Town Clerk's Summer Conference			\$ 1,500.00	
				Town Clerk's Four Week Certification			\$ 4,000.00	
				Budget Manager's Winter Conference			\$ 1,500.00	
				Budget Manager's Summer Conference			\$ 1,500.00	
				Budget Manager's Certification			\$ 200.00	
				Legislative Update			\$ 150.00	
				Chamber Events			\$ 100.00	
				Economic Development Events			\$ 250.00	
10	405	1700	Vehicle Repairs	Repairs for Town Vehicle including tires and service	\$ -	\$ -	\$ 500.00	\$ 500.00
10	405	1900	Lease Payment	Copier Lease	\$ 2,238.00	\$ 2,910.00	\$ 2,500.00	\$ 2,500.00
10	405	3100	Automotive Supplies	Town Manager's Vehicle Gas	\$ 750.00	\$ 750.00	\$ 750.00	\$ 750.00
10	405	3300	Departmental Supplies	General Supplies	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
10	405	3400	Postage	Postage and Shipping Expenses	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00
10	405	4500	Contracted Services		\$ 7,261.00	\$ 7,891.00	\$ -	\$ -

Fund	Department	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
10	405	5300	Dues & Subscriptions	NC City and County Management Association	\$ 2,500.00	\$ 3,508.00	\$ 350.00	\$ 3,704.00
				International City Management Association			\$ 900.00	
				NC State Bar			\$ 350.00	
				NC Clerks Association			\$ 100.00	
				International Institute of Municipal Clerks			\$ 200.00	
				National Association of Government Archives and			\$ 200.00	
				NC Budget Local Government Association (2)			\$ 100.00	
				Sam's Club (4)			\$ 200.00	
				Costco (4)			\$ 200.00	
				Adobe (3) Illustrator (1)			\$ 1,104.00	
10	405	5700	Miscellaneous		\$ 200.00	\$ 200.00	\$ 1,000.00	\$ 1,000.00
Total Town Manager					\$123,482.00	\$149,211.00	\$209,273.00	\$209,273.00

Department 408
Human Resources

10 General Fund

Department 408

Human Resources

Fund	Department	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
10	408	0200	Salaries	Human Resources Director (50%), Human Resources Technician (50%)	\$ 69,930.00	\$ 72,801.00	\$ 77,897.00	\$ 77,897.00
10	408	0208	Taxable Benefits	Cell Phone Stipend	\$ -	\$ 720.00	\$ 960.00	\$ 960.00
10	408	0209	Longevity		\$ 300.00	\$ 600.00	\$ 600.00	\$ 600.00
10	408	0300	FICA		\$ 5,373.00	\$ 5,616.00	\$ 6,005.00	\$ 6,005.00
10	408	0302	401(K) Plan		\$ 3,512.00	\$ 3,671.00	\$ 3,925.00	\$ 3,925.00
10	408	0307	Retirement		\$ 8,007.00	\$ 8,911.00	\$ 10,119.00	\$ 10,119.00
10	408	1100	Phone		\$ 720.00	\$ -	\$ -	\$ -
10	408	1200	Printing	Copier Overages	\$ 100.00	\$ 100.00	\$ 300.00	\$ 300.00
10	408	1400	Travel & Training	UNC School of Government	\$ 3,000.00	\$ 3,500.00	\$ 1,200.00	\$ 3,500.00
				Organization of Municipal Personnel Officers Conference			\$ 1,000.00	
				Safe-T-Works Drug & Alcohol Program			\$ 500.00	
				NC Employment Law Conference			\$ 800.00	
10	408	1900	Lease Payment	Copier Lease	\$ 2,106.00	\$ 2,473.00	\$ 2,350.00	\$ 2,350.00

Fund	Department	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
10	408	2600	Advertising		\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
10	408	3300	Departmental Supplies		\$ 1,000.00	\$ 1,200.00	\$ 1,600.00	\$ 1,600.00
10	408	3301	Safety Program		\$ 500.00	\$ 500.00	\$ -	\$ -
10	408	3302	Wellness Program		\$ 1,000.00	\$ 1,000.00	\$ 1,500.00	\$ 1,500.00
10	408	3303	Hospitality/Employee Engagement	Thanksgiving, Christmas, Staff Picnic, Retirements	\$ 4,000.00	\$ 5,000.00	\$ 6,000.00	\$ 6,000.00
10	408	3400	Postage		\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00
10	408	3600	Uniforms & Accessories	Shirts/Jackets for HR Staff	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00
10	408	4500	Contracted Services	Centurion Professionals (backgrounds for PD)	\$ 40,255.00	\$ 58,940.00	\$ 18,000.00	\$ 70,200.00
			The Polygraph Examiner (polygraphs for PD)	\$ 10,000.00				
			FMRT (psychological, drug tests, physicals for PD)	\$ 10,000.00				
			CastleBranch (background checks other than PD)	\$ 3,500.00				
			Central Piedmont Urgent Care (drug testing, workers comp, fire physicals)	\$ 10,000.00				
			Lab Corp (drug testing and bloodwork labs)	\$ 1,500.00				
			Triangle J Program	\$ 3,500.00				
			Safe-T-Works Program	\$ 2,200.00				
			Chatham County Health Department	\$ 500.00				
			EAP Program	\$ 1,000.00				
			Neo-Gov (electronic applicant tracking system)	\$ 10,000.00				

Fund	Department	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
10	408	5300	Dues & Subscriptions	Society of Human Resource Professionals	\$ 875.00	\$ 1,035.00	\$ 200.00	\$ 1,035.00
				Organization of Municipal Personnel Officers			\$ 75.00	
				Star 12 Program			\$ 400.00	
				Adobe			\$ 210.00	
				Zoom			\$ 150.00	
10	408	5700	Miscellaneous	Miscellaneous	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 4,500.00
				Christmas Gifts for Employees			\$ 3,500.00	
10	408	7000	Capital Outlay-Furn/Equip	Fire King Filing Cabinet	\$ -	\$ -	\$ 6,000.00	\$ 6,000.00
Total Human Resources					\$148,228.00	\$173,617.00	\$ 203,041.00	\$ 203,041.00

Department 410

Finance

10 General Fund

Department 410

Finance

Fund	Department	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
10	410	0200	Salaries	Finance Director (50%), Assistant Finance Director (50%), Finance Analyst (50%)	\$ 97,362.00	\$ 112,524.00	\$ 110,242.00	\$ 110,242.00
10	410	0208	Taxable Benefits	Cell Phone Stipend	\$ -	\$ 720.00	\$ 1,920.00	\$ 1,920.00
10	410	0209	Longevity		\$ 200.00	\$ 400.00	\$ 600.00	\$ 600.00
10	410	0300	FICA		\$ 7,490.00	\$ 8,639.00	\$ 8,480.00	\$ 8,480.00
10	410	0302	401(K) Plan		\$ 4,895.00	\$ 5,647.00	\$ 5,542.00	\$ 5,542.00
10	410	0307	Retirement		\$ 11,161.00	\$ 13,709.00	\$ 14,288.00	\$ 14,288.00
10	410	0500	Attorney Fees		\$ -	\$ -	\$ -	\$ -
10	410	1100	Phone		\$ 720.00	\$ -	\$ -	\$ -
10	410	1200	Printing		\$ -	\$ -	\$ 300.00	\$ 300.00
10	410	1400	Travel & Training	NCGFOA and Investment Conferences	\$ 5,200.00	\$ 6,700.00	\$ 2,200.00	\$ 13,400.00
				UNC School of Government			\$ 4,000.00	
				UNC School of Government - Purchasing			\$ 4,000.00	
				Classes and Credit Hours for Certifications			\$ 2,200.00	
				NCGFOA Conferences and Purchasing Conferences			\$ 1,000.00	
Education Assistance								

Fund	Department	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
10	410	1700	Vehicle Repairs	Repairs for Town Vehicle	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
10	410	1900	Lease Payment	Finance Copier Lease (Half in 710)	\$ 3,200.00	\$ 3,690.00	\$ 1,115.00	\$ 1,115.00
10	410	3100	Automotive Supplies	Fuel for Town Vehicle	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
10	410	3300	Departmental Supplies	General Supplies	\$ 3,700.00	\$ 3,500.00	\$ 4,000.00	\$ 4,000.00
10	410	3400	Postage	Quadient Postage Meter (Half in 710)	\$ 2,500.00	\$ 3,000.00	\$ 600.00	\$ 900.00
			Misc. shipping	\$ 300.00				
10	410	3600	Uniforms & Accessories	Logo Apparel	\$ 300.00	\$ 300.00	\$ 420.00	\$ 420.00
10	410	4500	Contracted Services	DebtBook Lease (Half in 30-660)	\$ 63,643.00	\$ 89,184.00	\$ 4,875.00	\$ 43,875.00
			Harris Local Government (Also in 30-660)	\$ 19,000.00				
			Cavanaugh OPEB (Half in 30-660)	\$ 2,500.00				
			Cavanaugh LEO	\$ 500.00				
			Chatham County Tax Office Collections	\$ 7,000.00				
			Annual Audit (Half in 30-660)	\$ 10,000.00				
10	410	4800	Purchase For Resale	Town License Plates	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00

Fund	Department	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
10	410	5300	Dues & Subscriptions	Finance Officers Association (2)	\$ 785.00	\$ 810.00	\$ 100.00	\$ 910.00
				Investment Association			\$ 50.00	
				Purchasing Association			\$ 50.00	
				Adobe (2)			\$ 410.00	
				Post Office Box			\$ 300.00	
10	410	5700	Miscellaneous		\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
10	410	7000	Non-Capital Asset	Office Chair for New Position	\$ 500.00	\$ 1,400.00	\$ 300.00	\$ 1,400.00
				File Cabinet			\$ 700.00	
				Shelving			\$ 400.00	
10	410	7400	Capital Outlay-Furn/Equip		\$ 2,000.00	\$ -	\$ -	\$ -
Total Finance					\$206,056.00	\$252,623.00	\$ 209,792.00	\$209,792.00

Department 416

Community

Development

10 General Fund

Department 416

Community Development

Fund	Department	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
10	416	0200	Salaries	Community Development Director, Code Enforcement Officer	\$ 148,566.00	\$ 158,896.00	\$ 150,098.00	\$ 150,098.00
10	416	0208	Taxable Benefits	Cell Phone Stipend (2)	\$ -	\$ 720.00	\$ 1,920.00	\$ 1,920.00
10	416	0209	Longevity		\$ 500.00	\$ 800.00	\$ 1,400.00	\$ 1,400.00
10	416	0300	FICA		\$ 11,404.00	\$ 12,217.00	\$ 11,590.00	\$ 11,590.00
10	416	0302	401(K) Plan		\$ 7,454.00	\$ 7,985.00	\$ 7,575.00	\$ 7,575.00
10	416	0307	Retirement		\$ 16,994.00	\$ 19,388.00	\$ 19,529.00	\$ 19,529.00
10	416	0500	Attorney Fees	William Morgan	\$ 26,781.00	\$ 46,900.00	\$ 9,600.00	\$ 9,600.00
10	416	1100	Phone		\$ 899.00	\$ -	\$ -	\$ -
10	416	1200	Printing	Copier Overages	\$ -	\$ -	\$ 300.00	\$ 300.00

Fund	Department	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
10	416	1400	Travel & Training	North Carolina Association of Zoning Officials (NCAZO) Conferences	\$ 5,015.00	\$ 9,860.00	\$ 1,300.00	\$ 9,400.00
				North Carolina Association of Floodplain Managers (NCAFPM) Conferences			\$ 1,800.00	
				North Carolina Main Street Conference			\$ 900.00	
				UNC School of Government - CZO			\$ 1,300.00	
				North Carolina Association of Housing Code Officials Training/Conference			\$ 2,000.00	
				North Carolina Community Development Association Conference, Workshop, Training			\$ 1,000.00	
				North Carolina Rural Center Events			\$ 500.00	
				North Carolina Main Street Conference for 1 Downtown Advisory Committee Member			\$ 500.00	
				Downtown Advisory Committee Member Field Trip			\$ 100.00	
10	416	1700	Vehicle Repairs	Repairs for Town Vehicle including tires and service	\$ -	\$ -	\$ 500.00	\$ 500.00
10	416	1900	Lease Payment	Copier Lease	\$ 2,238.00	\$ 2,910.00	\$ 1,450.00	\$ 1,450.00
10	416	2600	Advertising	Chatham News - community engagement, ordinance enforcement	\$ 3,466.00	\$ 6,252.00	\$ 1,800.00	\$ 3,600.00
				WNCA - community engagement			\$ 1,800.00	
10	416	3100	Automotive Supplies	Fuel and Wash	\$ 1,920.00	\$ 1,500.00	\$ 1,000.00	\$ 1,000.00
10	416	3300	Departmental Supplies	Office supplies, paper, shirts/jackets/boots	\$ 1,900.00	\$ 1,900.00	\$ 1,500.00	\$ 2,000.00
				Community Engagement			\$ 500.00	
10	416	3400	Postage		\$ 2,269.00	\$ 1,788.00	\$ 1,300.00	\$ 1,300.00

Fund	Department	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
10	415	3600	Uniforms		\$ -	\$ -	\$ 1,000.00	\$ 1,000.00
10	416	4000	Special Projects		\$ 18,896.00	\$ -	\$ -	\$ -
10	416	4500	Contacted Services	Nuisance, Minimum Housing, and Nonresidential Abatement - grass mowing, junk, demo or repair house, and commercial buildings, leans	\$ 155,135.00	\$ 183,930.00	\$ 45,000.00	\$ 51,000.00
		Engineer Cost Estimates for proposed TARPO projects		\$ 3,000.00				
		Flood Engineer on call services for plan Review and Final Inspection		\$ 3,000.00				
10	416	4600	Planning Board	Board Stipend	\$ 3,140.00	\$ 2,745.00	\$ -	\$ -
10	416	5300	Dues & Subscriptions	North Carolina Association of Zoning Officials (NCAZO)	\$ 2,330.00	\$ 6,856.00	\$ 120.00	\$ 2,154.00
		North Carolina Association of Floodplain Managers (NCAFPM)		\$ 60.00				
		Certified Floodplain Manager (CFM)		\$ 50.00				
		ArcGIS Desktop Basic		\$ 200.00				
		Adobe Acrobat Pro (2)		\$ 576.00				
		Zoom		\$ 150.00				
		American Planning Association (APA)		\$ 603.00				
		North Carolina Association of Housing Code Officials (NCAHCO)		\$ 40.00				
		North Carolina Downtown Development Association (NCDDA)		\$ 175.00				
		North Carolina Community Development Association (NCCDA)		\$ 100.00				
		Chatham News + Record		\$ 80.00				

Fund	Department	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
10	416	5700	Miscellaneous		\$ -	\$ 200.00	\$ 1,000.00	\$ 1,000.00
Total Community Development					\$ 408,907.00	\$ 464,847.00	\$ 276,416.00	\$ 276,416.00

Department 490

Planning

10 General Fund

Department 490

Planning

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
10	490	0200	Salaries	Planning Director, Senior Planner	\$ -	\$ -	\$174,410.00	\$ 174,410.00
10	490	0208	Taxable Benefits	Cell Phone Stipend	\$ -	\$ -	\$ 960.00	\$ 960.00
10	490	0209	Longevity		\$ -	\$ -	\$ 400.00	\$ 400.00
10	490	0300	FICA		\$ -	\$ -	\$ 13,373.00	\$ 13,373.00
10	490	0302	401(K) Plan		\$ -	\$ -	\$ 8,741.00	\$ 8,741.00
10	490	0307	Retirement		\$ -	\$ -	\$ 22,534.00	\$ 22,534.00
10	490	0500	Attorney Fees	William Morgan Board of Adjustment Attorney Fees for Appeal Application	\$ -	\$ -	\$ 6,000.00 \$ 500.00	\$ 6,500.00
10	490	1200	Printing	Copier Overages	\$ -	\$ -	\$ 100.00	\$ 100.00

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
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10	490	1400	Travel & Training	North Carolina Association of Zoning Officials (NCAZO) Conferences	\$ -	\$ -	\$ 1,300.00	\$ 11,350.00
				UNC School of Government			\$ 1,300.00	
				North Carolina American Planners Association (NCAPA) Conference			\$ 1,200.00	
				UNC School of Government			\$ 1,300.00	
				AICP Test			\$ 1,000.00	
				Leadership Chatham			\$ 550.00	
				North Carolina American Planners Association (NCAPA) Conference			\$ 1,200.00	
				NC Water Resources Research Institute Conference			\$ 1,500.00	
				Education Reimbursement			\$ 2,000.00	

10	490	1700	Vehicle Repairs	Repairs for Town Vehicle including tires and service	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00
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10	490	1900	Lease Payment	Copier Lease	\$ -	\$ -	\$ 2,482.00	\$ 2,482.00
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10	490	2600	Advertising	Chatham News	\$ -	\$ -	\$ 4,300.00	\$ 5,050.00
				WNCA			\$ 750.00	

10	490	3100	Automotive Supplies	Fuel and Wash	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00
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10	490	3300	Departmental Supplies	Office supplies, paper, shirts/jackets/boots/public hearing signs	\$ -	\$ -	\$ 2,000.00	\$ 2,000.00
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10	490	3400	Postage		\$ -	\$ -	\$ 1,300.00	\$ 1,300.00
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Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
10	490	4500	Contacted Services	Engineer on call services for plan Review and Final Inspection	\$ -	\$ -	\$ 30,000.00	\$ 41,063.00
				Permitting & Enforcement Software – Enterprise Subscription			\$ 11,063.00	
10	490	4600	Planning Board	Member Stipend (\$25 per meeting)	\$ -	\$ -	\$ 2,820.00	\$ 2,940.00
				New member orientation lunch			\$ 120.00	
10	490	5300	Dues & Subscriptions	North Carolina Association of Zoning Officials (NCAZO) (2)	\$ -	\$ -	\$ 240.00	\$ 4,640.00
				AICP Dues			\$ 1,000.00	
				ArcGIS Desktop			\$ 1,000.00	
				Adobe Acrobat Pro (2)			\$ 400.00	
				Certified Flood Manager			\$ 500.00	
				Zoom			\$ 400.00	
				American Planning Association (APA)(2)			\$ 1,000.00	
				Chatham News + Record			\$ 80.00	
				NC Water Resources Research Institute Dues			\$ 20.00	
10	490	5700	Miscellaneous		\$ -	\$ -	\$ 1,000.00	\$ 1,000.00
Total Planning					\$ -	\$ -	\$300,843.00	\$ 300,843.00

Department 10-500
Building & Grounds
for General Fund

10 General Fund

Department 500

Building & Grounds

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
10	500	0200	Salaries	Custodian (50%) (50% in 710), Building Maintenance Supervisor (50%) (50% in 710)	\$ -	\$ 47,891.00	\$ 43,862.00	\$ 43,862.00
10	500	0209	Longevity		\$ -	\$ -	\$ 200.00	\$ 200.00
10	500	0300	FICA		\$ -	\$ 2,395.00	\$ 2,204.00	\$ 2,204.00
10	500	0302	401(K) Plan		\$ -	\$ 3,664.00	\$ 3,371.00	\$ 3,371.00
10	500	0307	Retirement		\$ -	\$ 5,814.00	\$ 5,680.00	\$ 5,680.00
10	500	1100	Phone	City Hall - Analog (4) - Elevator, Emergency, court fax	\$ 1,250.00	\$ 2,220.00	\$ 3,120.00	\$ 7,800.00
				Police Department - Analog (4) - Intox, Elevator, Emergency			\$ 3,120.00	
				Fire Department - Analog (2)			\$ 1,560.00	
10	500	1200	Printing	City Hall - Courtroom - Copier Overages		\$ -	\$ 100.00	\$ 100.00
10	500	1300	Utilities	Fire Department - Spectrum Cable TV	\$ 17,000.00	\$ 15,600.00	\$ 1,500.00	\$ 209,700.00
				City Hall - Administration Suite - Spectrum Cable TV			\$ 500.00	
				City Hall - Breakroom - Spectrum Cable TV			\$ 500.00	
				City Hall - HR Suite - Spectrum Cable TV			\$ 500.00	
				City Hall - Public Works Suite - Spectrum Cable TV			\$ 500.00	
				Police Department - Spectrum Cable TV			\$ 1,200.00	
				Duke Energy for all 10 Fund Locations			\$ 190,000.00	
				Dominion Energy - Natural Gas for all 10 Fund Locations			\$ 15,000.00	

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
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10	500	1500	Maintenance - Buildings and Grounds	Police Department - Floor Maintenance, Strip, Wax, Buff	\$ 30,000.00	\$ 30,000.00	\$ 2,000.00	\$179,250.00
				Streets - General Maintenance Floor Repair			\$ 5,000.00	
				City Hall - Carpet Cleaning (50%)(50% in 30-500)			\$ 750.00	
				Fire Department - Carpet Cleaning			\$ 500.00	
				Fire Department - Year to Pureflow for water softener system			\$ 2,000.00	
				Police Department - General Repairs			\$ 7,000.00	
				City Hall - Landscaping (50%)(50% in 30-500)			\$ 15,000.00	
				Police Department - Landscaping			\$ 3,000.00	
				City Hall - Finance Suite Upgrade (Walls for offices, paint, flooring, wiring)(50%)(50% in 30-500)			\$ 5,000.00	
				City Hall - Human Resources Upgrade (Walls for offices, paint, flooring, wiring) (50%)(50% in 30-500)			\$ 5,000.00	
				City Hall - Pave Parking Campus (50%)(50% in 30-500)			\$ 25,000.00	
				City Hall - Windows (50%)(50% in 30-500)			\$ 75,000.00	
				Fire Department - Inside slab repair			\$ 8,000.00	
				Garage - Fence Slats (50%)(50% in 30-500)			\$ 10,000.00	
				Library - Welding & Repair at the Entrance of 2nd Ave.			\$ 1,000.00	
				Fire Department - For roof leaks Sheetrock repairs in Apparatus Bays			\$ 8,800.00	
				Fire Department - Cintas rugs			\$ 1,200.00	
				City Hall - General Grounds Maintenance (50%)(50% in 30-500)			\$ 4,000.00	
City Hall - Service on Hot Water Heater (50%)(50% in 30-500)	\$ 500.00							
City Hall - Maintenance on Lighting (50%)(50% in 30-500)	\$ 500.00							

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
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10	500	1600	Maintenance-Equipment	City Hall - NCDOL Elevator Inspection (50%)(50% in 3-500)	\$ 2,000.00	\$ 2,000.00	\$ 125.00	\$ 5,975.00
				City Hall - Thyssenkrupp Elevator Maintenance (50%)(50% in 300-500)			\$ 1,000.00	
				Police Department - NCDOL Elevator Inspection			\$ 250.00	
				Police Department - Thyssenkrupp Elevator Maintenance			\$ 2,000.00	
				City Hall - Recharge Fire Extinguishers (50%)(50% in 30-500)			\$ 200.00	
				Fire Department - Recharge Fire Extinguishers			\$ 400.00	
				Library - Recharge Fire Extinguishers			\$ 400.00	
				Police Department - Recharge Fire Extinguishers			\$ 400.00	
				Police Department - Atlantic Power Solutions Generator Maintenance			\$ 1,200.00	

10	500	1700	Maintenance-Cemetery		\$ 3,000.00	\$ 3,000.00	\$ -	\$ -
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10	500	1900	Lease Payment	Court - Copier	\$ 20,286.00	\$ 20,413.00	\$ 1,330.00	\$ 1,330.00
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10	500	3100	Equipment Supplies		\$ 500.00	\$ 500.00	\$ -	\$ -
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10	500	3300	Departmental Supplies	Building Maintenance - Tools, Drills, Saws, Hand Tools.	\$ 5,000.00	\$ 5,000.00	\$ 500.00	\$ 7,500.00
				City Hall - Paper Towels, Bathroom Tissue, Miscellaneous Supplies (50%)(50% in 30-500)			\$ 3,000.00	
				Fire Department - Paper Towels, Bathroom Tissue, and Misc. Supplies			\$ 1,000.00	
				Garage - Paper Towels, Bathroom Tissue, Miscellaneous Supplies (50%)(50% in 30-500)			\$ 1,000.00	
				Library - Paper Towels, Bathroom Tissue, and Misc. Supplies			\$ 1,000.00	
				Police Department - Paper Towels, Bathroom Tissue, and Misc. Supplies			\$ 1,000.00	

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
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10	500	4500	Contracted Services	Police Department - Superior Heating and A/C Maintenance	\$ 23,210.00	\$ 12,135.00	\$ 2,000.00	\$ 22,331.00
				City Hall - Allied agreement - Doors (50%)(50% in 30-500)			\$ 625.00	
				Police Department - Allied 2nd year agreement - Doors			\$ 1,241.00	
				City Hall - United Fire Alarm Service (50%)(50% in 30-500)			\$ 150.00	
				Fire Department - Garage Door Annual Inspection			\$ 2,100.00	
				Garage - Garage Door Annual Inspection (50%)(50% in 30-500)			\$ 175.00	
				Police Department - Garage Door			\$ 350.00	
				City Hall - Heating and Air Annual Maintenance Contract (50%)(50% in 30-500)			\$ 1,000.00	
				Fire Department - Heating and Air Annual Maintenance Contract			\$ 2,000.00	
				Library - Trogdon Heating & Air Contract			\$ 2,000.00	
				City Hall - Cintas rugs (50%)(50% in 30-500)			\$ 600.00	
				Garage - Cintas rugs (50%)(50% in 30-500)			\$ 600.00	
				Police Department - Cintas rugs			\$ 1,200.00	
				City Hall - Administration - Shred It			\$ 960.00	
				City Hall - Finance - Shred It			\$ 960.00	
				City Hall - Human Resources - Shred Ace			\$ 960.00	
				City Hall - Planning - Shred It			\$ 960.00	
				City Hall - Terminix (50%)(50% in 30-500)			\$ 600.00	
				Garage - Terminix (50%) (50% in 30-500)			\$ 350.00	
				Library - Terminix			\$ 700.00	
Police Department - Terminix	\$ 900.00							
Fire Department - Terminix	\$ 900.00							
City Hall - Service on HVAC (50%)(50% in 30-500)	\$ 1,000.00							

10	500	5700	Miscellaneous		\$ 500.00	\$ 500.00	\$ 1,000.00	\$ 1,000.00
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10	500	7000	Non-Capital Asset		\$ -	\$ 2,000.00	\$ -	\$ -
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Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
10	500	7200	Capital Outlay - Building		\$ -	\$ 45,000.00	\$ -	\$ -

Total Buildings & Grounds					\$102,746.00	\$198,132.00	\$490,303.00	\$490,303.00
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Department 510
Police Department

10 General Fund

Department 510

Police

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
10	510	0200	Salaries	LEO and Non-LEO	\$ 1,301,200.00	\$ 1,308,567.00	\$ 1,456,639.00	\$ 1,456,639.00
10	510	0201	Separation Allowance	Retiree Separation Allowance	\$ 70,827.00	\$ 85,308.00	\$ 95,960.00	\$ 95,960.00
10	510	0203	Grant Salaries		\$ 114,173.00	\$ 64,496.00	\$ -	\$ -
10	510	0205	Part Time		\$ 15,000.00	\$ 3,750.00	\$ -	\$ -
10	510	0207	Holiday		\$ 27,761.00	\$ 32,978.00	\$ -	\$ -
10	510	0209	Longevity		\$ 4,300.00	\$ 7,400.00	\$ 7,000.00	\$ 7,000.00
10	510	0210	Overtime		\$ 26,520.00	\$ 58,000.00	\$ 64,200.00	\$ 64,200.00
10	510	0214	On Call		\$ 9,103.00	\$ 8,990.00	\$ 3,210.00	\$ 3,210.00
10	510	0300	FICA		\$ 120,003.00	\$ 123,929.00	\$ 123,931.00	\$ 123,931.00
10	510	0302	401(K) PLAN		\$ 74,142.00	\$ 76,546.00	\$ 76,203.00	\$ 76,203.00
10	510	0307	Retirement		\$ 177,030.00	\$ 198,001.00	\$ 200,037.00	\$ 200,037.00

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
10	500	0500	Attorney Fees		\$ 1,000.00	\$ 500.00	\$ -	\$ -

10	510	0800	Communications	Walkie Batteries (10)	\$ 2,000.00	\$ 2,080.00	\$ 1,600.00	\$ 15,500.00
				2 New/Replacement Walkies			\$ 12,600.00	
				Components for Walkies			\$ 650.00	
				Base Station Maintenance			\$ 650.00	

10	510	1100	Phone	Verizon - Cell Phones and MIFIs	\$ 17,067.00	\$ 22,123.00	\$ 18,900.00	\$ 18,900.00
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10	510	1200	Printing	Business Cards	\$ 1,520.00	\$ 1,279.00	\$ 1,000.00	\$ 1,975.00
				Letterhead			\$ 200.00	
				Envelopes			\$ 200.00	
				Misc. Forms			\$ 275.00	
				Copier Overage			\$ 300.00	

10	510	1300	Utilities		\$ 17,340.00	\$ 13,858.00	\$ -	\$ -
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10	510	1400	Travel & Training	Specialty Schools & Advance Certifications	\$ 26,000.00	\$ 10,000.00	\$ 2,000.00	\$ 15,000.00
				Chief of Police Conference			\$ 2,000.00	
				Sworn & Civilian Training (\$500 per employee)			\$ 10,000.00	
				DV Grant Travel			\$ 1,000.00	

10	510	1403	Grant Travel		\$ 3,473.00	\$ 1,665.00	\$ -	\$ -
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10	510	1500	Maintenance-Building		\$ 13,000.00	\$ 10,000.00	\$ -	\$ -
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Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
10	510	1600	Maintenance-Equipment	Repairs to Radar Units	\$ 4,000.00	\$ 1,300.00	\$ 500.00	\$ 4,500.00
				Radar Calibrations			\$ 500.00	
				In Car Camera and Body Worn Camera Repairs			\$ 500.00	
				LiveScan Fingerprinting System annual maintenance			\$ 3,000.00	
10	510	1700	Vehicle Repairs	Misc. Vehicle Repairs	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
10	510	1900	Lease Payments	Copier (2)Police 1- 2,482, Police 2 - \$1,450	\$ 8,545.00	\$ 9,312.00	\$ 3,932.00	\$ 3,932.00
10	510	2600	Advertising	Police Memorial Week	\$ 8,060.00	\$ 8,060.00	\$ 1,000.00	\$ 2,000.00
				Promotions and Retirements			\$ 1,000.00	
10	510	3100	Automotive Supplies	Fuel	\$ 56,932.00	\$ 57,375.00	\$ 30,000.00	\$ 50,000.00
				Replace Batteries			\$ 1,500.00	
				Oil Changes			\$ 4,375.00	
				Oil Filters			\$ 750.00	
				Tune Ups			\$ 500.00	
				Alignments			\$ 675.00	
				Brakes			\$ 2,000.00	
				Antifreeze			\$ 200.00	
				Tires			\$ 9,000.00	
				Flush Transmission			\$ 1,000.00	

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
10	510	3300	Departmental Supplies	Office Supplies	\$ 28,158.00	\$ 35,150.00	\$ 13,550.00	\$ 21,800.00
				Flags			\$ 700.00	
				ALCO Sensor Mouth Pieces			\$ 100.00	
				Gun Shot Residue Kits, Narc Kits			\$ 1,000.00	
				Criminal Investigation Supplies			\$ 1,000.00	
				Collapsible Cones Replacements			\$ 2,000.00	
				DV Supplies			\$ 2,000.00	
				Funeral Flowers, ETC.			\$ 500.00	
				Diesel Fuel for Generator			\$ 950.00	
10	510	3303	Grant Supplies		\$ 1,569.00	\$ -	\$ -	\$ -
10	510	3400	Postage	Stamps	\$ 500.00	\$ 600.00	\$ 500.00	\$ 600.00
				Shipping			\$ 100.00	
10	510	3500	National Night Out	National Night Out	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
10	510	3600	Uniforms & Accessories	Uniforms - replacement for wear	\$ 33,300.00	\$ 35,200.00	\$ 2,000.00	\$ 20,000.00
				Civilian Personnel \$250 each			\$ 500.00	
				Name Tags and Holsters			\$ 1,500.00	
				New Officer Complete Uniform (5 x \$2600.00)			\$ 13,000.00	
				Badges			\$ 1,000.00	
				Street Clothing: Chief, Lieutenants, and Detectives			\$ 2,000.00	

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
10	510	3700	Ammunition	Ammunition Handguns	\$ 14,000.00	\$ 8,287.00	\$ 6,000.00	\$ 12,000.00
				Ammunition Shotguns			\$ 1,500.00	
				Ammunition Rifles			\$ 4,000.00	
				Ammunition Less Lethal			\$ -	
				Taser Cartridges			\$ -	
				Targets			\$ 500.00	
10	510	4500	Contracted Services	Southern Software RMS Maintenance	\$ 165,627.00	\$ 211,934.00	\$ 7,328.00	\$ 35,743.00
				MDT Access for DCI			\$ 2,592.00	
				NICE Technology (Dictaphone) Maintenance			\$ 2,650.00	
				Power DMS Renewal			\$ 4,125.00	
				Watchguard Cloud Storage			\$ 10,000.00	
				DCI Yearly Contract			\$ 2,100.00	
				LEADS Online			\$ 2,128.00	
				Alen Access & Supports Fees			\$ 4,320.00	
				Language Line			\$ 500.00	
10	510	5300	Dues & Subscriptions	International Association of Chiefs of Police (Command Staff)	\$ 7,950.00	\$ 8,358.00	\$ 1,000.00	\$ 9,932.00
				NC Chiefs of Police Association			\$ 1,000.00	
				Regional Organized Crime Information Center			\$ 300.00	
				LEO Membership for Qualifying and Range Use			\$ 2,400.00	
				NC Police Executive Association			\$ 50.00	
				TransUnion (TLP)			\$ 1,800.00	
				Tracker			\$ 1,000.00	
				NC Law Enforcement Accreditation Network (NCLEAN)			\$ 200.00	
				NC Coalition Against Domestic Violence			\$ 200.00	
				Adobe (3)			\$ 864.00	
				Evidence Library			\$ 1,046.00	
				Chatham News & Record			\$ 72.00	

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
10	510	5700	Miscellaneous		\$ 500.00	\$ 500.00	\$ 1,000.00	\$ 1,000.00
10	510	5800	Investigations		\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
10	510	7000	Non-Capital Asset		\$ 4,000.00	\$ 26,938.00	\$ -	\$ -
10	510	7200	Capital Outlay-Building		\$ 36,000.00	\$ -	\$ -	\$ -
10	510	7400	Capital Outlay-Furn/Equip	Defensive Training Mats w/ Installation	\$ 424,484.00	\$ 44,423.00	\$ 9,000.00	\$ 11,322.00
			40 Gun Safe for Evidence	\$ 1,268.00				
			Thermal Printers for Patrol Cars	\$ 1,054.00				
10	510	7403	Capital Outlay-Grant Equipment		\$ 2,000.00	\$ -	\$ -	\$ -
Police Total					\$2,830,084.00	\$2,489,907.00	\$2,264,384.00	\$2,264,384.00

Department 530

Fire

10 General Fund

Department 530

Fire

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
10	530	0200	Salaries & Wages	Fire Chief, 6 Firefighter Driver/Operator	\$ 320,907.00	\$ 333,700.00	\$ 371,684.00	\$ 371,684.00
10	530	0201	Volunteer Expenses		\$ 15,000.00	\$ 15,000.00	\$ -	\$ -
10	530	0205	Part Time	Part Time employees Assistant Fire Chief Stipends (2 at \$5,000 per year)	\$ 23,200.00	\$ 18,000.00	\$ 18,000.00 \$ 10,000.00	\$ 28,000.00
10	530	0206	Fire Calls	Volunteer Calls	\$ 65,000.00	\$ 60,000.00	\$ 50,000.00	\$ 50,000.00
10	530	0209	Longevity		\$ 1,100.00	\$ 2,200.00	\$ 2,200.00	\$ 2,200.00
10	530	0210	Overtime		\$ 14,000.00	\$ -	\$ -	\$ -
10	530	0300	FICA		\$ 33,217.00	\$ 33,455.00	\$ 35,717.00	\$ 35,717.00
10	530	0302	401(K) Plan		\$ 17,301.00	\$ 17,217.00	\$ 18,695.00	\$ 18,695.00
10	530	0307	Retirement		\$ 39,445.00	\$ 41,801.00	\$ 48,194.00	\$ 48,194.00
10	530	0800	Communications		\$ 400.00	\$ -	\$ -	\$ -
10	530	1100	Phone	Verizon Cell Phone for Chief and MIFIs for trucks	\$ 1,970.00	\$ 3,752.00	\$ 2,777.00	\$ 2,777.00

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
10	530	1200	Printing	Copier Overages	\$ -	\$ -	\$ 100.00	\$ 100.00

10	530	1300	Utilities		\$ 4,500.00	\$ 2,620.00	\$ -	\$ -
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10	530	1400	Travel & Training		\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
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10	530	1500	Maintenance-Building		\$ 10,000.00	\$ 7,000.00	\$ -	\$ -
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10	530	1600	Maintenance-Equipment	Annual Aerial Ladder Testing (Ladder 9 and Tower 9)	\$ 20,000.00	\$ 8,500.00	\$ 2,000.00	\$ 31,200.00
				Annual Ground Ladder Testing			\$ 1,500.00	
				Annual Pump Service Testing			\$ 1,500.00	
				Annual Breathing Air System Maintenance on Rescue			\$ 2,000.00	
				Quarterly Air Test for Breathing Air for SCBA			\$ 2,000.00	
				Annual SCBA flow testing for 34 SCBA			\$ 2,000.00	
				Standard Pager and Radio Repairs			\$ 400.00	
				Year for Oxygen Tank Rentals and O2 Tanks in Medical Bag			\$ 1,200.00	
				Equipment repairs on all non rolling stock including SCBA regulators, repairs, or servicing, small engine repairs, fans saws, extrication pumps, leaf blowers, fire extinguisher refills or repairs and annual inspections, AED annual inspections or servicing, SCBA face piece repairs, SCBA voice box repairs, SCBA harness and electronics repair or servicing, PPV gas fan repairs or servicing, turn out gear repairs, semi annual bay door servicing.			\$ 18,600.00	

10	530	1700	Vehicle Repairs	Apparatus repairs 2022-2023: Engine 912 - \$3,913, Engine 914 - \$21,257, Engine 916 - \$1,453, Ladder 9 - \$15,102, Rescue 929 - none, Tanker 911 - \$300, Tanker 913 - \$6,416, Truck 9 - \$1,118, Utility 9 - \$979, Car 9 - \$104	\$ 27,000.00	\$ 25,000.00	\$ 30,000.00	\$ 30,000.00
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Fund	Dept.	ne lte	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
10	530	1900	Lease Payment	Copier (2) Fire 1 - \$2,230, Fire 2 - \$1,450	\$ 3,192.00	\$ 3,690.00	\$ 3,680.00	\$ 3,680.00

10	530	3100	Automotive Supplies	Diesel Fuel, oil, inspections, Hi DRI any fluids for rolling	\$ 18,000.00	\$ 18,000.00	\$ 20,000.00	\$ 20,000.00
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10	530	3300	Departmental Supplies	Office and department general supplies	\$ 15,000.00	\$ 20,509.00	\$ 7,000.00	\$ 45,000.00
				Hose			\$ 4,000.00	
				modem and cradle for new truck			\$ 1,500.00	
				Angle tree gifts			\$ 2,000.00	
				100th anniversary celebration			\$ 5,000.00	
				Volunteer Firefighter Expenses			\$ 1,500.00	
				Life Insurance Policy (send to Relief Fund To Supplement funding)			\$ 10,000.00	
				Complete rope and rigging set for tower ladder(all rope and hardware).			\$ 10,000.00	
				2 complete K12 Fire Rescue Saw kits for New Tower			\$ 4,000.00	

10	530	3600	Uniforms	Class A uniforms for career staff and volunteers. And also so for the retired firefighters for the 100th Anniversary.	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00
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10	530	4500	Contracted Services		\$ 22,147.00	\$ 21,212.00	\$ -	\$ -
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10	530	5300	Dues & Subscriptions	Firehouse magazine	\$ 2,500.00	\$ 2,225.00	\$ 40.00	\$ 3,720.00
				Fire Engineering magazine			\$ 200.00	
				Fire Apparatus Journal			\$ 30.00	
				National Fire Protection Association			\$ 300.00	
				North Carolinas Fire Chief's Association			\$ 150.00	
				Blazemark Preplan Program			\$ 200.00	
				Fire Central Fire reporting system			\$ 600.00	
				Active 911, Call alerting for firefighter notifications.			\$ 550.00	
				North Carolina Arson Investigators Association			\$ 150.00	
				NC State Firefighters Association Dues			\$ 1,500.00	

Fund	Dept.	ne lte	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
10	530	5700	Miscellaneous		\$ 500.00	\$ 500.00	\$ 1,000.00	\$ 1,000.00
10	530	7000	Non-Capital Asset		\$ -	\$ 57,330.00	\$ -	\$ -
10	530	7200	Capital Outlay-Building		\$ -	\$ -	\$ -	\$ -
10	530	7400	Capital Outlay-Furn/Equip		\$ 63,619.00	\$ -	\$ -	\$ -
Fire Total					\$ 734,998.00	\$ 708,711.00	\$ 708,967.00	\$ 708,967.00

Department 555

Garage

10 General Fund

Department 555

Garage

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
10	555	0200	Salaries	Equipment Mechanic (50%)(50% in 710)	\$22,184.00	\$25,881.00	\$ 27,165.00	\$27,165.00
10	555	0209	Longevity		\$ 500.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
10	555	0210	Overtime		\$ 100.00	\$ 374.00	\$ -	\$ -
10	555	0300	FICA		\$ 1,743.00	\$ 2,085.00	\$ 2,155.00	\$ 2,155.00
10	555	0302	401(K) Plan		\$ 1,140.00	\$ 1,363.00	\$ 1,409.00	\$ 1,409.00
10	555	0307	Retirement		\$ 2,598.00	\$ 3,309.00	\$ 3,631.00	\$ 3,631.00
10	555	1300	Utilities		\$ 5,800.00	\$ 2,700.00	\$ -	\$ -
10	555	1400	Travel & Training	Inspection School, Software Training & New Inspection Computer	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
10	555	1600	Maintenance-Equipment	Tools, JackLift, Chain Hoist	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
10	555	1700	Vehicle Repairs	Repairs to Mechanic's Truck	\$ 1,500.00	\$ 1,500.00	\$ 1,000.00	\$ 1,000.00
10	555	1900	Lease Payment	Praxair	\$ 1,775.00	\$ 1,775.00	\$ 675.00	\$ 675.00

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
10	555	3100	Automotive Supplies	Total Fleet, Hydraulic Fluid, Antifreeze	\$ 8,000.00	\$ 8,000.00	\$ 10,000.00	\$10,000.00
10	555	3300	Department Supplies	Shop Supplies and Tools	\$ 4,000.00	\$ 6,000.00	\$ 8,000.00	\$ 8,000.00
10	555	3600	Uniform Rental	Uniforms, Tee Shirts, Safety Boots	\$ 1,200.00	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00
10	555	4500	Contracted Services	Identifix Direct Hit Government	\$15,725.00	\$16,120.00	\$ 1,500.00	\$10,087.00
				Hoist Inspection			\$ 125.00	
				Linde Gas & Electric Cylinder Rental			\$ 660.00	
				Petroleum Equipment Annual Fuel Terminal			\$ 2,500.00	
				Safety Clean			\$ 1,020.00	
				Rowriter Management Software			\$ 3,000.00	
				NCDENR Underground Storage Tank			\$ 420.00	
				Fluidsecure			\$ 862.00	
10	555	5700	Miscellaneous		\$ 300.00	\$ 300.00	\$ 1,000.00	\$ 1,000.00
10	555	7000	Non-Capital Asset		\$ 3,500.00	\$ 4,500.00	\$ -	\$ -
Garage Total					\$75,065.00	\$81,307.00	\$ 72,522.00	\$72,522.00

Department 560

Streets

10 General Fund

Department 560

Streets

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
10	560	0200	Salaries	Public Works Director (50% in 828), Administrative Support Specialist (50% in 710), Street Maintenance Supervisor, Street Maintenance Worker (4)	\$ 186,823.00	\$228,056.00	\$244,860.00	\$244,860.00
10	560	0208	Taxable Benefits	1 Phone Stipend	\$ -	\$ 720.00	\$ 960.00	\$ 960.00
10	560	0209	Longevity		\$ 900.00	\$ 1,000.00	\$ 1,600.00	\$ 1,600.00
10	560	0210	Overtime		\$ 13,800.00	\$ 2,171.00	\$ 3,000.00	\$ 3,000.00
10	560	0300	FICA		\$ 15,417.00	\$ 17,689.00	\$ 19,100.00	\$ 19,100.00
10	560	0302	401(K) Plan		\$ 10,077.00	\$ 11,562.00	\$ 12,484.00	\$ 12,484.00
10	560	0307	Retirement		\$ 22,974.00	\$ 28,071.00	\$ 32,183.00	\$ 32,183.00
10	560	0800	Communications		\$ 1,000.00	\$ 1,000.00	\$ -	\$ -
10	560	1100	Phone	Verizon- Supervisor Verizon- Standby	\$ 1,200.00	\$ 457.00	\$ 504.00 \$ 228.00	\$ 732.00
10	560	1200	Printing	Chatham News Copier Overages	\$ 1,000.00	\$ 1,200.00	\$ 300.00 \$ 100.00	\$ 400.00

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
10	560	1300	Utilities		\$ 130,000.00	\$116,000.00	\$ -	\$ -

10	560	1400	Travel & Training	Pesticide and Certification School	\$ 4,000.00	\$ 35,000.00	\$ 4,000.00	\$ 9,500.00
				Commercial Drivers License (CDL) training			\$ 5,000.00	
				Safety Training for Town Employees			\$ 500.00	

10	500	1500	Maintenance-Building		\$ 26,900.00	\$ 5,000.00	\$ -	\$ -
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10	560	1505	Maintenance-Grounds		\$ 3,500.00	\$ 3,000.00	\$ -	\$ -
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10	560	1600	Maintenance-Equipment	Ice Machine Maintenance	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
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10	560	1700	Vehicle Repairs	Old Truck Breakdown Repairs	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
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10	560	1900	Lease Payments	Copier Lease (50%)(Other 50% in 828)	\$ 920.00	\$ 1,175.00	\$ 1,115.00	\$ 1,115.00
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10	560	2100	Equipment Rentals	Man Lift Rental, Asphalt Equipment Rental	\$ 3,500.00	\$ 3,500.00	\$ 5,000.00	\$ 5,000.00
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10	560	3100	Automotive Supplies	Gas, Fuel, Oil, Parts	\$ 45,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
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10	560	3101	Equipment Supplies	Discharge and Suction Hoses for Leaf Machines	\$ -	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
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Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
10	560	3200	Repairs to Streets Non-PB	Rock and Patch for Driveways and Alleys	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
10	560	3300	Departmental Supplies	Tools, Safety Supplies, Miscellaneous Supplies, Replace old weed eaters and saws	\$ 8,000.00	\$ 8,000.00	\$ 10,000.00	\$ 10,000.00
10	560	3400	Street Signs/Pavement Marking	Street Signs	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00
10	560	3600	Uniform Rental	Rentals, Safety Boots, Prescription Glasses	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
10	560	4500	Contracted Services	Norfolk Southern	\$ 4,447.00	\$ 7,476.00	\$ 1,200.00	\$ 3,516.00
				Triangle J COG Clean Water Education Partnership			\$ 2,316.00	
10	560	5300	Dues & Subscriptions	Certification Renewals	\$ 400.00	\$ 500.00	\$ 400.00	\$ 400.00
10	560	5700	Miscellaneous		\$ 500.00	\$ 500.00	\$ 1,000.00	\$ 1,000.00
10	560	7000	Non-Capital Asset		\$ 18,000.00	\$ -	\$ -	\$ -
Total Streets					\$ 525,858.00	\$ 534,577.00	\$ 408,350.00	\$ 408,350.00

Department 580

Sanitation

10 General Fund

Department 580

Sanitation

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
10	580	0200	Salaries	Street Maintenance Worker (2)	\$ 62,152.00	\$ 66,715.00	\$ 87,356.00	\$ 87,356.00
10	580	0209	Longevity		\$ 200.00	\$ 400.00	\$ 1,400.00	\$ 1,400.00
10	580	0210	Overtime		\$ 1,500.00	\$ 79.00	\$ -	\$ -
10	580	0300	FICA		\$ 4,847.00	\$ 5,141.00	\$ 6,790.00	\$ 6,790.00
10	580	0302	401(K) Plan		\$ 3,168.00	\$ 3,360.00	\$ 4,438.00	\$ 4,438.00
10	580	0307	Retirement		\$ 7,223.00	\$ 8,158.00	\$ 11,441.00	\$ 11,441.00
10	580	1700	Vehicle Repairs	Boom Truck Repairs	\$ 15,000.00	\$ 10,000.00	\$ 25,000.00	\$ 25,000.00
10	580	2600	Advertising		\$ -	\$ 400.00	\$ 200.00	\$ 200.00
10	580	3100	Auto Supplies	Increase in Fuel Prices	\$ 19,600.00	\$ 20,000.00	\$ 30,000.00	\$ 30,000.00
10	580	3400	Postage		\$ -	\$ 200.00	\$ -	\$ -
10	580	4500	Contracted Services	GFL Contract with 3% Increase	\$490,920.00	\$496,520.00	\$543,840.00	\$549,440.00
			Street Sweeping Contract	\$ 5,600.00				

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
10	580	4900	Tipping Fees-	Tipping Fees- W/B/Y	\$ 45,000.00	\$ 45,000.00	\$ 42,000.00	\$ 42,000.00
10	580	7000	Non-Capital Asset	Dumpster Relocation, Birch Ave Contract Expired With Owner of Property. Relocate dumpsters from private property to another town site.	\$ 15,000.00	\$ 45,000.00	\$ 20,000.00	\$ 20,000.00
10	580	7400	Capital Equipment	1 Roll Off Container	\$ 10,000.00	\$ -	\$ 7,379.00	\$ 7,379.00
Total					\$674,610.00	\$700,973.00	\$785,444.00	\$785,444.00

Department 620
Parks & Recreation

10 General Fund

Department 620

Parks & Recreation

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
10	620	0200	Salaries	Parks and Receptions Director, Athletics Program Supervisor, Parks Maintenance Supervisor, Recreation Coordinator	\$ 194,125.00	\$189,176.00	\$221,534.00	\$221,534.00
10	620	0205	Part- Time	Park Maintenance Technicians, Site Supervisors, Life Guards	\$ 55,000.00	\$ 55,000.00	\$ 94,000.00	\$ 94,000.00
10	620	0208	Taxable Benefits	Phone Stipend (4x \$960)	\$ -	\$ 2,160.00	\$ 3,840.00	\$ 3,840.00
10	620	0209	Longevity		\$ 300.00	\$ 600.00	\$ 1,400.00	\$ 1,400.00
10	620	0300	FICA		\$ 19,081.00	\$ 18,726.00	\$ 24,246.00	\$ 24,246.00
10	620	0302	401(K) Plan		\$ 9,722.00	\$ 9,489.00	\$ 11,147.00	\$ 11,147.00
10	620	0307	Retirement		\$ 22,165.00	\$ 23,039.00	\$ 28,736.00	\$ 28,736.00
10	620	1100	Phone	Emergency Analog	\$ 2,160.00	\$ -	\$ 600.00	\$ 600.00
10	620	1200	Printing	Copier Overages	\$ -	\$ -	\$ 300.00	\$ 4,800.00
			Program Guides	\$ 3,000.00				
			Quarterly News Letter	\$ 1,500.00				
10	620	1300	Utilities	Duke Energy	\$ 38,000.00	\$ 36,000.00	\$ -	\$ -
			Dominion					

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
10	620	1400	Travel & Training	NC Parks and Recreation Conference	\$ 5,500.00	\$ 5,750.00	\$ 2,000.00	\$ 8,500.00
				Athletic Directors Conference			\$ 750.00	
				Directors Conference			\$ 750.00	
				NC Festivals Conference			\$ 750.00	
				Green and Growing Conference			\$ 500.00	
				CEUs			\$ 250.00	
				Train the Trainer			\$ 500.00	
				Life Guard Certifications (10 @ \$300)			\$ 3,000.00	
10	620	1500	Maintenance-Buildings	Ongoing Maintenance	\$ 30,000.00	\$ 26,000.00	\$ 10,000.00	\$ 30,000.00
				Pool Maintenance and Repairs			\$ 15,000.00	
				Paint and Supplies			\$ 5,000.00	
10	620	1550	Maintenance-Grounds	Routine Maintenance	\$ 40,000.00	\$ 40,000.00	\$ 35,000.00	\$ 71,067.00
				Fertilizer, Grass Seed, and Chemicals			\$ 5,000.00	
				Renovate Washington Park Basketball Court			\$ 31,067.00	
10	620	1600	Maintenance-Equipment	Routine Maintenance	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
10	620	1700	Vehicle Repairs		\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
10	620	1900	Lease Payments	Copier	\$ 3,368.00	\$ 4,038.00	\$ 2,482.00	\$ 2,482.00
10	620	2100	Equipment Rental		\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
10	620	2600	Advertising	Social Media	\$ 6,500.00	\$ 6,500.00	\$ 750.00	\$ 2,000.00
				Radio/ News Paper			\$ 1,250.00	

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
10	620	3100	Automotive Supplies		\$ 8,000.00	\$ 8,000.00	\$ 4,000.00	\$ 4,000.00
10	620	3300	Departmental Supplies	General Supplies	\$ 7,500.00	\$ 7,500.00	\$ 6,000.00	\$ 19,000.00
			Pool Chemicals	\$ 13,000.00				
10	620	3301	Athletic Supplies	Baseball/T-ball/Softball	\$ 35,000.00	\$ 28,000.00	\$ 10,000.00	\$ 35,000.00
			Football	\$ 10,000.00				
			Basketball	\$ 8,000.00				
			Kickball	\$ 2,000.00				
			Paint, Chalk, Turface	\$ 5,000.00				
10	620	3302	Janitorial Supplies	Cintas	\$ 5,000.00	\$ 9,000.00	\$ 7,000.00	\$ 7,000.00
10	620	3400	Postage		\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
10	620	3600	Uniforms	Polos	\$ 3,520.00	\$ 3,520.00	\$ 750.00	\$ 3,800.00
			T-shirts	\$ 750.00				
			Boots	\$ 800.00				
			Work Pants	\$ 500.00				
			Lifeguards	\$ 1,000.00				
10	620	4500	Contracted Services	Chatham Portables	\$ 103,553.00	\$ 126,742.00	\$ 10,000.00	\$ 22,000.00
			Terminix	\$ 4,000.00				
			Nelson Alarm	\$ 2,500.00				
			Civic Plus Recreation Software	\$ 5,500.00				

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
10	620	4600	Officiating	Baseball/softball	\$ 23,000.00	\$ 23,000.00	\$ 8,000.00	\$ 23,000.00
				Basketball			\$ 8,000.00	
				Football			\$ 4,000.00	
				Kickball			\$ 3,000.00	
10	620	5300	Dues and Subscriptions	NC Recreation & Parks Membership	\$ 2,400.00	\$ 2,150.00	\$ 400.00	\$ 1,700.00
				National Recreation & Parks Association			\$ 700.00	
				Dixie Sanction Fees			\$ 400.00	
				NC Festivals			\$ 200.00	
10	620	5500	Non-Athletic Programs	Friday Night Flicks	\$ 26,000.00	\$ 33,000.00	\$ 5,000.00	\$ 33,000.00
				Easter Egg Hunt			\$ 2,000.00	
				Spring Chicken Festival			\$ 20,000.00	
				Fall-O-Ween			\$ 3,000.00	
				Supper with Santa			\$ 3,000.00	
10	620	5700	Miscellaneous		\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
10	620	7000	Non-Capital Asset	Field sign sponsor - 6 available - purchase signs	\$ 20,000.00	\$ 20,000.00	\$ 2,000.00	\$ 2,000.00
10	620	7200	Capital Outlay-Bldgs & Grounds		\$ 18,000.00	\$ 16,800.00	\$ -	\$ -
Total Parks and Recreation					\$ 683,894.00	\$ 700,190.00	\$ 660,852.00	\$ 660,852.00

Department 650

Airport

10 General Fund

Department 650

Airport

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
10	650	1100	Phone	Analog Line for AWOS - NCDIT	\$ -	\$ -	\$ 264.00	\$ 264.00
10	650	1300	Utilities	Duke Energy	\$ 13,800.00	\$ 7,000.00	\$ -	\$ -
10	650	1500	Maintenance-Grounds	Landscaping	\$ 26,800.00	\$ 62,300.00	\$ 20,000.00	\$35,100.00
		General Maintenance		\$ 15,000.00				
		Fuel for Mowing		\$ 100.00				
10	650	1600	Maintenance-Equipment	Jet Fuel pump maintenance	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
10	650	1900	Lease Payment		\$ 2,300.00	\$ 2,300.00	\$ -	\$ -
10	650	3100	Automotive Supplies		\$ 100.00	\$ -	\$ -	\$ -
10	650	3300	Departmental Supplies		\$ 1,000.00	\$ 1,000.00	\$ 200.00	\$ 200.00
10	650	3400	Postage		\$ 200.00	\$ 200.00	\$ -	\$ -
10	650	4500	Airport-Contracted Services	Cardinal Air Contract	\$ 46,126.00	\$ 46,340.00	\$ 42,000.00	\$42,945.00
		Fuel Terminal Contract		\$ 945.00				
10	650	5400	Insurance		\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
10	650	5700	Miscellaneous		\$ 400.00	\$ 400.00	\$ 1,000.00	\$ 1,000.00
10	650	7000	Non-Capital Asset	Lobby Furniture	\$ 3,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
10	650	7200	Capital Outlay-Furn/Equip		\$ -	\$ 30,500.00	\$ -	\$ -
Total Airport					\$100,226.00	\$160,540.00	\$ 90,009.00	\$90,009.00

Department 660
Non-Departmental

10 General Fund

Department 660

Non-Departmental

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
10	660	0300	FICA	Leave Payout	\$ -	\$ -	\$ 765.00	\$ 765.00
10	660	0307	Retirement	Leave Payout	\$ -	\$ -	\$ 1,300.00	\$ 1,300.00
10	660	0309	Employee Medical Insurance	Cigna Health Insurance	\$ 473,040.00	\$ 655,728.00	\$ 667,730.00	\$ 667,730.00
10	660	0310	Retiree Medical Insurance	Cigna Health Insurance for Retirees	\$ 19,540.00	\$ 29,361.00	\$ 30,500.00	\$ 30,500.00
10	660	0311	Employee Dependent Insurance		\$ 93,580.00	\$ 87,732.00	\$ 72,000.00	\$ 72,000.00
10	660	0314	Virtual Doctor	Rely MD	\$ 3,132.00	\$ 3,510.00	\$ 3,186.00	\$ 3,186.00
10	660	0315	Employee Group Life Insurance	Life & AD&D Short Term Disability	\$ 33,535.00	\$ 8,316.00	\$ 7,788.00 \$ 13,119.00	\$ 20,907.00
10	660	0400	Leave Payout		\$ -	\$ -	\$ 10,000.00	\$ 10,000.00
10	660	0500	Attorney Fees		\$ 1,210.00	\$ 1,210.00	\$ -	\$ -

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
10	660	4500	Contracted Services	VC3(Network,Internet,Wireless,Phones,Computer Seats)	\$ -	\$ -	\$ 295,000.00	\$ 306,400.00
				Access Storage (5,300) (Same amounts in 30-660)			\$ 5,400.00	
				Starpoint Scanning (4,000) (Same amounts in 30-660)			\$ 6,000.00	
10	660	5400	Property & Liability Insurance		\$ 78,650.00	\$ 104,622.00	\$ 105,000.00	\$ 105,000.00
10	660	5401	Workers Compensation Insurance		\$ 45,500.00	\$ 46,295.00	\$ 47,000.00	\$ 47,000.00
10	660	5402	Unemployment Insurance		\$ 3,080.00	\$ 3,080.00	\$ 3,080.00	\$ 3,080.00
10	660	5405	Property & Liability Deduct.		\$ 9,000.00	\$ 9,000.00	\$ 1,000.00	\$ 1,000.00
10	660	5406	Workers Comp Deductibles		\$ 6,600.00	\$ 6,600.00	\$ 3,000.00	\$ 3,000.00
10	660	5407	CAM Site Option to County		\$ 25,000.00	\$ 25,000.00	\$ -	\$ -
10	660	5408	Triangle J Council of Governments		\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
10	660	5410	911 First Responder Memorial Foundation		\$ 1,500.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
10	660	5412	Chatham Economic Development		\$ 11,500.00	\$ 11,500.00	\$ 13,000.00	\$ 13,000.00
10	660	5413	Chatham Rescue Squad		\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
10	660	5414	Mountaire Garms Incentive Grant		\$ 450,000.00	\$ 610,000.00	\$ 610,000.00	\$ 610,000.00
10	660	5415	Apex Investment Incentive Grant		\$ 6,100.00	\$ 6,100.00	\$ 20,000.00	\$ 20,000.00
10	660	5416	EPC Incentive Grant		\$ 4,500.00	\$ 4,500.00	\$ -	\$ -
10	660	6000	Payroll Administration Services		\$ 4,805.00	\$ 4,805.00	\$ 4,805.00	\$ 4,805.00
10	660	7000	Non-Capital Asset	Replacement Computers	\$ -	\$ -	\$ 25,000.00	\$ 25,000.00

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
10	660	7400	Capital Outlay	Police Department 4 Ford Explorers fully equipped	\$ -	\$ -	\$ 250,000.00	\$ 361,250.00
				Streets - F550 With 12' Dump Bed & Snow Plow			\$ 105,000.00	
				ME-50 Mulcher for the 50G Excavator (50% in 30-660)			\$ 6,250.00	
				Leaf Truck			\$ -	
Total Non-Departmental					\$ 1,298,772.00	\$ 1,647,859.00	\$ 2,336,423.00	\$ 2,336,423.00

Department 850
Debt Service

10 General Fund

Department 850

Debt Service

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
10	850	9100	Debt Service Principal	2019 Fire Pumper 5 of 10	\$ 299,547.00	\$299,546.00	\$ 62,526.00	\$141,166.00
				2019 Ford F150 (Recreation), 2019 Ford Explorer (Building Inspections), 2019 Dodge Charger (PD), 7300 Hook Lift (Public Works) 4 of 4			\$ -	
				2020 Dodge Charger (PD), 2 2020 Ford Explorers (PD), 2020 F250 Truck (Public Works), 2020 F150 Truck (Recreation), 2020 Ford Explorer (Recreation), Field Machine (Recreation), Boom Truck (Public Works) 3 of 4			\$ -	
				Proposed Schedule No. 6			\$ 78,640.00	
10	850	9101	Debt Service Interest	2019 Fire Pumper 5 of 10	\$ 31,261.00	\$ 28,315.00	\$ 16,134.00	\$ 20,713.00
				2019 Ford F150 (Recreation), 2019 Ford Explorer (Building Inspections), 2019 Dodge Charger (PD), 7300 Hook Lift (Public Works) 4 of 4			\$ -	
				2020 Dodge Charger (PD), 2 2020 Ford Explorers (PD), 2020 F250 Truck (Public Works), 2020 F150 Truck (Recreation), 2020 Ford Explorer (Recreation), Field Machine (Recreation), Boom Truck (Public Works) 3 of 4			\$ -	
				Proposed Schedule No. 6			\$ 4,579.00	
10	850	9102	Interest Payment To CCBP		\$ 10,265.00	\$ 10,265.00	\$ -	\$ -
10	850	9106	Trans. To Cap Reserve-Airport		\$ 17,000.00	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00
Total Debt Service					\$ 358,073.00	\$355,126.00	\$178,879.00	\$178,879.00

20

Powell Bill Fund

Department 570

Powell Bill

Powell Bill Fund Revenue

20 Powell Bill Fund

Revenue

Fund	Dept.	Line Item	Line Item Description	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget
20	329	0000	Interest Earned	\$ 100.00	\$ 100.00	\$ 15,000.00
20	343	0000	Powell Bill Allocation	\$ 209,691.00	\$ 262,642.00	\$ 258,335.00
20	397	0100	Transfer from General Fund	\$ -	\$ -	\$ -
20	398	0000	Grant Funding	\$ -	\$ -	\$ -
20	399	0000	Fund Balance	\$ 359,549.00	\$ 208,673.00	\$ 190,349.00
Total 20 Fund Revenue				\$ 569,340.00	\$ 471,415.00	\$ 463,684.00

20 Powell Bill

Department 570

Powell Bill

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
20	570	0200	Salaries	Street Maintenance Worker	\$ 87,521.00	\$ 67,420.00	\$ 34,223.00	\$ 34,223.00
20	570	0209	Longevity		\$ 100.00	\$ 200.00	\$ 400.00	\$ 400.00
20	570	0210	Overtime		\$ 11,000.00	\$ 8,596.00	\$ -	\$ -
20	570	0300	FICA		\$ 7,545.00	\$ 5,831.00	\$ 2,619.00	\$ 2,619.00
20	570	0302	401(K) Plan		\$ 4,931.00	\$ 3,811.00	\$ 1,712.00	\$ 1,712.00
20	570	0307	Retirement		\$ 11,243.00	\$ 9,223.00	\$ 4,412.00	\$ 4,412.00
20	570	E101	Right of Way	Tree Trimming	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
20	570	E102	Engineering		\$ 6,000.00	\$ 10,000.00	\$ -	\$ -
20	570	E103	Paving & Resurfacing	Paving and milling the roadway and resurfacing.	\$300,000.00	\$225,334.00	\$ 280,282.00	\$ 280,282.00
20	570	E104	Maintenance		\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
20	570	E105	Snow & Ice Removal		\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
20	570	E106	Drainage & Storm		\$ 10,000.00	\$ 10,000.00	\$ -	\$ -

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
20	570	E107	Curb & Gutter	Install Curb & Gutter	\$ 1,000.00	\$ 1,000.00	\$ 10,000.00	\$ 10,000.00
20	570	E109	Traffic Control	Signs & Paint	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
20	570	E114	Sidewalks		\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
20	570	E118	TAP Fund (ADA Ramps)		\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
Total Powell Bill					\$569,340.00	\$471,415.00	\$ 463,648.00	\$ 463,648.00

30

Water & Sewer Fund

Water Sewer Fund Revenue

30 Water Sewer Fund

Revenue

Fund	Dept.	Line Item	Line Item Description	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget
30	325	0000	Returned Check	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
30	329	0000	Interest Earned	\$ 7,900.00	\$ 3,800.00	\$ 12,800.00
30	335	0000	Miscellaneous	\$ 2,500.00	\$ 2,500.00	\$ 3,500.00
30	371	0100	Water Charges	\$ 4,244,447.00	\$ 4,202,930.00	\$ 5,000,762.00
30	371	0200	Sewer Charges	\$ 3,648,572.00	\$ 3,926,135.00	\$ 4,858,880.00
30	371	0400	B.O.D. Surcharge	\$ 168,000.00	\$ 215,000.00	\$ 200,631.00
30	373	0100	Water Tap Fees	\$ 5,000.00	\$ 7,000.00	\$ 7,000.00
30	373	0200	Sewer Tap Fees	\$ 3,500.00	\$ 8,000.00	\$ 2,000.00
30	373	0300	Water Meter Installation	\$ 2,800.00	\$ 5,500.00	\$ 9,500.00
30	375	0000	Water Late Payment Fees	\$ 75,500.00	\$ 95,000.00	\$ 80,000.00
30	375	0100	Convenience Fee	\$ 16,750.00	\$ 28,000.00	\$ 25,000.00
30	375	0200	After Hours	\$ -	\$ -	\$ 1,500.00
30	380	0001	Capital Lease Proceeds	\$ 278,908.00	\$ 430,661.00	\$ -
Total Water Sewer Fund Revenue				\$ 8,455,077.00	\$ 8,925,726.00	\$ 10,202,773.00

Department 500
Buildings and
Grounds for Water
Sewer Fund

30 Water and Sewer Fund

Department 500

Buildings and Grounds

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
30	500	1300	Utilities	Dominion Energy for all 30 Fund Locations	\$ -	\$ -	\$ 100.00	\$675,100.00
				Duke Energy for all 30 Fund Locations			\$ 675,000.00	

30	500	1500	Maintenance-Buildings	City Hall - Carpet Cleaning (50%)(50% in 10-500)	\$ -	\$ -	\$ 750.00	\$198,880.00
				Wastewater Treatment Plant - Clean and Buff Floors			\$ 3,000.00	
				City Hall - General Maintenance (50%)(50% in 10-500)			\$ 4,000.00	
				Garage - General Maintenance			\$ 1,500.00	
				Wastewater Treatment Plant - General Building Maintenance			\$ 1,500.00	
				Water Treatment Plant - General Building Maintenance			\$ 1,500.00	
				City Hall - Service on Hot Water Heater (50%)(50% in 10-500)			\$ 500.00	
				Garage - Service for Hot Water Heater (50%)(50% in 10-500)			\$ 1,000.00	
				Wastewater Treatment Plant - Service for Hot Water Heater			\$ 1,000.00	
				Water Treatment Plant - Service on Hot Water Heater			\$ 1,000.00	
				City Hall - Landscaping (50%)(50% in 10-500)			\$ 15,000.00	
				City Hall - Maintenance on Lighting (50%)(50% in 10-500)			\$ 500.00	
				Garage - Maintenance on Lighting (50%)(50% in 10-500)			\$ 1,000.00	
				Wastewater Treatment Plant - Maintenance on Lighting			\$ 2,000.00	
				Water Treatment Plant - Maintenance on Lighting			\$ 2,000.00	
				City Hall - Finance Suite Upgrade (Walls for offices, paint, floor)			\$ 5,000.00	
				City Hall - Human Resources Upgrade (Walls for offices, paint, floor)			\$ 5,000.00	
				City Hall - Pave Parking Campus (50%)(50% in 10-500)			\$ 25,000.00	
				City Hall - Windows (50%)(50% in 10-500)			\$ 75,000.00	
				Garage - Replace Tile on Floors (50%)(50% in 10-500)			\$ 5,000.00	
Water Treatment Plant - New countertops, sinks and cabinets in lab	\$ 42,350.00							
Water Treatment Plant - New flooring in lab, breakroom, office, bathroom and operator area	\$ 5,280.00							

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
30	500	1600	Maintenance-Equipment	City Hall - Recharge Fire Extinguishers (50%)(50% in 10-500)	\$ -	\$ -	\$ 200.00	\$ 1,325.00
				City Hall - Thyssenkrupp Elevator Maintenance (50%)(50% in 10-500)			\$ 1,000.00	
				City Hall - NCDOL Elevator Inspection (50%)(50% in 10-500)			\$ 125.00	
30	500	3300	Departmental Supplies	City Hall - Paper Towels, Bathroom Tissue, Miscellaneous Supplies (50%)(50% in 10-500)	\$ -	\$ -	\$ 3,000.00	\$ 3,500.00
				Building Maintenance - Tools, Drills, Saws, Hand Tools (50%)(50% in 10-500)			\$ 500.00	
30	500	4500	Contracted Services	City Hall - Service on HVAC (50%)(50% in 10-500)	\$ -	\$ -	\$ 1,000.00	\$ 10,350.00
				Garage - Service for HVAC (50%)(50% in 10-500)			\$ 1,200.00	
				Wastewater Treatment Plant - Service on HVAC			\$ 1,200.00	
				Water Treatment Plant - Service for HVAC			\$ 1,200.00	
				City Hall - Terminix Contract (50%)(50% in 10-500)			\$ 600.00	
				Garage - Terminix Contract (50%)(50% in 10-500)			\$ 350.00	
				Wastewater Treatment Plant - Terminix Contract			\$ 700.00	
				Water Treatment Plant - Terminix Contract			\$ 700.00	
				Stericycle			\$ 250.00	
				Garage - Cintas rugs (50%)(50% in 10-500)			\$ 600.00	
				City Hall - Cintas rugs (50%)(50% in 10-500)			\$ 600.00	
				City Hall - Heating and Air Annual Maintenance Contract (50%)(50% in 10-500)			\$ 1,000.00	
				Garage - Garage Door Annual Inspection (50%)(50% in 10-500)			\$ 175.00	
				City Hall - United Fire Alarm Service (50%)(50% in 10-500)			\$ 150.00	
City Hall - Allied agreement - Doors (50%)(50% in 10-500)	\$ 625.00							
Total 30 Fund Buildings and Grounds					\$ -	\$ -	\$ 889,155.00	\$ 889,155.00

Department 660
Non-Departmental

30 Water and Sewer Fund

Department 660

Non-Departmental

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
30	660	0300	FICA	Leave Payout	\$ -	\$ -	\$ 1,530.00	\$ 1,530.00
30	660	0307	Retirement	Leave Payout	\$ -	\$ -	\$ 2,578.00	\$ 2,578.00
30	660	0309	Employee Medical Insurance		\$269,136.00	\$318,072.00	\$321,246.00	\$321,246.00
30	660	0310	Retiree Medical Insurance		\$ 28,550.00	\$ 28,550.00	\$ 25,422.00	\$ 25,422.00
30	660	0311	Employee Dependent Insurance		\$ 52,908.00	\$ 27,276.00	\$ 15,600.00	\$ 15,600.00
30	660	0314	Virtual Doctor Fee		\$ 1,728.00	\$ 1,782.00	\$ 1,620.00	\$ 1,620.00
30	660	0315	Employee Group Life Insurance	Accidental Death and Dismemberment Short Term Disability	\$ 16,555.00	\$ 4,356.00	\$ 3,960.00 \$ 5,723.00	\$ 9,683.00
30	660	0400	Leave Payout		\$ 8,400.00	\$ 8,400.00	\$ 20,000.00	\$ 20,000.00
30	660	0500	Professional Services		\$ 3,025.00	\$ 23,025.00	\$ 3,025.00	\$ 3,025.00
30	660	0600	County Capacity Fee		\$109,357.00	\$109,357.00	\$109,357.00	\$109,357.00

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
30	660	0700	County Unit Rate and Capital Charge		\$ 52,000.00	\$ 52,000.00	\$ 52,000.00	\$ 52,000.00
30	660	1150	Merchant Services	Harris (EGO/Trust Commerce Fee)	\$ -	\$ -	\$ 10,455.00	\$ 31,855.00
				Trisource Merchant Service (Online Bill Pay)			\$ 18,000.00	
				Clover (In-House Credit Card Monthly Service)			\$ 180.00	
				First Data (In-House Credit Card Usage Fee)			\$ 3,220.00	
30	660	1200	Printing	Water Bills	\$ -	\$ -	\$ 8,000.00	\$ 8,000.00
30	660	1400	Training	Harris Training for Utility Billing	\$ -	\$ -	\$ 2,500.00	\$ 3,500.00
							\$ 1,000.00	
30	660	3400	Postage	Water Bills	\$ -	\$ -	\$ 24,000.00	\$ 24,000.00
30	660	4500	Contracted Services	VC3 (Network, Internet, Wireless, Phones, Computers)	\$ -	\$ -	\$ 50,000.00	\$101,615.00
				Access Storage (5,300) (Same amounts in 10-660)			\$ 5,400.00	
				Starpoint Scanning (4,000) (Same amounts in 10-660)			\$ 6,000.00	
				DebtBook Lease (Half in 410)			\$ 4,875.00	
				Cavanaugh OPEB (Half in 410)			\$ 2,500.00	
				Harris software (Also in 410)			\$ 22,000.00	
				Utility Maintenance			\$ 840.00	
				Annual Audit (Half in 410)			\$ 10,000.00	
30	660	5400	Property & Liability Insurance		\$ 38,000.00	\$ 38,000.00	\$ 38,000.00	\$ 38,000.00
30	660	5401	Workers Compensation Insurance		\$ 24,500.00	\$ 24,500.00	\$ 24,500.00	\$ 24,500.00

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
30	660	5402	Unemployment Insurance		\$ 3,630.00	\$ 3,630.00	\$ 3,630.00	\$ 3,630.00
30	660	5405	Property & Liability Deductibles		\$ 5,324.00	\$ 5,324.00	\$ 5,324.00	\$ 5,324.00
30	660	5406	Workers Compensation Deductibles		\$ 2,420.00	\$ 2,420.00	\$ 2,420.00	\$ 2,420.00
30	660	5600	Debt Collection	Online Utility Exchange	\$ -	\$ -	\$ 1,500.00	\$ 2,000.00
		5600		Web Access Fee			\$ 500.00	
30	660	5800	Write Off Bad Debt		\$ -	\$ -	\$ 1,800.00	\$ 1,800.00
30	660	6000	Payroll Administration Services		\$ 2,302.00	\$ 2,302.00	\$ 2,302.00	\$ 2,302.00
30	660	7400	Capital Outlay	Computers	\$ -	\$ -	\$ 15,000.00	\$176,250.00
				ME-50 Mulcher for the 50G Excavator (50% in 10-660)			\$ 6,250.00	
				F150 Truck			\$ 40,000.00	
				Lawn Mower 48" SCAG			\$ 10,000.00	
				Streets - F550 With 12' Dump Bed & Snow Plow (50% in 10-660)			\$105,000.00	
Total Non-Departmental					\$617,835.00	\$648,994.00	\$987,257.00	\$987,257.00

Department 710

Utilities

Administration

30 Water and Sewer Fund

Department 710

Utilities Administration

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
30	710	0200	Salaries	Customer Service Representative - Finance (2), Public Utilities Director, Town Manager (50% in 405), Town Clerk/Communications Specialist (50% in 405), Budget Manager (50% in 405), Human Resources Technician (50% in 408), Human Resources Director (50% in 408), Finance Director (50% in 410), Assistant Finance Director (50% in 410), Finance Analyst (50% in 410), Building Maintenance Mechanic (50% in 500), Custodian (50% in 500), Equipment Mechanic (50% in 555), Public Works Director (50% in 560), Administrative Support Specialist (50% in 560)	\$468,631.00	\$ 546,227.00	\$635,512.00	\$635,512.00
30	710	0208	Taxable Benefits	Cell Phone Stipend (1)		\$ 1,440.00	\$ 960.00	\$ 960.00
30	710	0209	Longevity		\$ 1,000.00	\$ 2,800.00	\$ 1,800.00	\$ 1,800.00
30	710	0210	Overtime		\$ 550.00	\$ 907.00	\$ -	\$ -
30	710	0300	FICA		\$ 36,069.00	\$ 42,070.00	\$ 48,754.00	\$ 48,754.00
30	710	0302	401(K) Plan		\$ 23,575.00	\$ 27,497.00	\$ 31,866.00	\$ 31,866.00
30	710	0307	Retirement		\$ 53,750.00	\$ 66,762.00	\$ 82,149.00	\$ 82,149.00
30	710	0500	Attorney Fees	Poyner Spruill - WWTP Permit William Morgan Attorney	\$ 50,000.00	\$ 56,000.00	\$ 5,000.00 \$ 6,000.00	\$ 11,000.00

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
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30	710	1000	Professional Services	Engineering	\$ 15,450.00	\$ 42,500.00	\$ 30,000.00	\$ 30,000.00
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30	710	1100	Phone	Verizon MiFi	\$ 1,440.00	\$ 444.00	\$ 480.00	\$ 480.00
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30	710	1150	Merchant Services		\$ 31,855.00	\$ 25,885.00	\$ -	\$ -
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30	710	1200	Printing	Copier Overages	\$ 7,000.00	\$ 7,000.00	\$ 300.00	\$ 300.00
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10	710	1300	Utilities		\$ 8,470.00	\$ 5,460.00	\$ -	\$ -
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30	710	1400	Training	Stormwater school	\$ 3,200.00	\$ 10,700.00	\$ 1,000.00	\$ 3,825.00
				NCRWA conference			\$ 1,200.00	
				Pretreatment Workshop, OSHA 10 hour Admin.			\$ 500.00	
				Recertification			\$ 125.00	
				Collection School (1)			\$ 1,000.00	

30	710	1500	Building Maintenance		\$ 5,250.00	\$ 5,250.00	\$ -	\$ -
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30	710	1600	Equipment Maintenance		\$ 700.00	\$ 200.00	\$ 200.00	\$ 200.00
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30	710	1700	Vehicle Repairs		\$ 2,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
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Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
30	710	1900	Lease Payment	Copier Lease	\$ 4,118.00	\$ 4,531.00	\$ 2,230.00	\$ 3,345.00
				Copier Lease for Finance Unit (50% in 410)			\$ 1,115.00	
30	710	2600	Advertising	Water bill Inserts	\$ 3,000.00	\$ 1,500.00	\$ 400.00	\$ 1,600.00
				RFP Notices			\$ 400.00	
				Grant Notices			\$ 400.00	
				NOV Notices			\$ 400.00	
30	710	3100	Automotive Supplies		\$ 2,500.00	\$ 3,000.00	\$ 1,500.00	\$ 1,500.00
30	710	3300	Departmental Supplies		\$ 5,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
30	710	3400	Postage	General Postage and Shipping	\$ 19,800.00	\$ 19,800.00	\$ 250.00	\$ 850.00
				Quadient Postage Meter (Half in 410)			\$ 600.00	
30	710	3600	Uniforms	shirts/ pants/ jacket / boots	\$ 2,800.00	\$ 2,800.00	\$ 1,000.00	\$ 1,000.00
30	710	4500	Contract Services		\$ 22,277.00	\$ 260,676.00	\$ -	\$ -
30	710	5300	Dues & Subscriptions	Upper Cape Fear River Basin	\$ 5,036.00	\$ 5,036.00	\$ 3,536.00	\$ 6,536.00
				Rural Water			\$ 1,500.00	
				ESRI			\$ 500.00	
				Public Works Association			\$ 100.00	
				America Work Works			\$ 500.00	
				Pretreatment			\$ 400.00	

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
30	710	5600	Debt Collection		\$ 1,500.00	\$ 1,500.00	\$ -	\$ -
30	710	5700	Miscellaneous		\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
30	710	5800	Write Off Bad Debt		\$ 1,800.00	\$ 1,800.00	\$ -	\$ -
30	710	7400	Capital Outlay-Fur/Equip		\$ 34,000.00	\$ 34,000.00	\$ -	\$ -
Total Utilities Administration					\$811,771.00	\$1,181,785.00	\$867,677.00	\$867,677.00

Department 810
Water Treatment
Plant

30 Water and Sewer Fund

Department 810

Water Treatment Plant

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
30	810	0200	Salaries	Treatment Plant Operator (7), Plant Maintenance Mechanic, Plant Superintendent	\$ 351,328.00	\$ 377,151.00	\$ 440,458.00	\$ 440,458.00
30	810	0205	Part Time		\$ 10,000.00	\$ 2,000.00	\$ -	\$ -
30	810	0208	Taxable Benefits	Phone Stipend (1)	\$ -	\$ 720.00	\$ 960.00	\$ 960.00
30	810	0209	Longevity		\$ 900.00	\$ 1,600.00	\$ 3,000.00	\$ 3,000.00
30	810	0210	Overtime		\$ 10,000.00	\$ 10,000.00	\$ -	\$ -
30	810	0214	On Call		\$ -	\$ 12,797.00	\$ -	\$ -
30	810	0300	FICA		\$ 29,180.00	\$ 31,684.00	\$ 33,925.00	\$ 33,925.00
30	810	0302	401(K) Plan		\$ 18,572.00	\$ 20,709.00	\$ 22,173.00	\$ 22,173.00
30	810	0307	Retirement		\$ 42,344.00	\$ 50,280.00	\$ 57,162.00	\$ 57,162.00
30	810	0600	Permitting	Public Water System	\$ 4,130.00	\$ 4,130.00	\$ 4,130.00	\$ 4,130.00

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
30	810	1000	Professional Services	US Geological	\$ 64,500.00	\$ 64,500.00	\$ 26,000.00	\$ 68,500.00
				JH Carter			\$ 30,000.00	
				Grimes Engineering (3 Dam Inspections)			\$ 10,500.00	
				Sludge Pump Station			\$ 2,000.00	
30	810	1100	Phone		\$ 840.00	\$ 724.00	\$ -	\$ -
30	810	1200	Printing	Copier Overages	\$ -	\$ -	\$ 100.00	\$ 100.00
30	810	1300	Utilities		\$ 220,000.00	\$ 161,000.00	\$ -	\$ -
30	810	1400	Travel & Training	Certification School and Training (7)	\$ 3,000.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00
30	810	1500	Maintenance-Building & Grounds	New Actiflo System in service	\$ 50,000.00	\$ 40,000.00	\$ 75,000.00	\$ 119,000.00
				Repairs needed on aging buildings			\$ 44,000.00	
				Basin repairs - valve shafts and valves				
30	810	1600	Maintenance - Equipment	More equipment added with new Actiflo System	\$ 100,000.00	\$ 75,000.00	\$ 110,000.00	\$ 235,000.00
				Pump replacements				
				Replacement of aging equipment			\$ 45,000.00	
				Raw Pump # 3 Pull/Rebuild				
				Back Wash Pump			\$ 80,000.00	
30	810	1700	Vehicle Repairs		\$ 2,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
30	810	1900	Lease Payment	Copier Lease	\$ 5,600.00	\$ 4,531.00	\$ 1,450.00	\$ 1,450.00

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
30	810	2100	Equipment Rental		\$ 10,000.00	\$ 5,000.00	\$ 2,500.00	\$ 2,500.00
30	810	2600	Advertising		\$ -	\$ -	\$ 500.00	\$ 500.00
30	810	3100	Automotive Supplies		\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
30	810	3200	Laboratory Supplies	IDEXX Testing Supplies	\$ 30,000.00	\$ 28,000.00	\$ 11,500.00 \$ 22,000.00	\$ 33,500.00
30	810	3300	Departmental Supplies	Cleaning Supplies (toilet paper, paper towels, soap etc.) Gloves Safety Supplies General Supplies	\$ 10,000.00	\$ 9,000.00	\$ 2,000.00 \$ 1,800.00 \$ 2,000.00 \$ 1,400.00	\$ 7,200.00
30	810	3304	Postage		\$ 200.00	\$ 200.00	\$ 250.00	\$ 250.00
30	810	3400	Lab Analysis	Enviroment1 Monthly samples Pretreatment Testing Non-routine Testing	\$ 14,000.00	\$ 15,000.00	\$ 15,000.00 \$ 1,500.00 \$ 1,000.00	\$ 17,500.00
30	810	3600	Uniforms	Uniforms safety boots Superintendent Uniform Allowance	\$ 9,000.00	\$ 10,000.00	\$ 10,000.00 \$ 2,000.00 \$ 1,000.00	\$ 13,000.00

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
30	810	4500	Contracted Services	TOC Analyzer	\$ 122,800.00	\$ 145,021.00	\$ 6,500.00	\$ 145,940.00
				Hach Services			\$ 17,000.00	
				ISI (calibration)			\$ 7,440.00	
				CCU (SCADA)			\$ 15,000.00	
				Suez Water Tanks			\$ 80,000.00	
				Generator Service			\$ 10,000.00	
				New Equipment Contracts			\$ 10,000.00	
30	810	4600	Sludge Removal	Once monthly hauls(12x) Sludge will increase with Actiflo being in service	\$ 90,000.00	\$ 141,000.00	\$ 350,000.00	\$ 350,000.00
30	810	5000	Chemicals	Ferric Sulfate	\$ 750,000.00	\$ 740,000.00	\$ 401,760.00	\$ 950,460.00
				Caustic			\$ 301,320.00	
				Corrosion Inhibitor, Polymer & Fluoride			\$ 69,750.00	
				Bleach			\$ 74,400.00	
				kmn04 & carbon			\$ 51,150.00	
				Ammonia			\$ 14,880.00	
				THMR & Algaecide			\$ 37,200.00	
30	810	5300	Dues & Subscriptions	NCWOA Dues(8)	\$ 800.00	\$ 442.00	\$ 400.00	\$ 850.00
				Certification Renewals			\$ 400.00	
				NC One Water Dues			\$ 50.00	
30	810	5700	Miscellaneous		\$ 500.00	\$ 400.00	\$ 1,000.00	\$ 1,000.00
30	810	7200	Capital Outlay-Building		\$ 108,000.00	\$ 103,000.00	\$ -	\$ -

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
30	810	7400	Capital Outlay-Equipment	CI 17 Analyzers (3)	\$ 179,000.00	\$ 222,000.00	\$ 22,000.00	\$ 95,000.00
				Remaining 9 Valve Actuators			\$ 65,000.00	
				SCADA Upgrade(Remote Access & Additional Licenses) - year 1 license next year move to contract service			\$ 8,000.00	
Total Water Treatment Plant					\$2,241,694.00	\$2,286,389.00	\$2,614,058.00	\$2,614,058.00

Department 822
Wastewater
Treatment Plant

30 Water and Sewer Fund

Department 822

Wastewater Treatment Plant

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
30	822	0200	Salaries	Treatment Plant Operator (4), Chemist, Chemist (1/2 year), Plant Maintenance Mechanic, Wastewater Treatment Plant Superintendent	\$ 385,582.00	\$ 382,666.00	\$ 399,096.00	\$ 399,096.00
30	822	0205	Part Time		\$ 2,000.00	\$ -	\$ 10,000.00	\$ 10,000.00
30	822	0208	Taxable Benefits	Phone Stipend (1)	\$ -	\$ 720.00	\$ 960.00	\$ 960.00
30	822	0209	Longevity		\$ 1,000.00	\$ 2,200.00	\$ 2,600.00	\$ 2,600.00
30	822	0210	Overtime		\$ 5,440.00	\$ 2,688.00	\$ -	\$ -
30	822	0300	FICA		\$ 30,862.00	\$ 30,448.00	\$ 31,495.00	\$ 31,495.00
30	822	0302	401(K) Plan		\$ 20,172.00	\$ 19,901.00	\$ 20,085.00	\$ 20,085.00
30	822	0307	Retirement		\$ 45,990.00	\$ 48,319.00	\$ 51,779.00	\$ 51,779.00
30	822	0600	Permitting	Annual NPDES Permit	\$ 10,000.00	\$ 10,000.00	\$ 1,310.00	\$ 10,000.00
			Lab Certification	\$ 1,750.00				
			Lab Application Permit	\$ 1,000.00				
			SCADA License	\$ 1,200.00				
			Stormwater Permit	\$ 1,800.00				
			New Permit Fees	\$ 2,940.00				

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
30	822	0700	NOV Fees		\$ -	\$ 99,500.00	\$ 20,000.00	\$ 20,000.00
30	822	1000	Professional Services	McGill	\$ 30,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
30	822	1100	Phone	NCDIT - Pump Station Phone Lines	\$ 2,895.00	\$ 904.00	\$ 2,035.00	\$ 2,275.00
			Verizon - On call	\$ 240.00				
30	822	1200	Printing	Copier Overages	\$ -	\$ -	\$ 100.00	\$ 100.00
30	822	1300	Utilities		\$ 365,000.00	\$ 422,000.00	\$ -	\$ -
30	822	1400	Travel & Training	Operator School	\$ 6,000.00	\$ 6,000.00	\$ 2,800.00	\$ 6,000.00
			Pretreatment School For Superintendent	\$ 900.00				
			Exams	\$ 700.00				
			Contact Hours	\$ 500.00				
			Confined Space, SCBA fit test, HAZMAT Training	\$ 1,100.00				
30	822	1500	Maintenance - Building		\$ 20,000.00	\$ 16,000.00	\$ -	\$ -

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
30	822	1600	Maintenance-Equipment	Spare Parts= Lawn equipment, Electrical supplies, belts, machine shop work, welder, pressure washer, edger	\$ 160,000.00	\$ 121,000.00	\$ 85,000.00	\$ 205,906.00
				Lime Tower Maintenance			\$ 5,000.00	
				Cl's and 502 equipment			\$ 5,000.00	
				Maintain OSHA Repairs			\$ 7,000.00	
				New cabinet and wiring for TSB/BWB pump control w/VFD			\$ 12,675.00	
				Coffing Hoist Trolley Replacement for CL2, recommended during inspection of current hoist			\$ 6,231.00	
				Miscellaneous repairs for blowers, pumps and motors			\$ 85,000.00	
30	822	1650	Maintenance-Pump Stations	Service Generators	\$ 37,000.00	\$ 40,000.00	\$ 8,000.00	\$ 51,000.00
				Clean out wet wells			\$ 8,000.00	
				Miscellaneous repairs to repair/replace pumps, auto-dialers and pump parts			\$ 35,000.00	
30	822	1700	Vehicle Repairs		\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
30	822	1900	Lease Payment	Copier	\$ 8,550.00	\$ 8,913.00	\$ 2,230.00	\$ 2,230.00
30	822	2600	Advertising		\$ -	\$ -	\$ 500.00	\$ 500.00
30	822	3100	Automotive Supplies		\$ 8,500.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00
30	822	3200	Laboratory Supplies	Lab Supplies	\$ 44,600.00	\$ 40,419.00	\$ 50,299.00	\$ 90,299.00
				Automated BOD Analysis System			\$ 40,000.00	

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
30	822	3300	Departmental Supplies		\$ 25,000.00	\$ 15,000.00	\$ 10,000.00	\$ 10,000.00
30	822	3304	Postage		\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
30	822	3400	Lab Analysis	Meritech PT & QC Sampling	\$ 23,000.00	\$ 27,000.00	\$ 42,750.00 \$ 1,230.00	\$ 43,980.00
30	822	3600	Uniforms	Uniforms Boots Superintendent Allowance Shirts/Pants	\$ 12,840.00	\$ 13,840.00	\$ 13,000.00 \$ 1,400.00 \$ 700.00	\$ 15,100.00
30	822	4500	Contracted Services	ISI Environmental Annual Service Dracor Balance and Weight Calibration Fume Hood Annual Service Pipet Annual Service Custom Controls - Unlimited SCADA	\$ 24,347.00	\$ 49,465.00	\$ 9,000.00 \$ 4,500.00 \$ 400.00 \$ 125.00 \$ 900.00 \$ 20,000.00	\$ 34,925.00
30	822	4600	Sludge Removal	Sludge Removal per state requirements	\$ 310,000.00	\$ 452,907.00	\$ 475,000.00	\$ 475,000.00

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
30	822	5000	Chemicals	CL2	\$ 350,000.00	\$ 375,000.00	\$ 30,000.00	\$ 534,466.00
				502			\$ 30,000.00	
				PAC			\$ 240,913.00	
				Anionic Polymer			\$ 46,398.00	
				Cationic Polymer			\$ 42,155.00	
				Acid			\$ 7,000.00	
				Lime			\$ 61,000.00	
				Bleach			\$ 2,000.00	
				Other cleaning, weed killer, pump station bugs			\$ 75,000.00	
30	822	5300	Dues/Subscriptions /Certifications		\$ 5,500.00	\$ -	\$ -	\$ -
30	822	5700	Miscellaneous		\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
30	822	7200	Capital Outlay-Buildings & Grounds		\$ 126,500.00	\$ -	\$ -	\$ -
30	822	7400	Capital Outlay-Equipment	Automated BOD Analysis System	\$ 284,500.00	\$ 927,551.00	\$ 40,000.00	\$ 40,000.00
Total Wastewater Treatment Plant					\$2,347,778.00	\$3,126,941.00	\$2,072,296.00	\$2,072,296.00

Department 828

Water Sewer

Maintenance

30 Water and Sewer Fund

Department 828

Water Sewer Maintenance

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
30	828	0200	Salaries	Street Maintenance Worker (4), Meter Reader, Treatment Plant Operator, Utility Location Technician, Public Works Superintendent, Street Maintenance Supervisor	\$ 316,678.00	\$ 348,201.00	\$380,434.00	\$380,434.00
30	828	0209	Longevity		\$ 1,600.00	\$ 3,200.00	\$ 2,600.00	\$ 2,600.00
30	828	0210	Overtime		\$ 39,000.00	\$ 43,909.00	\$ 10,000.00	\$ 10,000.00
30	828	0214	On Call		\$ 13,662.00	\$ 13,629.00	\$ 2,000.00	\$ 2,000.00
30	828	0300	FICA		\$ 28,377.00	\$ 31,284.00	\$ 30,220.00	\$ 30,220.00
30	828	0302	401(K) Plan		\$ 18,547.00	\$ 20,447.00	\$ 19,752.00	\$ 19,752.00
30	828	0307	Retirement		\$ 42,288.00	\$ 50,709.00	\$ 50,920.00	\$ 50,920.00
30	828	0600	Permitting	Collections	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
30	828	0800	Communications		\$ 2,480.00	\$ 1,000.00	\$ -	\$ -

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
30	828	1100	Phone	Analog Phone	\$ 2,760.00	\$ 3,450.00	\$ 724.00	\$ 3,172.00
				Verizon 3 Staff			\$ 1,656.00	
				Verizon On-Call			\$ 336.00	
				Verizon Jetpack			\$ 456.00	
30	828	1200	Printing	Copier Overages	\$ -	\$ 1,000.00	\$ 100.00	\$ 100.00
30	828	1400	Travel & Training	Distribution & Collection Schools and Safety Schools	\$ 7,000.00	\$ 29,000.00	\$ 2,500.00	\$ 7,500.00
				CDL (2 Employees)			\$ 5,000.00	
30	828	1500	Maintenance - Building		\$ 25,400.00	\$ 5,000.00	\$ -	\$ -
30	828	1600	Maintenance-Equipment	General Maintenance of North Dogwood Pump Station	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
30	828	1700	Vehicle Repairs	Due to Aging Vehicles	\$ 8,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
30	828	1800	Maintenance-W/S System	Repairs to Broken Water and Sewer Lines, Emergency Water Main Repairs	\$ 40,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
30	828	1900	Lease Payment	Copier	\$ 1,000.00	\$ 1,075.00	\$ 1,115.00	\$ 1,115.00
30	828	2100	Equipment Rental	Misc. Equipment Rentals	\$ 4,000.00	\$ 4,000.00	\$ 2,000.00	\$ 2,000.00

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
30	828	2600	Advertising	Newspaper Required Notices	\$ -	\$ -	\$ 500.00	\$ 500.00
30	828	3100	Automotive Supplies	Fuel, Gas, Tires	\$ 25,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
30	828	3101	Equipment Supplies		\$ 4,500.00	\$ 4,500.00	\$ 2,500.00	\$ 2,500.00
30	828	3300	Departmental Supplies	Brass Fittings, Fire Hydrants, Copper, and Plastic Tubing	\$ 75,000.00	\$ 60,000.00	\$ 30,000.00	\$ 60,000.00
			Repair Clamps, Pipe, Saddles, Fittings, General Supplies	\$ 30,000.00				
30	828	3600	Uniforms	Uniform Rentals	\$ 15,000.00	\$ 20,000.00	\$ 20,000.00	\$ 22,100.00
			Boots (8)	\$ 1,600.00				
			Prescription Safety Glasses	\$ 500.00				
30	828	4500	Contracted Services	Wildlife Management Service	\$ 17,353.00	\$ 12,358.00	\$ 562.00	\$ 7,522.00
			Badger Meter	\$ 5,760.00				
			NC 811	\$ 1,200.00				
30	828	4600	Taps & Bores	Directional Bores & Wet Taps	\$ 5,000.00	\$ 5,000.00	\$ 3,000.00	\$ 3,000.00
30	828	4900	Water & Meter Boxes		\$ 5,000.00	\$ 5,000.00	\$ 3,000.00	\$ 3,000.00
30	828	4902	Remetering Program		\$ 50,000.00	\$ 50,000.00	\$ 30,000.00	\$ 30,000.00

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
30	828	5300	Dues & Subscriptions	NCRWA	\$ 1,500.00	\$ 2,800.00	\$ 1,300.00	\$ 2,800.00
				American Water Works Association			\$ 1,000.00	
				Certification Renewals			\$ 500.00	
30	828	5700	Miscellaneous		\$ 300.00	\$ 500.00	\$ 1,000.00	\$ 1,000.00
30	828	7000	Non-Capital Asset	Replace Old Fire Hydrants	\$ -	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00
30	828	7202	Capital Improvements/Water Lines	Replace 2 Inch Water Lines on North Glenn Ave	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
30	828	7400	Capital Outlay-Equipment		\$ 178,388.00	\$ 353,684.00	\$ -	\$ -
30	828	7500	Sewer System Rehab	Replace Sewer Lines	\$ 100,000.00	\$ 150,000.00	\$150,000.00	\$150,000.00
30	828	7600	Water System Rehab	Replace Non-Working Water Valves	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
Total Water & Sewer Maintenance					\$1,106,333.00	\$1,408,246.00	\$980,735.00	\$980,735.00

Department 850
Debt Service

30 Water and Sewer Fund

Department 850

Debt Service

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
30	850	9100	Debt Service-Principal	Reservoir Project	\$1,009,730.00	\$1,239,855.00	\$ 988,000.00	\$ 1,476,699.00
				Water Treatment Plant - SRF Loan			\$ 117,625.00	
				Equipment - Schedule No. 6			\$ 61,789.00	
				Water Meter Project			\$ 309,285.00	
30	850	9101	Debt Service-Interest	Reservoir Project	\$ 301,336.00	\$ 124,072.00	\$ 99,380.00	\$ 196,053.00
				Water Treatment Plant - SRF Loan			\$ -	
				Equipment - Schedule No. 6			\$ 3,598.00	
				Water Meter Project			\$ 85,375.00	
				CCBP - Water Sewer Line Payment to Chatham County			\$ 7,700.00	
30	850	9500	Transfer to WS Fund Balance		\$ -	\$ -	\$ 126,658.00	\$ 118,958.00
Total Debt Service					\$1,311,066.00	\$1,363,927.00	\$ 1,799,410.00	\$ 1,791,710.00

40

LPA Fund

License Plate Agency Fund Revenue

40 License Plate Agency Fund**Revenue**

Fund	Dept.	Line Item	Line Item Description	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget
40	321	0000	Lpa Fees	\$ 120,682.00	\$ 140,000.00	\$ 144,000.00
40	322	0000	Notary Fees	\$ 36,654.00	\$ 33,600.00	\$ 33,000.00
40	323	0000	Sale Of Novelties	\$ 2,000.00	\$ 1,800.00	\$ 500.00
40	324	0000	Wildlife License	\$ 1,300.00	\$ 1,300.00	\$ 900.00
40	399	0000	Transfer from General Fund	\$ -	\$ -	\$ 33,241.00
Total LPA Revenue				\$ 160,636.00	\$ 176,700.00	\$ 211,641.00

Department 412

License Plate Agency

40 License Plate Agency Fund

Department 412

License Plate Agency

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
40	412	0200	Salaries	Customer Service Representative (2), LPA Supervisor	\$ 80,074.00	\$108,727.00	\$124,117.00	\$124,117.00
40	412	0205	Part-Time		\$ 17,984.00	\$ -	\$ -	\$ -
40	412	0209	Longevity		\$ 200.00	\$ 600.00	\$ 800.00	\$ 800.00
40	412	0300	FICA		\$ 7,502.00	\$ 8,364.00	\$ 9,557.00	\$ 9,557.00
40	412	0302	401(K) Plan		\$ 4,903.00	\$ 5,467.00	\$ 6,246.00	\$ 6,246.00
40	412	0307	Retirement		\$ 11,179.00	\$ 13,229.00	\$ 16,102.00	\$ 16,102.00
40	412	0500	Attorney Fees		\$ 1,125.00	\$ 1,125.00	\$ -	\$ -
40	412	1200	Printing	Copier Overages	\$ -	\$ -	\$ 100.00	\$ 100.00
40	412	1400	Travel & Training	Notary Certifications	\$ 200.00	\$ 500.00	\$ 500.00	\$ 500.00
40	412	1900	Lease Payment	Copier Lease	\$ 1,206.00	\$ 1,341.00	\$ 1,450.00	\$ 1,450.00
40	412	3300	Departmental Supplies		\$ 1,200.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
40	412	4500	Contracted Services		\$ 4,271.00	\$ 4,785.00	\$ -	\$ -
40	412	4800	Purchase For Resale	Novelty Items	\$ 1,200.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
40	412	5700	Miscellaneous		\$ 1,000.00	\$ 500.00	\$ 1,000.00	\$ 1,000.00
40	412	7000	Non-Capital Asset		\$ -	\$ 1,200.00	\$ -	\$ -
40	412	7400	Capital Outlay- Furn/Equip		\$ 1,000.00	\$ -	\$ -	\$ -
				Total License Plate Agency	\$133,044.00	\$148,838.00	\$162,872.00	\$162,872.00

**Department 660
Non-Departmental
for License Plate
Agency**

40 License Plate Agency Fund

Department 660

Non-Departmental

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
40	660	0309	Employee Medical Insurance		\$ 16,315.00	\$ 16,320.00	\$ 34,553.00	\$ 34,553.00
40	660	0311	Employee Dependent Insurance		\$ 3,067.00	\$ 3,900.00	\$ -	\$ -
40	660	0314	My Ideal Doctor Fees		\$ 108.00	\$ 108.00	\$ 162.00	\$ 162.00
40	660	0315	Employee Group Life Insurance	Life & Accidental Death & Dismemberment Short Term Disability	\$ 808.00	\$ 264.00	\$ 396.00 \$ 448.00	\$ 844.00
40	660	0500	Professional Services		\$ 600.00	\$ 600.00	\$ -	\$ -
40	660	1400	Travel & Training	Education Assistance - Shannon Malone	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00
40	660	4500	Contracted Services	Vc3 (Network, Internet, Wireless, Phone, Computer) Document Shredding	\$ -	\$ -	\$ 5,000.00 \$ 540.00	\$ 5,540.00
40	660	5400	Property & Liability Insurance		\$ 2,940.00	\$ 2,940.00	\$ 2,940.00	\$ 2,940.00
40	660	5401	Workers Compensation Insurance		\$ 2,680.00	\$ 2,680.00	\$ 2,680.00	\$ 2,680.00

Fund	Dept.	Line Item	Line Item Description	2023/2024 Notes	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget Detail	2023/2024 Budget
40	660	5402	Unemployment Insurance		\$ 750.00	\$ 750.00	\$ 750.00	\$ 750.00
40	660	6000	Payroll Administration Services		\$ 324.00	\$ 300.00	\$ 300.00	\$ 300.00
Total LPA Non-Departmental					\$ 27,592.00	\$ 27,862.00	\$ 48,769.00	\$ 48,769.00